



MINUTES OF MEETING

Date: Wednesday, 10 March, 2010
Time: 1400 hours
Location: The Solent Room, St. Cross Business Park, Newport

Attendees Superintendent N Mellors OCU Commander, (Chair)
:
 Detective Chief Inspector R CID
 Maker
 T/Chief Inspector P Savill
 Detective Inspector C Merrett CID
 Inspector S Evans Custody
 Inspector T Clawson Operations
 Inspector M Bell CST
 Inspector B Pinnell SNT
 A/Inspector J Cocks SNT
 Inspector A Treagus TPT
 A/Inspector D Steele TPT
 Inspector C Hall TPT
 Mr S Richards Finance and Business Manager
 Mrs E Collier-Bain Minute Taker

Apologies: Detective Inspector L Williams PPU
 Inspector R Abel TPT
 Inspector K Fowles TPT
 Inspector J Hoare TPT
 Mr D Smith Media Manager
 Mrs J Beddall HR Manager
 Mr D Gledhill Performance Manager

417. Apologies

Apologies received from DI Williams, Mr Smith, Mr Gledhill, Inspector Fowles, Inspector Hoare and Mrs Beddall. Caroline Anson was unable to attend to give the presentation on NCALT and MOPI but she has visited stations and officers on the island to update them.

418. Declaration of Any Other Business

None.

419. Minutes of the Last Meeting and Matters Arising

The minutes of the last meeting held on 10 February 2010 were approved.

420. Strategic Issues Update – Strategic Leads

Supt Mellors informed the group that our plans should be in place by 1 April and we will continue to work with Dave Stewart to improve and finalise these plans. There is an Inspectors Away Day scheduled and there is money available to continue with Dave Stewart's support through next year not just

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for team days but also for mentoring support. He asked for an update from each of the areas covering the following points:

1. Progress so far;
 2. What the implementation plans prior to April 1;
 3. What assistance is required and
 4. Any risks or issues.
1. This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.
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 3. Finance (Inspector Treagus) – Discussions ongoing re Finance Meeting structure and 'Super' Finance Meetings, efficiency saving work, linking work with Force Delivery Plan. Should be ready for 1 April.
 4. Facilities and Estate (Inspector Clawson) – Plans and meetings ongoing in reference to the project to revamp our estates and Mr Richards now has an indication of costs for IT and then the bid can be submitted. We can continue to progress plans for a police office in Sandown area. Supt Mellors would like to encourage flexibility within the Senior Management Team to work out of other locations in order to increase accommodation situations.
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 6. Major Crime (DI Merrett) – Nothing to add at this time.
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 8. Critical Incidents (DCI Maker) – Not had an update meeting for a while. This is about ensuring that plans and procedures are in place should a critical incident arise. A/Inspectors Cocks, Inspector Fowles and PS Bailey will attend a conference in London on Monday in reference to managing critical incidents. Inspector Fowles has written a training package and the Force has issued a NPIA critical incident package for training.
 9. Victims (T/Chief Inspector Savill) – Aim to increase and maintain victim satisfaction, provide victims of anti-social behaviour with the same service as if they were a victim of crime and support members of staff who are providing the service. All crime attendance. Reflects on our confidence and quality of service and suggestion to combine these strategic areas – Victims, Quality of Service and Confidence (9, 11 and 19) with Confidence as the main title. This was agreed. T/Chief Inspector Savill to confirm with Inspector Hoare and Inspector Abel.
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 11. Quality of Service – Combined with 9 above.
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14. This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.
15. Missing Persons (DCI Maker) – We are the only OCU with a DC in the post of MISPER Coordinator which should give our high and medium risk MISPERs a very good service. Terms of Reference are being drawn up.
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17. Transport (Inspector Hall) – Looking at an overview of what we have on the island. We are the only OCU who during the snow, were able to deal with most incidents effectively and so it is fairly good overall. Weakness – ARV only one box vehicle due to recent PVI - requested interchangeable boxes to allow us to interchange between all Volvos. Reference the five response Focuses – distribution of these vehicles does not make sense and we need to address this and possibly get a Fiesta. Looking at cost of replacing our Pandas for response vehicles which would give us flexibility. Standard of vehicles on the island is poor – maintenance, cleanliness, kit. Email has been sent out and spot checks will be done with completion of a spreadsheet of those breaching Force Policy - education to follow.
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19. Confidence (T/Chief Inspector Savill) – Combined with point 9 above. Duncan Smith to be added to this team. Note that one of the top ten targets of the BCU Fund is public confidence.
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421. Performance Overview – Supt Mellors

2 OCU Performance Summary Year-to-Date February 2010 distributed to the group. In the absence of Mr Gledhill nothing further to report.

422. Commander's Update – Supt Mellors

Supt Mellors presented the briefing that he will present at the Safer Neighbourhoods Conference next week. This was produced following a request from the Scrutiny Panel for the Isle of Wight Policing Plan for the next year. This presentation will always be available in the latest updated version for use.

423. Finance/Estates – Mr Richards

a) Police Officer Overtime Allocations

Mr Richards distributed a sheet showing the proposed Police Officer Overtime Allocations for the next year and asked for feedback. Following discussion it was decided that PIIT needed a separate allocation of 100 hours (taken from TCG).

b) Police Staff Overtime Allocations

Mr Richards distributed a sheet showing the proposed Police Staff Overtime Allocations for the next year and asked for feedback. Following discussion these allocations were agreed.

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424. Action List

The list of actions in progress were reviewed and discussed and the Action List updated to reflect the changes and additions.

425. Human Resources – Mrs Beddall

In the absence of Mrs Beddall, nothing additional to report.

426. Delivering An Excellent Service – T/Chief Inspector Savill

No further update since briefing of 10 February 2010.

427. Safer Neighbourhoods – Inspector Pinnell

Minutes of the last Safer Neighbourhoods Communications Group Meeting held on 10 February 2010 were circulated to the group with the agenda prior to the meeting.

428. Partnership – Inspector Bell

No further update since briefing of 8 March 2010.

429. Crime – Detective Chief Inspector Maker

No further update since briefing of 8 March 2010.

430. Custody and Complaints – Inspector Evans

No further update since briefing of 8 March 2010.

431. Operations – Inspector Clawson

No further update since briefing of 8 March 2010.

432. TPT Issues

No further update since briefing of 8 March 2010.

433. PPU – Detective Inspector Williams

In the absence of DI Williams, nothing additional to report.

434. Media and Communications – Duncan Smith

In the absence of Mr Smith, nothing additional to report.

435. Any Other Business

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b) Tilley Awards 2010 – Supt Mellors

Supt Mellors encouraged the group to put forward to Mr Gledhill any projects that we feel might we be deserving of a Tilley Award. Suggested short term or Festival based projects. Has to be partnership based.

New SMT Agenda/Actions – Supt Mellors noted that he plans that this will follow our Strategic Issues in the future.

Sandown Railway Station – Mr Richards noted that we have received the terms from Southwest trains which has gone to the Force Solicitor who has approved it in principle. Mr Richards has requested the full lease so that we can get this signed. His team have visited the site to see what needs doing. He has also started talks in reference to Ryde Esplanade train station and a possible lease.

PPU Refurbishment – DCI Maker noted that this commences on 20 April for three days and will involve some disruption.

Moving Teams using existing estates – Following a positive meeting in reference to this, DCI Maker noted that PCU will move back to Newport by end of May along with various other changes.

436. Date of the Next Meeting

The next meeting will take place at 1400 hours on Wednesday 14 April 2010 in the Solent Room, Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport.