

**Southampton OCU Executive Meeting – Actions List**

Completed Actions are shown in Green  
 Outstanding Actions are shown in Red  
 Decisions are shown blue

Action No & Date	Details of Action / Rationale / Decision	Person Responsible	Review Date / Comment
<b>5.10.09</b>			
121.	The replacement of carpet and chairs in the CID office has been agreed.	Lorraine Jones	
122.	Overdue PDRs to be chased.	Ch Insp Scipio	12.10.09 – <b>extended 19.10.09</b>
123.	This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.		
124.	It was noted that there was £1,600 left in the external training budget, and if this is not used by 31.12.09 the money will have to be returned to HQ.		
125.	<ul style="list-style-type: none"> <li>It was advised that there will be 4 central training days, 2 local training days and 4 operational days. Ch Insp Bottomley to discuss use of operational days with SMT.</li> <li>It was agreed that the spare central frontline training day (allocated to Airwaves) would be used as follows; half a day for PDR system, decision to be made on the second half – <b>day to be shared between new PDR system and PES.</b></li> </ul>	Ch Insp Bottomley  Ch Insp Murray Emma Apter	9.11.09
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<b>12.10.09</b>			
129.	Discuss further with Ch Supt Greening the IMU Inspector's post.	DCI Pearson	19.10.09
130.	Overtime expenditure to be reviewed at SMT 3/11	All	3.11.09
131.	Monthly ASB call data to be supplied to Ch Insp's each month by Mick Waites. Data should be ytd and monthly.	Ch Supt Greening	9.11.09
132.	Review complaints workload and management to discuss with SMT including options for identified member of staff to manage.	Ch Insp Scott/Sue McLean	9.11.09
133.	Review Comms support for Neighbourhood Teams' Internet pages and speak to Ch Supt Greening re general management / updating of Intranet.	Emma Apter	9.11.09
134.	Prepare communication campaign re uniform standards.	All	19.10.09 – <b>Keep following up</b>
135.	Speak to Ch Supt Greening re confidence stats.	Ch Insp Murray	
136.	Discuss SNT newsletters, resources etc with Ch Insp Murray.	Emma Apter	