



MINUTES OF MEETING

Date: Wednesday, 12 May, 2010
Time: 1400 hours
Location: The Solent Room, St. Cross Business Park, Newport

Attendees	Superintendent N Mellors	OCU Commander, (Chair)
:	Chief Inspector G McMillan	District Commander
	Detective Chief Inspector R	CID
	Maker	
	Detective Inspector L Williams	PPU
	Inspector S Evans	Custody
	Mr D Gledhill	Performance Manager
	Mr S Richards	Finance and Business Manager
	Mrs J Beddall	HR Manager
	Mrs E Collier-Bain	Minute Taker
Apologies:	Detective Inspector C Carpenter	CID
	Inspector T Clawson	Operations
	Inspector J Hoare	TPT
	Inspector M Bell	CST
	Inspector P Savill	Operations
	Inspector B Pinnell	SNT
	Inspector A Treagus	TPT
	Inspector K Fowles	TPT
	Inspector C Hall	TPT
	A/Inspector S Goodier	SNT
	Mr D Smith	Media Manager
	Inspector R Abel	TPT

458. Apologies

Apologies received from Inspector Pinnell, Inspector Treagus, Inspector Savill, Inspector Clawson, Detective Inspector Carpenter, Mr Smith, Inspector Hall, Inspector Fowles, Inspector Bell, Inspector Hoare and A/Inspector Goodier. Mr Richards will be late.

459. Declaration of Any Other Business

None.

460. Minutes of the Last Meeting and Matters Arising

The minutes of the last meeting held on 14 April 2010 were approved.

461. Action List

The list of actions in progress were reviewed and discussed and the Action List updated to reflect the changes and additions.

462. Performance Overview – Mr Gledhill

Mr Gledhill presented the figures for April, May and year to date. With reference to theft from motor vehicles there are detections coming through which will realign the figures for next month.

Local Delivery Plan – Mr Gledhill presented the draft Local Delivery Plan which is just for information at the moment as HQ have not come out with the final one. The Control Strategy needs to be added. Mr Gledhill reminded everyone to forward actions out of strategic areas so that he can add these to the Delivery Plan.

463. Finance/Estates – Mr Richards

Early days for budget, will start monitoring in June. No additional updates.

464. Human Resources – Mrs Beddall

a) Police Staff Flexi Time Scheme

Mrs Beddall reminded the group to make sure that police staff flexi time scheme rules are adhered to in light of several incidents of inaccurate recording around the force which have led to dismissal. She went over the basic rules and she will email a summary to all staff. Line Managers should brief their teams. HR are happy to attend training days etc to explain the system.

Resolved: Line Managers to brief their staff on the Police Staff Flexi Time Scheme rules and follow up.

b) HR Modernisation Update

No further update since Monday 10 May briefing. Phase 2 will commence in January.

FEAG Meeting – At the Force FEAG Meeting the Chief Constable noted that each OCU is supposed to recruit at least three BME police officers or PCSOs this financial year. There is a recognition that it has to be realistic for the community. Mrs Beddall noted that she will be looking for volunteers to assist at recruiting events.

465. Media and Communications – Mr Smith

In the absence of Mr Smith, nothing additional to report.

466. Strategic Issues Update – Strategic Leads

Exception reporting on the different Strategic Issues was as follows:

1. Staff (Mrs Beddall) – On track. Work done on Resource Strategy and continual work on vacancies and support for redeployees.
2. Training and Development (Mrs Beddall) – Frontline training is set up for year. Customer satisfaction training and funding from BCU - waiting for a reply from the centre. Succession planning management development programme will be circulated later this week.

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3. Finance (Mr Richards) – On track.
4. Facilities and Estate (Inspector Clawson) – On track. Well ahead. Supt Mellors noted that the Estates agenda is gathering momentum.
5. Partnerships (Inspector Bell) – Away Days are planned for the Island Strategic Partnership and the Community Safety Partnership. Supt Mellors plans for CI McMillan and Inspector Bell to work together on the partnership strategic issues.
6. Major Crime (DI Williams) – On track. Training is in hand.
7. Confidence (Inspector Savill) – Mr Gledhill - Figures have not changed, which means we are ahead of the final national target for confidence for 2014. Waiting to hear about the victim satisfaction figures - our figures have been coming down which we need to monitor.
8. Communications (Supt Mellors) – Mr Smith working on strategic issues. Partnership want an ASB Strategy but will await and align this with the Force one. The weekly message is being read widely. Idea to spread the weekly message so that the two Chief Inspectors and Mrs Beddall or Mr Richards do this once per month. Wight Hot News is still an idea but will take a lot of work. Mr Smith is using his enhanced budget to allocate things forward against all of our diary activities.
9. Crime Reduction (DCI Maker) – Inspector Pinnell has been tasked to come up with some specific plans around the crime prevention calendar. Plan should be in place in another month or so.
10. ASB Reduction (Inspector Bell) - Inspector Pinnell has attended meetings and spoken to sergeants regarding ASB reduction plans. Chief Inspector Mcmillan, Inspector Bell and others will meet to make sure all plans are consolidated and in place ready to go.
11. This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.
12. Missing Persons (DI Williams) – Recognised policy being put into place, engaging with Children's Social Services.
13. This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.
14. Transport (Mr Richards) – Inspector Hall doing a lot of good work and it all fits in with our OCU transport panel.
15. Equality and Diversity (Mrs Beddall/Inspector Evans) – OCU Disability Working Group is doing a lot of very good work which was acknowledged by the DCC at the Force FEAG Meeting. Work is starting on International Disability Day for 3 December. Idea to recognise another strand at an awareness day. Flyer is being drafted to recruit interpreters. Need to decide how we fund these days as there is no money available from the centre.
16. Violence (DCI Maker) – Plans in place. Officers have volunteered to do permanent lates and the SMT would like to thank them for their flexibility and support in this respect.

467. Any Other Business

Chief Inspector Update – DCI Maker/CI McMillan

PDRs for Senior Management Team to be divided up between the two Chief Inspectors to follow the strategic areas. Details to be forwarded to Elizabeth.

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b) ACC Awards – Supt Mellors

We now have ACC Awards in addition to CC Awards. Criteria same.

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d) Routing of completed complaints – Inspector Evans

Hard copy of completed reports should still be sent to Chief Inspector McMillan for approval before the electronic file is sent to PSD for the time being. Chief Inspector McMillan will review it.

468. Date of the Next Meeting

The next meeting will take place at 1400 hours on Wednesday 16 June 2010 in the Solent Room, Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport.