



## MINUTES OF MEETING

**Date:**            Wednesday, 14 October 2009  
**Time:**            1400 hours  
**Location:**      The Solent Room, St. Cross Business Park, Newport

**Attendees**    Chief Superintendent D Thomas      OCU Commander (Chair)  
:  
                  Superintendent N Mellors      Deputy OCU Commander  
                  T/Chief Inspector M Bell            CST  
                  Detective Inspector C Merrett        CID  
                  Detective Inspector N Heelan        CID  
                  Inspector S Evans                      Custody  
                  Inspector T Clawson                    Operations  
                  Inspector J Hoare                      TPT  
                  Inspector O Kenny                      PPU  
                  Inspector B Pinnell                    SNT  
                  Mrs J Beddall                          Personnel Manager  
                  Mr S Richards                          Finance and Business Manager  
                  Mr D Gledhill                          Performance Manager  
                  PS G May                                PPU  
                  Mrs E Collier-Bain                    Minute Taker

**Apologies:**    Detective Chief Inspector R          CID  
                  Maker  
                  Inspector R Abel                      TPT  
                  Inspector K Fowles                    TPT  
                  Inspector A Treagus                  TPT  
                  Inspector P Savill                      SNT  
                  Mr D Smith                              Media Manager  
                  Inspector C Hall                        TPT

### 319. Apologies

Apologies received from Inspector Abel, Inspector Savill, Mr Smith, DCI Maker and Inspector Treagus.

### 320. Declaration of Any Other Business

None.

### 321. Minutes of the Last Meeting and Matters Arising

The minutes of the last meeting held on 9 September 2009 were approved after a few minor amendments.

### 322. Action List

The list of actions in progress were reviewed and discussed and the Action List updated to reflect the changes and additions.

### 323. Police Authority Presentation –Chief Supt Thomas

Chief Supt Thomas explained that as a result of the Green Paper last year and a review of Police Authorities which in turn has led to a more intrusive review of OCUs, we have been asked to provide a presentation/report on two items:

a) One Team Agenda – how we are cascading/promoting this.

b) Taylor Recommendations – what are we doing to make sure these are put in place and improve discipline, complaints and learning on OCU.

Chief Supt Thomas collected ideas/feedback from the group using the Policing with A Purpose document as a standard.

### **324. Performance Overview – Mr Gledhill**

Mr Gledhill presented the performance figures which were distributed to the group.

Place Survey – Mr Gledhill will circulate the Survey and the report he has written on this to everyone. The general message is that Neighbourhood Policing is having a positive effect.

a) OCU Learning Matrix – This is on the intranet and Mr Gledhill is about to update it. Reports should be sent to him for addition.

Use of Performance Data – For consistency, Mr Gledhill asked that information regarding performance data should be obtained from one of three sources; the intranet, the beat document sent out each month or direct from Mr Gledhill. He asked that officers are reminded of this.

Beat Plans – Mr Gledhill drew everyone's attention to a hand out on the Beats, on 1 April 2010 Headquarters will change our Beats and Neighbourhoods. They will be basically the same; the biggest difference will be that the Beats will be replaced by the Wards. He asked for feedback.

### **325. Delivery Plan Progress Reports – Mr Gledhill**

Mr Gledhill drew everyone's attention to four new objectives. He asked that next time more detail be given in the updates.

### **326. Finance/Estates – Mr Richards**

Mr Richards noted that the heating will not go on until the temperature reaches 16 degrees as per Force policy.

### **327. Personnel – Mrs Beddall**

New Shift Patterns – Following previous discussions, the new shift pattern will affect the PCSOs' weekend enhancement. The changes will be implemented with effect from 1 November on 2OCU rather than 1 September due to late notification. Mrs Beddall will write to all PCSOs to notify them of this.

