

ROLE PROFILE Part1	Role Title	FORENSIC INTELLIGENCE RESEARCHER			Dept /LPA	SCIENTIFIC SERVICES DEPARTMENT
			VETTING LEVEL			
Grade/Rank	Scale 6					
Responsible To	Forensic Intelligence and Tasking Supervisor					
Staff Line Managed	None					
Reviewed by (Manager)	Glyn Eastham				Date	07/03/2022
Purpose of Job	To provide a coherent intelligence service to Hampshire Constabulary on behalf of the Scientific Services Department (SSD) on all aspects of forensic intelligence, particularly in respect of DNA hits and footwear marks. To ensure the timely research and dissemination of analytical and intelligence packages to investigators and OCU Intelligence Units.					
Key Accountabilities	1. To review and disseminate DNA results from the National DNA Database (NDNAD) and Forensic Service providers (FSPs). Issue Streamline Forensic Reports (SFRs) to investigating officer's and ensure that DNA matches are being issued lawfully under the Protection of Freedoms Act (POFA). 2. To assist with the processing and dissemination of footwear evidence, including processing FW results from Thames Valley Police to enable the completion of pattern coding from footwear marks found at crime scenes 3. Update appropriate databases for intelligence purposes, including the NFD and NFRS (Home Office footwear databases) and use I2 Analyst notebook software to produce relevant reports. As well as providing assistance with MG21 footwear submission requests. 4. To thoroughly research and input information onto a variety of different computer systems, including, but not limited to, RMS, PNC and PND. 5. Analyse and develop burglary data across the Force in order to identify potential series and forensic links, liaising with investigators and produce comprehensive research packages on Suspects/offences, proposing appropriate and proportionate recommendations regarding this, highlighting any outstanding forensic potential and submitting suspect comparisons where necessary. 6. To maintain effective channels of communication with FSPs, the Scientific Services Department and Operational Police Officers in Hampshire and out of force, where required. Including attending meetings when requested to provide Forensic Intelligence and support, becoming the central point of contact in respect of Forensic Intelligence issues. 7. Maintain a Forensic Intelligence Bulletin which highlights current series, nominals and forensic issues. Reviewing the Force Briefing, maintaining the Forensic Intelligence section as well as creating slides as appropriate. 8. Produce monthly performance figures relating to forensic identification and detections across the force. Maintain the ident tracking spreadsheet on a weekly basis. 9. To comply with Quality standards and ISO 17025 and complete competency testing where required. 10. To give regular and effective service. Note: This role profile is designed to assist postholders with understanding what is expected of them in their role. Hampshire Constabulary may ask them to undertake other duties, as required, which are not necessarily specified on the role profile but which are commensurate with the grade of the post. The role profile itself may be amended from time to time within the scope and general level of responsibility attached to the post.					
Additional Requirements	Maintain personal responsibility for collection, recording, evaluation, information sharing, review, retention and disposal of information in compliance with codes of practice and Guidance in the Management of Information, Information Security Policy, procedures and legislation.					

	The role holder will be required to successfully complete a footwear pattern coding course. May be asked to carry out fire warden duties to meet required standards if required. All officers and staff must be aware of risk in relation to their role, please view the appropriate Health & Safety Risk Assessment for the role.		
ROLE PROFILE Part2 CVF Recruitment Competencies	We are Emotionally Aware Level 1 We Take Ownership Level 1 We are collaborative Level 1 We Analyse Critically Level 1 Transparency		
Education/Qualifications	Essential: Educated to Educated to QCF Level 3 (two or three passes) OR work experience deemed to have brought the postholder to a comparable level. A formal qualification, or appropriate experience in intelligence analysis. Desirable: QCF Level 4 professional qualification.		
Experience and Skills	Essential: Proven experience working in a busy office environment involving the use of computers for data entry and analysis, maintaining and updating complex record keeping systems, both computerised and manual Liaising and communicating efficiently and effectively with all levels of staff and general public. Good working knowledge of Excel to include ability to create and amend formulas, and create links to other spreadsheets Desirable: Knowledge of police computer systems, particularly the Police National Computer, Force Intelligence System, SSMS, and Microsoft applications.		
Approved by HR	Julian Kloppenborg, Senior HR Advisor <table border="1"> <tr> <td>Date</td> <td>29/09/2020</td> </tr> </table>	Date	29/09/2020
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ROLE PROFILE Part3 CPD			

Competencies	All roles are expected to know, understand and act within the ethics and values of the Police Service.	
	Resolute, compassionate and committed We are Emotionally Aware Level 1 We Take Ownership Level 1 Inclusive, enabling and visionary leadership We are collaborative Level 1 We Deliver, Support and Inspire Level 1 Intelligent, creative and informed policing We Analyse Critically Level 1 We are Innovative and Open Minded Level 1 Impartiality Integrity Public Service Transparency	
Underpinning Values		

**Initial
Development
skills for new to
role period**

All staff are required to complete mandatory e-Learning including annual DSE and Fire Safety plus any role-specific training required.

**Continuing
Professional
Development**

**Career
Pathways**