



Role Profile

Role Profile Part 1			
Role title	Central Intelligence Operator	Grade/Rank	Scale 5
Dept/Area	Intelligence and Serious Organised Crime	Vetting Level	SC
Responsible to	Intelligence Development Manager	Staff line managed	none
Reviewed by (Line Manager)	Intelligence Development Manager	Date	09/102019
Purpose of Job	To provide a range of core specialist support. To ensure all systems are correctly managed in accordance with manufacturers, force and national guidelines.		
Key Accountabilities	1. To act as a central point of contact for any external requests from other Law enforcement or government agencies, conducting detailed research for the purposes of informing internal strands with clear and concise product. 2. To assist operational planning with clear, concise, regular products to inform risk when authorised by the CIO line supervisor. 3. To provide ANPR research to assist operational policing with detailed hotlists and intelligence products. 4. To provide ANPR assistance to ongoing investigations as authorised by the CIO line supervisor. 5. Work closely with the ANPR manager to ensure camera positions are strategically aligned to the needs and current intelligence requirements for Hampshire & IOW Constabulary. 6. To co-ordinate the documentation and effective preparation of the DMM, WTM, Writers meeting, Pre-TCG and Force TCG. When appropriate advise when operational themes arise from those meetings. 7. Service data requests from partners where a risk assessment is required for the housing of nominals and agency operations to proceed. 8. Provide resilience, where resourcing allows, to the ILET functions as authorised by line manager. 9. To represent the Department/Force in any capacity relevant to the role as required by Line Manager.		



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	10. To collaborate and work effectively with internal strands and partner agencies. 11. To give regular and effective service. Note: This role profile is designed to assist post holders with understanding what is expected of them in their role. Hampshire and Isle of Wight Constabulary may ask them to undertake other duties, as required, which are not necessarily specified on the role profile but which are commensurate with the grade of the post. The role profile itself may be amended from time to time within the scope and general level of responsibility attached to the post.
Additional Requirements	Follow GDPR guidelines and Constabulary policies in relation to accessing and handling personal data. All officers and staff must be aware of risk in relation to their role, please view the appropriate Health & Safety Risk Assessment for the role May be asked to carry out fire warden duties to meet required standards if required.



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Role Profile Part 2			
Education/Qualifications	Essential:		
	- Educated to <u>QCF Level 2</u> (5 passes) OR work experience deemed to have brought the postholder to a comparable level. - To be computer literate.		
Experience and Skills	Desirable:		
	- To have a background in intelligence - Knowledge of International Policing.		
Approved by People Services	Essential:		
	- Knowledge and understanding of relevant law, criminal investigations and criminal justice processes. - Experience working under pressure, which includes handling complex, confidential and sensitive data.		
Approved by People Services	Desirable:		
	Previous involvement with in-force ANPR systems.		
Richard Mawson		Date	03/11/2014



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Role Profile Part 3			
Competencies	All roles are expected to know, understand and act within the ethics and values of the Police Service.		
	We are Emotionally Aware	Level 1	
	We Take Ownership	Level 1	
	We are collaborative	Level 1	
	We Support and Inspire	n/a	
	We Analyse Critically	n/a	
	We are Innovative and Open Minded	n/a	
Underpinning Values	Courage		
	Respect and Empathy		
	Public Service		
Initial Development Skills for new to role period	All staff are required to complete mandatory e-learning including annual DSE and Fire Safety plus any role-specific training required		
Continuing Professional Development	Courses and Conferences should be attended to benefit professional learning and development.		