



# 25100 POLICY – PHOTOGRAPHIC & VIDEO IDENTIFICATION

Version	5.3	Last updated	06/12/2018	Review date	06/12/2019
Equality Impact Assessment			High		
Owning department			Custody		

## 1. About this Policy

- 1.1. This policy explains how Hampshire Constabulary will manage and conduct identification procedures using photographic images, in accordance with code D of PACE.
- 1.2. All procedures concerning suspects will be carried out strictly in accordance with the Police and Criminal Evidence Act 1984, and Codes of Practice.
- 1.3. This policy is primarily aimed at Custody Staff, Inspectors, Identification Suite Staff and police officers investigating crime where identification is an issue.

## 2. General Principles

- 2.1. Hampshire Constabulary is committed to making the best use of its resources as part of the strategic plan. A key area of this strategy is to maximise service delivery by taking full advantage of new technology.

## 3. Statement of Policy

- 3.1. Code D of the Police and Criminal Evidence Act 1984 dictates that the preferred choice for the conduct of identification procedures is video identification.
- 3.2. Procedure 25101 gives instructions and guidance on using the Promat system and how video ID procedures are conducted.

## 4. Implications of the Policy

### 4.1. Financial Implications

- 4.1.1. The Force Custody & Compliance Team is responsible for staffing and Districts are responsible for the provision of estate.
- 4.1.2. The Force Custody & Compliance Team is responsible for the provision and maintenance of PROMAT equipment.
- 4.1.3. Districts/Departments are responsible for any overtime incurred at their request.



## 25100 POLICY – PHOTOGRAPHIC & VIDEO IDENTIFICATION

### 4.2. Staffing/Training

- 4.2.1. Training will be provided by the Force Identification Team. Force ID staff will create and show ID parades. Suspect images will be taken by suitably trained custody staff.

### 4.3. Risks

- 4.3.1. No risks have been identified in the implementation of this policy.

### 4.4. Consultation

- 4.4.1. Consultation was conducted with the following:

- a) District Commanders
- b) Police Investigators
- c) Force Solicitor
- d) HR
- e) Training
- f) CPS
- g) ICVA
- h) National PROMAT User Group
- i) Force Development Team
- j) CJU

## 5. Monitoring/Evaluation

- 5.1. This policy will be monitored by the Force Custody & Compliance Team.

## 6. Review

- 6.1. This policy will be reviewed annually by the Force Custody & Compliance Team.
- 6.2. The review will consider the effectiveness and relevance of this policy in light of any changes in legislation and any findings relating to 5.1 above.

## 7. Related Policies, Procedures and Information Sources

- 7.1.1. 25101 Procedure – Video Identification procedure
- 7.1.2. Code D - Police and Criminal Evidence Act 1984
- 7.1.3. [AD203 Equality Impact Assessment](#)

**Origin:** Custody