



MINUTES OF MEETING

Date: 19th April 2006
Time: 0900 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Netherton	-	OCU Commander
Superintendent Brown	-	Deputy OCU Commander
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Brooks	-	Rushmoor Commander
Chief Inspector Kedge	-	East Hampshire Commander
Detective Chief Inspector Antczak	-	OCU CID
Inspector Weston	-	RPU
Inspector Evans	-	Performance
A/Inspector Winter	-	Hart District
Liz Walsh	-	Media & Corporate Communications Officer
Cherie Watson	-	Finance and Admin Manager
Marie Sewrey	-	Personnel Officer
Claire Crowther	-	Management Assistant

Apologies:

Chief Inspector Mellors - Hart Commander

1.0 **START OF THE MEETING**

1.1 Peter Lane gave a talk to the attendees on the Single Non Emergency Number (SNEN). This was discussed.
DCI Antczak is to ensure as a result of the TCG meeting is to produce a one page summary of crime hotspots (1 or 2 per district), any dispersal zones that are in operation, areas of concern or anti social behaviour and then that is sent to Rebecca Morris who is the single point of contact for call management and FEC liaison. Rebecca Morris will then ensure that this goes to all the relevant places.
Action: DCI Antczak

2.0

2.1 Inspector Evans gave an update on performance and this was discussed. Threats to kill were discussed and how it needs to be looked at how these crimes are recorded. Sallie Webb/the performance team is to look at threats to kill and to reclassify it. DCI Antczak also needs to look at threats to kill with Sallie Webb.
Action: Inspector Evans and DCI Antczak

2.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

2.3 The IDIP starts on the 15th May and DCI Antczak is to look at when people can be freed up from the IDIP. This was discussed.
Action: DCI Antczak

2.4 A/Inspector Winter is to liaise with Inspector Evans regarding manager supervision packs for RMS. Inspector Evans has spoken to the ITTU regarding RMS. Monthly beat performance will be available. A discussion then took place regarding staffing

of the IMU, it will be discussed further in the personnel meetings.

Action: A/Inspector Winter and Inspector Evans

- 2.5 Chief Superintendent Netherton has spoken to Inspector Richard Stowe and Chief Inspector Baldry regarding custody. Chief Inspector Baldry is to look at custody and abstractions and is also to draft a policy for this.

Action: CI Baldry

- 2.6 Chief Superintendent Netherton would like for the next meeting a power point presentation at district level for performance.

Action: Inspector Evans

- 2.7 Chief Superintendent Netherton said that the burglary policy needs to be looked at and DS Barrett is looking at this. CI Brooks is to look at the deployment policy and this was discussed. Once the policies are done then should then get circulated by Inspector Evans.

Action: CI Brooks

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- 2.9 Chief Superintendent Netherton spoke about fixed penalty notices for disorder. Inspector Evans is looking at a package for this and specific training is coming out for the police. This was discussed.

3.0 SUPERITENDENTS UPDATE

- 3.1 Superintendent Brown gave an update about neighbourhood policing, back to basics and quality of service. These were discussed.

4.0

- 4.1 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

- 4.2 Briefing systems were discussed and that shifts need to read the bulletins. Liz Walsh is going to look at the bulletins.

Action: Liz Walsh

- 4.3 Community safety was discussed.

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5.0

- 5.1 Chief Inspector Brooks gave an update on his sector, staff and their locations and PS Turton is going to look at neighbourhood policing and that this should be in place by 1st June.

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- 5.3 A discussion took place regarding drugs, threats to kill and levels of investigation.

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6.0 CI MELLORS UPDATE – HART

- 6.1 As Chief Inspector Mellors's was unable to attend the meeting, Acting Inspector Winter gave the update.

6.2 A/Inspector Winter gave an update on the shifts at Yateley and Fleet.

6.3 A/Inspector Winter gave an update on Elvetham Heath. This was discussed. Hart Council was also discussed.

7.0

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7.2 CI Baldry said that an ANPR car and kit has been ordered and will be based at Whitchurch.

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7.4 CI Baldry said that DS Steve Cook is looking at the theft of satellite navigators and non-dwelling burglaries.

8.0 CI KEDGE UPDATE – EAST HAMPSHIRE

8.1 Chief Inspector Kedge said that he still has a change management list and anything that is outstanding to please let him know and anything that is outstanding at the end of the month he will give this out locally to get it done.

8.2 CI Kedge said that he is having personal performance meetings with every sergeant.

8.3 A discussion took place regarding area car courses and Superintendent Brown is to look at this.

Action: Superintendent Brown

9.0

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10.0

10.1 Chief Superintendent Netherton said that Angela has been appointed as the Personnel Manager and will hopefully be starting in the next two weeks.

10.2 Sickness levels, resignations, vacancies, PDRs and frontline training were discussed.

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10.4 The commendation ceremony was discussed and it was decided that the Chief Superintendent Congratulations will be held at Rushmoor Borough Council in October. Superintendent Brown is writing up formal guidelines on this as to who will qualify for either a thank you letter or will attend the ceremony.

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11.0

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11.2 Cherie Watson said that each district has its own budget and this was discussed. Cherie will be sending out an email about budget codes to all.

11.3 The BCU fund was discussed.

11.4 Cherie Watson will get the exact figures for the district budgets and if the districts know of any commitments to let Cherie know.

Action: Cherie Watson and Chief Inspectors

12.0 BUSINESS SERVICES

12.1 Cherie Watson said that she is meeting with Estates and is speaking to them regarding re-concreting the Aldershot building.

12.2 It was discussed that equipment will be gained from a weekly bidding process and a quick response will be given.

13.0 MEDIA AND COMMUNICATIONS

13.1 Chief Superintendent Netherton said that Avril MacDonald has been appointed as Head of News and Acting Head of Media Services.

13.2 How cuttings are to be circulated was discussed. Inspector Weston is also to have the cuttings.

13.3 Liz Walsh said that she and Katie are looking at corporate branding within the police stations.

13.4 Liz Walsh asked officers not to pose for photos as it is the run up to the elections.

13.5 Meeting structures were discussed.

14.0 FUTURE ISSUES

14.1 There were no future issues to be discussed.

15.0 ESSENTIAL USERS

15.1 It was discussed who should be an essential user and who should have access to a hire car. Cherie Watson is to find out about transport lease hire/cars.

Action: Cherie Watson

16.0 POLICE VEHICLES

16.1 The maintainance of police vehicles was discussed. Chief Inspector Kedge is to look at identifying someone in each district to check the vehicles regularly.

Action: Chief Inspector Kedge

17.0

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17.2 Inspector Weston said that there has been a small restructure at RPU and they now have a Community Reassurance Team. This was discussed. Inspector Weston gave an update on what is happening in the RPU now. Liz Walsh is to speak to Inspector Weston regarding the RPU.

Action: Liz Walsh and Inspector Weston

18.0 **FORCE PERFORMANCE REVIEW PRESENTATION**

18.1 Graham Ford the Force Performance Review Manager gave a talk on performance data. The force performance profile will be available on the 5th working day of each month. The completed score card will be ready by August.

19.0 **DATE OF NEXT MEETING**

19.1 The next SMT will be on Wednesday 10th May at 1400 at Aldershot Police Station in the conference room.