

ROLE PROFILE Part1	Role Title	INVESTIGATOR PIP2 (CYBER CRIME UNIT)		Dept /LPA	INVESTIGATION
		VETTING LEVEL			
Grade/Rank	Detective Constable/PIP2 Accredited Police Staff Investigator				
Responsible To	Investigative Supervisor				
Staff Managed	None				
Reviewed by (Manager)	Detective Inspector 24310 Liz PIRIE			Date	22/01/2022
Purpose of Job	The PIP 2 Investigator utilises a range of appropriate investigative approaches to gather material, placing the victim at the centre of all actions and decisions, to safely and effectively investigate serious and complex crimes with a view to achieving an appropriate outcome for that investigation				
Key Accountabilities	1. Liaise and work with other investigators, specialists and managers to establish and use appropriate methods for gathering material and to develop procedures to turn material into intelligence or evidence as part of the investigation into serious and complex investigations. 2. Collect and gather material, intelligence and evidence from a range of sources that are appropriate to the serious and complex nature of the investigation, record and retain evidence in a format that is evidentially admissible to support the investigative process. 3. Identify and plan own investigative actions, taking into account resources at force, regional or national levels including other agencies, priorities, and proportionality to achieve investigatory objectives. 4. Assess threat, harm and risk in order to develop and implement plans and strategies to investigate serious and complex crime. 5. Interview witnesses and suspects and gather all required information, intelligence and evidence in relation to serious and complex investigations in accordance with PIP2 investigative standards also generating further lines of enquiry where required to bring offenders to justice. 6. Use relevant powers to arrest and apprehend where necessary and issue special warnings. 7. Undertake associated search and custody procedures to protect and safeguard the public in accordance with legislation and policy. 8. Provide appropriate support for victims during an investigation, completing risk assessments, and formulating a victim strategy where required, and working with the Victim Care Unit, to ensure the safety and wellbeing of the victim. 9. Carry out analysis, assess evidence, and evaluate material generated by the investigation of serious and complex crimes to identify offenders. 10. Ensure all material, including exhibits generated by serious and complex crime are seized, examined, and retained in accordance with legislation and policy, where necessary. 11. Respond to safeguarding concerns and manage risk in cases, including but not limited to; child neglect, child abuse, and child sexual abuse, offences against vulnerable adults, domestic abuse and sexual offences to protect the most vulnerable people in society. 12. Prepare reports on the outcome of investigations and build and manage case files and conduct disclosure within best practice procedures to ensure there is an accurate audit trail. 13. To give regular and effective service. Note: This role profile is designed to assist postholders with understanding what is expected of them in their role. Hampshire Constabulary may ask them to undertake other duties, as required, which are not necessarily specified on the role profile but which are commensurate with the grade of the post. The role profile itself may be amended from time to time within the scope and general level of responsibility attached to the post.				

Additional Requirements	Maintain personal responsibility for collection, recording, evaluation, information sharing, review, retention and disposal of information in compliance with codes of practice and Guidance in the Management of Information, information security policy, procedures and legislation. Cyber Crime Unit Specifics: 1. Exploit digital and cyber opportunities to further criminal investigations and intelligence development 2. Build professional working relationships with Regional and National cyber related teams and departments. 3. Support the wider Force with digital and cyber advice and expertisedevelopment 4. Provide input to the delivery of cyber investigative tactics within the Constabulary (e.g. cryptocurrency and WiFi etc) 5. Hold the role of Digital Media Coordinator for Hampshire, a point of contact for other forces to discuss and share best practice around digital investigative opportunities. 6. Represent Hampshire at the National Digital Media Investigator working group and the Digital Investigatory Advisory Group (DIAG) at quarterly meetings held at the College of Policing. 7. Represent Investigation command at the Hampshire Digital Intelligence and Investigations (DII) quarterly meetings. 8. Support the SOC portfolio by way of digital development plan. PSIs are required to wear the prescribed PSI uniform unless otherwise authorised by an Inspector for a specific purpose. All officers and staff must be aware of risk in relation to their role, please view the appropriate Health & Safety Risk Assessment for the role.
ROLE PROFILE Part2 CVF Recruitment Competencies	We are Emotionally Aware Level 1 We Take Ownership Level 2 We Analyse Critically Level 2
Education/ Qualifications	Essential: Competent Investigator Serious and Complex Crime (PIP2) (Undertake PIP 2 investigator learning and development to achieve Professionalising Investigation Programme (PIP) 2 Investigator accreditation) Desirable: n/s
Experience and Skills	Essential: Demonstrable experience of complex information gathering and problem solving A detailed understanding of the criminal justice system. Desirable: Good communication skills with the ability to listen, empathise, provide support and adapt language, form, and message to meet the needs of different people / audiences. Skilled in the use of use IT packages, systems and/or databases to fulfil role requirements. Able to break down a complex problem into component parts and determine appropriate action in investigations. Ability to work effectively in a team to achieve shared objectives, demonstrating awareness of individual differences and providing support and advice as required. Able to review own performance objectively and to develop and follow an appropriate improvement plan. Able to plan own work and plan ahead, as well as identify and mitigate risks to delivery. Able to proactively develop effective working relationships with colleagues, partners and other stakeholders. Able to produce clear and concise reports and other documents within best practice procedures