

Volunteer Vehicle and Cycle Maintenance Support Assistant



The main purpose of this role is to assist in ensuring that police vehicles and police equipment is presented in a professional way and to a professional standard. The role also involves helping to transport police vehicles for service or repair.

Some of the tasks we would like your help with

- Cleaning and carrying out minor checks on police vehicles on a regular basis (oil, tyre pressures etc) which will be supplementary to checks that are already in place.
- Maintaining inventories for vehicle equipment.
- Reporting damage/loss of vehicle equipment and maintaining vehicle kits to required standards.
- Bringing any issues with vehicles to the attention of a line manager.
- Transporting police vehicles to workshops for service or repair.
- Cleaning and carrying out minor checks on police cycles supplementary to the checks that are already in place.
- Taking vehicles to be cleaned at venues where pre-existing arrangements already exist.

What skills you need:

You should have basic IT skills, but you will receive training on our specialist systems. It would be really useful if you had previous office experience, but this is not essential.

What training and support you receive

You will take part in an induction to help you understand your role and how the force works, along with training on how to use our specialist databases and IT systems.

There is an Extended Police Family Support Co-ordinator on each of our six geographical Operational Command Units. Part of their role is to recruit and support volunteers, so they will be able to assist you with any problems or questions you have throughout your time as a Police Support Volunteer with Hampshire Constabulary.

How much time?

As much or as little as you can spare! Some volunteers give a few hours a month, some a day a week and some give much more than that. It's up to you and we will discuss this with you as part of your application.

Interested?

Visit www.hampshire.police.uk/Internet/jobs to read more about volunteering and to apply.