



MINUTES OF MEETING

Date: 28th May 2008
Time: 1330 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Chatterton	-	OCU Commander
A/Superintendent Mellors	-	OCU Deputy Commander
T/Chief Inspector Berry	-	Rushmoor Commander
Chief Inspector Weston	-	RPU
A/Chief Inspector Page	-	Hart
A/Chief Inspector Rickwood	-	East Hampshire
DI Storey	-	CID
A/Inspector Swanborough	-	Basingstoke
Angela Lee	-	Personnel
Inspector White	-	Performance
Julie Jones	-	Media & Corporate Comms Manager
Claire Crowther	-	Management Assistant

Apologies:

Superintendent Talbot	-	OCU Deputy Commander
DCI Annets	-	CID
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Kedge	-	East Hampshire Commander
Jane Parker	-	CJU
Cherie Watson	-	Finance and Business Manager

425. Minutes of Last Meeting

425.1 Minutes of the last meeting were agreed and the action chart reviewed.

426. Matters Arising

426.1 A CARMs meeting will be taking place on Monday 2nd June at 0900 at Sainsburys Kempshott, Basingstoke.

427. PRIME

427.1 Chief Inspector Mellors explained the PRIME document that had previously been circulated to the attendees. This was discussed. Acknowledgement and thanks were given to PC Niblock. The PRIME document was approved at the meeting.

427.2 T/Chief Inspector Berry is to look at the PRIME award and the cost of this and report back to the next SMT.

Action: T/Chief Inspector Berry

428.

428.1 T/Chief Inspector Berry gave an update on Rushmoor district and then on Offenders brought to Justice and that there will be a standardising process for case files and officers will have to prepare the case files. This was discussed.

428.2 T/Chief Inspector Berry will update Chief Superintendent Chatterton regarding the PTPM meeting after speaking to Jane Parker and whether he has to attend this.

Action: T/Chief Inspector Berry

428.3 Prosecution summary timescales discussed. T/Chief Inspector Berry to speak to Julie Jones regarding communicating about this. This information should be communicated in the shift briefings as well.

Action: T/Chief Inspector Berry

428.4 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

428.5 An update was given on staffing in the custody and PIIT teams. Angela Lee is to speak to Graham Love regarding the ICF.

Action: Angela Lee

428.6 Taxi marshalling will go live in Aldershot on 6th June and will be trialled for three months. This is also an alcohol exclusion zone and leaflets and newsletters should be given to residents to make them aware.

Action: Julie Jones

429. Chief Inspector Baldry's Update

429.1 A/Inspector Swanborough gave an update on Basingstoke district and the staffing levels. There will be the town merger taking place on the 7th July 2008 and this was discussed.

429.2 A/Inspector Swanborough is to go through operations to get more area car courses. This was discussed.

Action: A/Inspector Swanborough

430. A/Chief Inspector Rickwood's Update

430.1 A/Chief Inspector Rickwood gave an update on East Hampshire district.

430.2 The 10th June 2008 is the scheduled date allocated to move all the TPT to Alton. A deployment policy is needed and this was discussed.

430.3 Driver training for student officers was discussed as there are not enough courses. Chief Superintendent Chatterton is to speak to driver training about student officers and PCSOs and to speak to Superintendent Talbot and to raise this at the informal commanders.

Action: Chief Superintendent Chatterton

431. A/Chief Inspector Page

431.1 An update was given by Chief Inspector Mellors on public reassurance and the staffing in the department.

431.2 A/Chief Inspector Page gave an update on Hart district.

432. DI Storey

432.1 DI Storey gave an update on CID and on IORs and this was discussed.

433. Performance

433.1 Inspector White gave an update on performance. This was discussed.

433.2 Serious acquisitive crime was discussed.

434. Finance and Business Services

434.1 Chief Superintendent Chatterton said that the OCU commander's budgets are to be divided up. Chief Superintendent Chatterton explained this. There is a recovery plan in place.

435. Health and Safety

435.1 There was nothing to discuss.

436. Media and Corporate Communications

436.1 Julie Jones gave an update on media and corporate communications.

- 436.2 The citizen focus workshops have been done.
- 436.3 The front office project is nearly done. Chief Superintendent Chatterton spoke about this.
- 436.4 The risk register was discussed and there has to be a media strategy for all forty sites.
- 436.5 The way in which press releases and media requests are actioned have been changed as they have to comply with the OCU control strategy. This was discussed.
- 437. Personnel**
- 437.1 Angela Lee gave an update on personnel.
- 437.2 The Bramshill changes have been looked at.
- 437.3 Issues that will be raised at the posting panel were discussed.
- 438. RPU**
- 438.1 Chief Inspector Weston gave an update on RPU.
- 438.2 Chief Inspector Weston said that if there are any operations that need ANPR units or motor cycles to contact the RPU unit or community team.
- 439. Counter Terrorism / Domestic Extremism**
- 439.1 Chief Superintendent Chatterton spoke about counter terrorism and domestic extremism.
- 439.2 Special branch will be attending more of the CDRP meetings.
- 440. Citizen Focus**
- 440.1 SMT call backs were discussed and that each member of the senior management team will have ten call backs to do.
- 440.2 T/Chief Inspector Berry spoke about victim referral cards from victim support and this was discussed. It was agreed that this could be done.
- 441. AOB**
- 441.1 SPPs have been announced and officers need to be alerted that they need to do this. Julie Jones will put this on the global round up with a link to the page on the intranet.
Action: Julie Jones
- 441.2 The diversity action group was discussed and this is on Angela Lee's list to do this.
Action: Angela Lee
- 442. Date of next meeting**
- 442.1 The next SMT will be on Wednesday 18th June at 1330 at Aldershot Police Station in the conference room.