



MINUTES OF MEETING

Date: 12 April 2007
Time: 10:00 hours
Location: Conference Room, Fratton

Attendees: Chief Superintendent Campbell
Chief Inspector Houghton
Inspector Chidwick
Detective Inspector Heidi Oliver
Detective Inspector Guy Robyns
Detective Chief Inspector Dawson
Detective Inspector Hallett
Inspector Humphries
Chief Inspector Stone
Chief Inspector Pither
Inspector Bartolomeo
Inspector Munt
Inspector Elkins
Inspector Fryatt
Claire Vbranch
Sheena Burns

Media Manager
Minute Taker

Apologies: Superintendent Rowland
Heather Cracknell
Chris Evans
Inspector Voller
Inspector Shipp
Inspector Snook

The meeting commenced with a presentation on Prime by A/PS Marcus Cator, OCU Prime Co-ordinator.

ACTION: DI Heidi Oliver to ensure the OCU analysts and researchers meet up with Simon Roberts and officers in the Neighbourhood Teams, in order to become aware of Prime and the information that can be obtained from it.

ACTION: Ch Insp Houghton and Ch Inspector Pither to meet and decide if any research is being done and if not, who should be doing it and a process to deal with it.

373. MINUTES OF LAST MEETING – 8 March 2007

It was agreed that the minutes were an accurate record.

374. MATTERS ARISING

375. ACTIONS

Minute 341 Mentis Report – Insp Humphries has e-mailed Ch Superintendent with current situation in terms of working practices in Custody. **(To be discharged)**

Minute 341 Mentis Report – This report regarding RMS has now been placed onto the intranet site with the actions. **(To be discharged)** There is to be another drop into RMS in July 2007, which will implement some of the Mentis Report recommendations and in two weeks time Insp Humphries has a presentation on the Custody side of this and will update the SMT at the next meeting. After July there will not be another change to RMS until January 2008 – work to be in six monthly stages.

ACTION: This to be an agenda item for the next meeting – Management Assistant

Minute 360.1 Inspectors Meetings with Sergeants and Staff – Supt Rowland not able to attend today so will update at next month's SMT meeting.

Minute 361.7 Specials and Volunteers – Names of volunteers and specials requiring RMS training have been collected, but it was felt that the co-ordination by Personnel could be better. Recently a volunteer turned up, but had not been signed onto IT and no dates were available for her. If nothing arranged it wastes everyone's time. They must have access to RMS to be useful.

ACTION 1: Ch Insp Pither to look into this

ACTION 2: Agenda item next time an overview as to where we are with Specials and Volunteers and what are the barriers and positives – Supt Rowland

Minute 368.3 Prime Methodology Update – Where is the OCU in terms of our priority areas? PS Cator covered this in his presentation. There will be a change when PS Cator transfers to Gosport as the work will then fall to Simon Roberts. New SN teams need to be trained up in Prime as much as possible because of the changing staff and this is all in hand.

DCI Dawson stated that Violent Crime Strategy is the priority for this year and asked how Prime is feeding into the Strategic Group. Ch Supt Campbell stated he would look into this and see what detail is there.

ACTION: Ch Supt Campbell to look into the Violent Crime Strategy and Prime

Minute 368.5 Local Area Agreement (LAA) – The summary will be circulated when it is ready.

376. OCU COMMANDER'S UPDATE

- 1. This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.**
- 2. HMIC** – are coming to look at several things in the Force, including performance and neighbourhood policing. Portsmouth has been put up by the Force to be visited as the OCU is a pathfinder and also because it tends to be a fairly upbeat and positive place. The Performance Meeting in May will be one of the things they will be looking at.

Hampshire Constabulary Senior Management Team
Portsmouth OCU

3. **CARM 3** – Ch Supt advised all SMT to ensure that their staff have completed the E Learning package for CARM 3 before May 16 2007, as individual accounts cannot be set up until the training has been done, which will cause major problems. As of this date, overtime, rest days in lieu, annual leave – everything must be put on CARM 3 or monthly salaries will not be correct. The CARM team on the OCU will be the focal point for any questions which may arise.
4. **Media** – The OCU Media Manager is presently working with Susan Rawlings who is on a secondment from PHQ and will be with us for another month. Interviews are taking place for Sue's replacement. There is also to be a new half post – Safer Neighbourhood for a year to assist with Neighbourhood Policing.
5. **This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.**

377. PRESENTATION ON POLICE IN PORTSMOUTH

Chief Superintendent Campbell gave a presentation to the meeting on policing in Portsmouth.

378. ANY OTHER BUSINESS

1. **Posting** – PS Huw Griffiths has been posted to E Shift on TPT.

379. DATE OF NEXT MEETING

The next meeting will take place on Tuesday 15 May at 1000 hours.