### **328. Delivering An Excellent Service – Supt Mellors**

Debrief Summer Policing Activity/Overview of Action Planning Process for Next Year – Further to his request for feedback on the Summer Policing activity and overview of action planning process for next year at the recent Sergeants

Conference, Supt Mellors asked Inspectors to coordinate feedback/recommendations from their teams for the Summer Policing Plan. This is important as this information will be used at the Inspectors Away Day as well as the SMT Away Day.

Chief Supt Thomas reiterated that the Chief Constable's Delivering An Excellent Service will focus on two things – **Policing With a Purpose and The Policing Pledge**. Officers should be familiar with these.

**329. Safer Neighbourhoods – Inspector Pinnell**

Body Worn Video – very positive feedback on this.

Updates from Sergeants regarding activity on their beats – will be fed into the new streamline TCG process.

SafetyNet - Beat profiles will be fed into this.

Chief Supt Thomas noted that there are some very good beat updates but still some missing from the SNCG minutes. He asked Inspector Pinnell to make sure that SafetyNet is included on the SNCG agenda.

**330. Partnership – T/CI Bell**

Anti-Social Behaviour - T/CI Bell has circulated the latest document from the Home Office on this which has also been circulated to all CDRPs. There is a call for a step up in action on anti-social behaviour with a clear target for public confidence, tackling not tolerating anti-social behaviour. He asked for feedback on ideas of how we can progress this on the island.

'Not On Our Island' Campaign – Reassurance type filming is being done, posters being made etc. The agreed three reassurance messages are: House Burglary down by 40% in 5 years, Summer ASBO Campaign 28% reduction in calls, 987 less victims last year.

**331.** This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.

**332. Custody and Complaints – Inspector Evans**

a) Modernising Charging – This basically means that for routine cases everything will be channelled through CPS Direct twenty-four hours a day and seven days a week instead of using local services as we do now during office hours. It comes into effect from 2 November. The only time we would use the old system is when there is a more complex case. The briefing is still being worked on and there is a query on how this affects PSTs.

**333. Operations – Inspector Clawson**

a) **Resources**

Annual Leave Procedures – There is a proposal to move to a system where there are no annual leave sheets and officers book annual leave whenever they want to through CARMS. It is proposed to introduce this for 2011. The current rules will still apply.

Working Time Regulations – A reminder that although officers can decide to

opt out of working time regulations in terms of the number of hours they work, they cannot opt out of other regulations like the time between shifts and rest day periods. If officers work in breach of working time regulations that is between them and their supervisor but Resources cannot put something on CARMS in advance that breaches working time regulations.

Training Attendance – We are really short on spaces on many of the courses but often officers are not turning up for training or deciding that they can't attend at the last minute. It may mean that we will have to send officers to the mainland for courses which will be more expensive and difficult to arrange.

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b)      **Operations**

Swine Flu Pandemic – Inspector Clawson gave an update. This is still classed as a pandemic. Coordinators meetings take place every two weeks. We should not be complacent but it does not look like this will be too serious and the worst should come in the next three weeks. Everyone should make sure that any critical work could be picked up if necessary. The policy regarding vaccines has still not been set. PS Carter will cover this in Inspector Clawson's absence.

**334. TPT Issues**

Nothing to report.

**335. PPU**

Nothing to report.

**336. Media and Communications**

In the absence of Mr Smith, nothing to report.

**337. Any Other Business**

a)      This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.

b)      Police Staff Deployment on Summer ASB – Referring to the sheet that Inspector Savill has produced (attached), 67% of police staff did their summer ASB deployment. Some have still not been recorded so this percentage could increase. Reasons why others were unable to attend are listed.

**Resolved: Mr Gledhill to embed the Police Staff Deployment on Summer ASB report by Inspector Savill into the OCU Learning Matrix for lessons learned in preparation for next year.**

**338. Date of the Next Meeting**

The next meeting will take place at 1400 hours on Wednesday 11 November

Hampshire Constabulary      Senior Management Team  
Isle of Wight OCU

2009 in the Solent Room, Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport.