



MINUTES OF MEETING

Date: 23rd September 2008
Time: 1330 Hours
Location: Aldershot Police Station

Attendees:

Superintendent Talbot	-	OCU Deputy Commander
DCI Annets	-	CID
Chief Inspector Kedge	-	East Hampshire Commander
Chief Inspector Mellors	-	Rushmoor Commander
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Jackson	-	Hart Commander
Chief Inspector Weston	-	RPU
Jane Parker	-	CJU
Julie Jones	-	Media & Corporate Comms Manager
Claire Crowther	-	Management Assistant

Apologies:

Chief Superintendent Chatterton	-	OCU Commander
Inspector White	-	Performance
Cherie Watson	-	Finance and Business Manager
Marie Sewrey	-	Personnel

499. Defacing the newspaper cuttings on the notice board

499.1 The defacing of the newspaper cuttings on the notice board on the ground floor at Aldershot Police Station was discussed. Chief Inspector Mellors and Chief Inspector Jackson were asked to look at this by Superintendent Talbot and a message should be sent to all staff that this will not be tolerated through briefings to their inspectors and sergeants.

Action: Chief Inspector Mellors and Chief Inspector Jackson

501. Minutes of Last Meeting

501.1 Minutes of the last meeting were agreed and the action chart reviewed.

502. PPU/OM Capability Report

502.1 DCI Annets said that the majority of the work has been done for this and the report has been sent out to all chief inspectors. This was discussed. An update was given on the office moves that have been previously been discussed.

502.2 The recruitment freeze was discussed.

502.3 It was decided that Finance and Business should issue clear guidance that maintenance budgets are not an issue if things are broken, or if prisoner's meals need to be ordered and that the core business needs to keep running. This was discussed. All chief inspectors are to bullet point the associated key problems to Superintendent Talbot so that this can be fed back to Cherie Watson.

Action: Chief Inspectors

502.4 Health and safety issues were discussed. There is an OCU Health and Safety meeting scheduled for Tuesday 30th September. Quarterly meetings are now scheduled. Claire Crowther is to send details of this meeting to Chief Inspector Weston and Julie Jones.

Action: Claire Crowther. Sec's post note this has been done.

503. Staffing of SNTs

- 507.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 507.3 Fuel protest planning is ongoing.
- 507.4 The Christmas Band Concert is taking place on the 7th December at St Andrews Garrison Church.
- 507.5 Building works at custody suites were discussed and consequent temporary closures. If needed PS Natalie Scott has a contact with BTP for a mobile custody unit. This was discussed.
- 507.6 The CARM pilot and abstraction was discussed. The CARM pilot will commence in the New Year. Chief Inspector Mellors and Chief Inspector Jackson are meeting after the SMT meeting to discuss this further. Minutes of this meeting will be distributed afterwards to all.
- 507.7 The use of head mounted cameras was discussed and their benefit was recognised.
- 508. Chief Inspector Baldry's update**
- 508.1 Chief Inspector Baldry gave an update on Basingstoke.
- 508.2 DO Stuart Packham has been to a meeting regarding tactical cycle training. All tactical cycle training is available to all specials and the four day course is paid from a central budget and not from the OCU. This was discussed. Chief Inspector Mellors is to take this to the specials meeting. A small tactical team is needed Ch Insp Mellors and Ch Insp Baldry will consider options.
Action: Chief Inspector Mellors and Chief Inspector Baldry
- 509. Chief Inspector Kedge's update**
- 509.1 Chief Inspector Kedge gave an update on East Hampshire.
- 509.2 Chief Inspector Kedge has carried out an 'on the spot RMS' audit with officers regarding citizen focus and updating victims. The audit did not validate feedback from supervisors. Further action is being taken to improve service delivery.
- 510. DCI Annet's Update**
- 510.1 DCI Annet's gave an update on CID.
- 511. Media and Corporate Communications**
- 511.1 Julie Jones gave an update on media and corporate communications.
- 511.2 There have been 150 media enquiries this month.
- 511.3 The SNT 'fridge magnets' are being made and examples were handed out to the meeting.
- 511.4 The OCU 'welcome pack' has been finished.
- 511.5 The communication strategy is being reviewed.
- 512.**
- 512.1 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 513. RPU**
- 513.1 Chief Inspector Weston gave an update on RPU. This was discussed.

- 514.** **Date of next meeting**
514.1 The next SMT will be on Tuesday 21st October at 1330 at Aldershot Police Station
 in the conference room.