

<b>ROLE PROFILE Part1</b>	<b>Role Title</b>	<b>INVESTIGATOR PIP LEVEL 1 (AREA CID)</b>		<b>Dept /LPA</b>	<b>INVESTIGATION</b>
		<b>VETTING LEVEL</b>	<b>MV</b>		
<b>Grade/Rank</b>	Police Constable/PIP 1 Accredited Police Staff Investigators				
<b>Responsible To</b>	Detective Sergeant				
<b>Staff Line Managed</b>	None				
<b>Review by (Line Manager)</b>	DCI Dave Morgan			<b>Date</b>	26/04/2019
<b>Purpose of Job</b>	To investigate priority volume crime as a case officer and to assist in the investigation of serious and complex crime.				
<b>Key Accountabilities</b>	<ol style="list-style-type: none"> <li>1. As a Case Officer Identify and plan own investigative actions to achieve investigatory objectives</li> <li>2. To assist with the investigation of serious and complex crime under the Supervision, guidance and mentoring of a PIP 2 investigator</li> <li>3. Ensure support is in place for victims during an investigation, such as through formulation of a victim strategy where required and working with the Victim Care Unit, or providing appropriate referral to support agencies, to ensure the safety and wellbeing of the victim</li> <li>4. Identify, gather, retain and effectively utilise relevant material, including information and intelligence in support of investigations</li> <li>5. Identify and interview victims, witnesses, and suspects in accordance with PACE, ABE, Victim Code, F.P.P. and other relevant legislation</li> <li>6. Prepare reports on the outcome of investigations, build and manage case files and conduct disclosure within best practice procedures to ensure there is an accurate audit trail.</li> <li>7. To develop and maintain collaborative relationships with colleagues and partner agencies.</li> <li>8. To give regular and effective service</li> </ol> <p>Note: This role profile is designed to assist postholders with understanding what is expected of them in their role. Hampshire &amp; IOW Constabulary may ask them to undertake other duties, as required, which are not necessarily specified on the role profile but which are commensurate with the grade of the post. The role profile itself may be amended from time to time within the scope and general level of responsibility attached to the post.</p>				
<b>Additional Requirements</b>	<p>Maintain personal responsibility for collection, recording, evaluation, information sharing, review, retention and disposal of information in compliance with codes of practice and Guidance in the Management of Information, Information Security Policy, procedures and legislation.</p> <p>Hold a current authorisation to drive police vehicles.</p> <p>Investigators may be deployed to work anywhere within the current Hampshire Police Area.</p> <p>Police Officers - Hours of duty are 08:00 – 22:00. Where there is a requirement in meeting operational needs, to work outside these hours and at weekends and be subject to call outs. Occasional periods away from home may be necessary.</p> <p>Working in plain clothes will be required. In order to maintain public confidence officers are expected to project a professional image.</p> <p>PSIs are required to wear the prescribed PSI uniform unless otherwise authorised by an Inspector for a specific purpose.</p> <p>All officers and staff must be aware of risk in relation to their role, please view the appropriate Health &amp; Safety Risk Assessment for the role.</p>				
<b>ROLE PROFILE Part2</b>	TempForce				

**CVF  
Recruitment  
Competencies**

**Education/  
Qualifications**

**Experience and  
Skills**

**Essential:** [Competent Investigator PIP1](#)

**Desirable:** n/s

**Essential:** n/s

**Desirable:** Recent investigative experience demonstrating assessments of risk and harm and suspect and witness interviewing