



# Hampshire Constabulary

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## OCU Policy Meeting

### Meeting Minutes

**OCU/Department Name:** 4 OCU Portsmouth

**Date:** 11 December 2008  
**Time:** 1000 hours  
**Location:** Chief Superintendent's Office, Fratton

**Attendees:** Chief Superintendent David Peacock [OCU Commander]  
Superintendent Neil Sherrington  
Chief Inspector Andy Houghton  
Chief Inspector Carrie Pither  
Detective Chief Inspector Richard John

**Apologies:** none received

#### 1. Minutes of Last Meeting

None available.

#### 2. Matters Arising

Nil.

#### 3. Action List

Nil.

#### 4. Burglary Campaign – January - April 2009

4.1 A/Supt Sarah Glenn has been appointed to lead a force wide burglary initiative. She has requested that a D/Insp be seconded as an A/D/C Insp. The Executive Team considered this request and could not identify a suitable candidate that could be spared from the OCU.



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**Action: D/C/Insp John will circulate the email from A/Supt Glenn for the information of the Executive team. D/C/Insp John is due to attend a meeting with A/Supt Sarah Glenn.**

### 5. Citizen Focus

5.1 C/Supt Peacock explained that the Citizen Focus Agenda is developing and he will advise the wider SMT at this afternoon's meeting.

**Action: C/Insp Houghton agreed to take the OCU lead on Scheduling/Demand and would liaise with Insp Colin Michie in order to form a working group across the OCU to take this forward. This has since been done. The community priorities action is said would sit with Carrie and James.**

### 6. *This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.*

### 7. 3 month alcohol enforcement money

7.1 The Home Office have advised that Portsmouth will be in receipt of £30k for an alcohol and violence enforcement campaign.

**Action: C/Insp Fulton to attend Conference on 16<sup>th</sup> December 2008 and to report back to the Executive team.**

### 8. Risk Registers

**Action: Supt Sherrington is to compile the OCU risk register and inform Jackie Orchard (Force Risk Manager).**

### 9. SPP

9.1 The Executive team considered recommendations for SPP. It was decided that current recipients continue and it be recommended that TPT Inspectors become new recipients.

**Action: C/Supt Peacock to respond to Force Personnel.**

### 10. Estates

**Action: Chris Brier (Business and Finance Manager) to attend wider SMT meeting on 11<sup>th</sup> December 2008 to present OCU Estate Strategy.**

### 11. Performance Review

**Action: C/Insp Houghton to prepare a briefing note for C/Supt Peacock in preparation for FPRG 18<sup>th</sup> December 2008 concerning application of VSA.**

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### 12. BCU Fund

12.1 It has been identified that a number of budgets already allocated have yet to have any overtime coded.

**Action: D/C/Insp John to review budget codes and respond to Finance where code can be closed.**

### 13. Prevent Conference

**Action: C/Insp Pither attending and will brief Executive team members.**

14. ***This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.***

### 15. Grading of Key Dates

15.1 C/Insp Houghton has prepared the key dates for 2009/10 with appropriate gradings for staffing. This document will be ratified shortly.

### 16. Planning

16.1 The Executive team considered the planning arrangements for the production of the 2009/10 OCU plan. Considerations are a facilitated 2 day seminar scheduled in February.

**Action: C/Supt Peacock to approach a facilitator who will also be able to provide an input into Citizen Focus developments. Rachael Dalby and Lisa Wills to be approached to also attend.**

### 17. Command Resilience/Eastern Inspector Cover

17.1 Two options for a shift pattern for non-TPT Inspectors were considered. C/Insp Houghton to cause consultation with the affected Inspectors. It is hoped that the new arrangements will be in place early in the New Year.

**Action: Policy document to be written setting out requirements of Inspectors when performing cover for TPT. Consultation on shift arrangements.**

### 18. Next Meeting

**Tuesday 13 January 2009 at 10.00 in Chief Superintendent's Room**