



MINUTES OF MEETING

Date: Wednesday, 10 November, 2010
Time: 1400 hours
Location: Medina Valley Centre Ltd., Dodnor Lane, Newport PO30 5TE

Attendees Superintendent N Mellors OCU Commander, (Chair)
:
Chief Inspector G McMillan District Commander
Detective Inspector L Williams PPU
Inspector T Clawson SNT
Inspector B Pinnell SNT
Inspector S Evans Custody
Mr S Richards Finance and Business Manager
Mr D Gledhill Performance Manager
Inspector J Hoare TPT
Inspector P Savill Operations
Mr D Smith Media Manager
Mrs J Beddall HR Manager
Mrs E Collier-Bain Minute Taker

Apologies: Detective Chief Inspector R CID
Maker
Inspector K Fowles TPT
Inspector M Bell CST
Detective Inspector C Carpenter CID
Inspector C Hall TPT
Inspector R Abel TPT
Inspector A Treagus TPT

522. Apologies

Apologies received from DI Carpenter, Inspector Bell, Inspector Fowles, DCI Maker, Inspector Abel and Inspector Hall.

523. Declaration of Any Other Business

Update on Newport SNT – Inspector Clawson

524. Presentation on ANPR Central Facility – Inspector Matthew Cox and Mr Paul Crook

Inspector Matthew Cox and Mr Paul Crook gave an update on the ANPR system and proposals.

525. Minutes of the Last Meeting and Matters Arising

The minutes of the last meeting held on 13 October 2010 were approved following minor amendments to names on page four.

526. Action List

Hampshire Constabulary Senior Management Team
Isle of Wight OCU

The list of actions in progress were reviewed and discussed and the Action List updated to reflect the changes and additions.

527. Performance Overview – Mr Gledhill

Mr Gledhill distributed a Performance Update Report and Year-to-Date figures.

528. This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.

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530. Finance/Estates – Mr Richards

Mr Richards circulated a Budget Allocation paper and commented as follows:

- The bank holiday budget is now projected to break even at the end of the year.
- At the beginning of the year it was the intention that there would be some slack in this budget but this has now been swallowed up.
- There are not so many regular overtime hours to spend as originally anticipated at the beginning of the year.
- In order to make sure that we don't overspend the regular budget, there is a need to revise the allocations to the various teams and departments as shown on the sheet. This is put forward for discussion.

There was a discussion about a proposed allocation of budgets and the action is on every budget holder to meet individually with Mr Richards so that a further revision can be prepared for the next SMT Meeting which reflects expected and committed expenditure and balances the books.

Resolved: Mr Richards to send out the proposed budget allocation electronically and lead on coordinating meetings and responses and a new revision for presentation at the next SMT Meeting.

Mr Richards also noted that he is working on the October report on the overall budget in preparation for the Finance Meeting on Monday.

531. Human Resources – Mrs Beddall

Ill Health Retirement – the Force have funding to support ill health retirements in accordance with the policy.

Absence – our records show a number of staff off sick although according to CARMS many of them are already back at work. A reminder to make sure that return to work interviews and AD23s are completed.

Resolved: Mrs Beddall to bring figures of sickness to SMT briefings.

Business Interests – The Force are looking at the way in which these are approved. They are looking at a new process where PSD and HR work together to approve these. This will slow the process down slightly.

532. Media and Communications – Duncan Smith

Safety Net – Mr Smith attended a presentation on the future of this. There

are gaps that are being worked on.

Internal Communications – Further to feedback from the Inspectors Away Day, Mr Smith met with CI McMillan and Liz Harding who is doing an audit of all internal communications across the Force. Findings will help decide how the future of internal communications on the Force will look.

Partners Against Crime Community Safety Partnership Public Exhibition Event - in February is still going ahead.

533. Any Other Business

Newport SNT Issues

Inspector Clawson made the group aware of the situation at Newport in respect of staffing levels.

534. Date of the Next Meeting

The next meeting will take place at 1400 hours on Wednesday 8 December in The Solent Room, The Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport.