



MINUTES OF MEETING

Date: Tuesday 7 June 2007
Time: 1000 hours
Location: Conference Room, Fratton

Attendees: Chief Superintendent Campbell
Superintendent Rowland
Inspector Michie
Inspector Humphries
Inspector Chidwick
Detective Inspector Hill
Detective Inspector Robyns
Inspector Hutchings
Inspector Munt
Chief Inspector Houghton
Chief Inspector Pither
Chief Inspector Stone
Inspector Stainton-Ellis
Inspector Tester
Inspector Elkins
Heather Cracknell
Chris Evans
Sheena Burns
Claire Vbranch

Personnel Manager
Finance Manager
Minute Taker
Media Manager

Apologies: Inspector Snook
Detective Chief Inspector Dawson
Inspector Voller
Inspector Fryatt
Inspector Shipp
Inspector Griffiths

Chief Superintendent welcomed Inspector Hutchings back to Portsmouth. He has now taken over as Sector Inspector at Southsea.

He also welcomed Inspector Louise Tester, who has taken over as Performance Inspector.

Presentation on Covert Forensics

Craig Jones

Craig gave a short presentation on the work of the Covert/Pro Active Forensics department. He has a general SOCO team with specific skills and requested that the OCU make use of them when necessary. Any jobs take priority and they can respond within a couple of hours to a request. They are potentially available 24/7.

393. MINUTES OF LAST MEETING – 15 May 2007

It was agreed that these were an accurate record.

Hampshire Constabulary Senior Management Meeting
Portsmouth OCU

394. MATTERS ARISING

395. ACTION LIST

Minute 341 Mentis Report – There was to be an update on an RMS upgrade, which Inspector Humphries was due to attend. However, both the presentation and the upgrade have been cancelled and moved back until October 2007. *(To be discharged)*

Minute 360.1 Inspectors' Meetings draft agenda – Superintendent Rowland is due to have a meeting with Chief Inspectors next week in order to discuss this. A draft has been completed.

Minute 368.3 Prime Methodology - The problems with outside agencies' access to Prime have been resolved and the Internet Provider has now been set up correctly. Ch Insp Pither feels that the IT is being developed by HQ at a pace that isn't really in keeping with what can be achieved locally on OCU and this will be discussed outside this meeting. The current Prime information is being cleansed for one month as it has become somewhat full. Safer Neighbourhood data which is currently being saved on Excel will be recorded on Prime, but there are training issues with this.

Andy Clinton's new role is Street Violence Sergeant, which is funded jointly through PCC. The main focus is on Street Violence with the main Prime locations being the entertainment areas in the Guildhall area. He is also managing the two officers on the Street Violence team, at Portsmouth Central.

Unfortunately Prime is not able to take information from RMS, so everything has to be entered twice. Prime is not a system that is used to evidence work to others, it is used as a day to day operational tool.

Minute 378 Prime - The analysts are fully aware of Prime and can access it. *(To be discharged)*

Minute 386 Specialist Domestic Abuse Court – Insp Elkins is personally visiting all teams in order to advise them that all files have to be 100% accurate to make this fast tracking system work and be any use to the Force.

Minute 388 Hate Crime Process Flowchart – Claire Vbranch is looking at ways to make this more simple and easy to read and understand.

396. CHIEF SUPERINTENDENT'S UPDATE

- 1. May's Performance** – May was a particularly good month and Portsmouth hit the targets for most sections. This will be discussed in more detail at the OCU Performance Meeting next week.

Ch Supt Campbell handed round a copy of current investigations, regarding PPU and CID Teams, over and above the normal day to day work, which gives a feel for the kind of jobs and the volume of work that is being carried by CID and PPUs. This information is submitted to ACC Cole who is very keen to ensure that ACPO have an understanding for

Hampshire Constabulary Senior Management Meeting Portsmouth OCU

the work loads and jobs that OCU CID departments are carrying at any one time. Ch Supt Campbell asked that DCI Dawson circulate this to all.

Ch Supt Campbell will also circulate an updated report of the work that SOCU do, DI Rich Johns' team – which replaced Force Crime Unit. They are working on a number of jobs on the OCU at any one time and it is about making sure - if it isn't case sensitive - people are aware of the work that level two is doing for the OCU.

2. **Quarterly Performance Review** – The next review is on 26 June 2005 at 14:30 hours. At this meeting ACC Mr Cole looks at all the details Ch Supt Campbell is asked to account for every month at Force Performance Meetings. This causes some duplication, so it may be that the next meeting format will change slightly and may focus on key areas such as the good practice in Portsmouth or the areas where we need help from the Force rather than generic data.
3. **Driver Training and Issues regarding the attendance of incidents** – 25 Recommendations were handed round for consideration, which haven't been sent to ACPO yet. A discussion followed regarding these and it was felt that the structures in place at present are fine and no changes were really necessary.

In relation to Sergeants keeping their ticket it has been decided that if they have driven the Area Car within the last six months, they can carry on driving, but if not they will have to have a Check Run before they can drive Area Cars again. If Check Run training is difficult, due to numbers exceeding training courses, Ch Supt Campbell stated he is prepared for the OCU to pay for these to be completed.

4. **This minute is classified as 'Restricted' and therefore will not form part of the minutes for general circulation.**
 5. **This minute is classified as 'Restricted' and therefore will not form part of the minutes for general circulation.**
 6. **Developing Knowledge** – Chief Supt Campbell advised the meeting that if any Inspectors would like to shadow on another department in order to increase their knowledge, to contact their Chief Inspector and it will be looked into. Also any ideas for presentations at the SMT meetings would be considered.
397. **SUPERINTENDENT'S UPDATE**
1. **Grade 3 Calls** - The problems of answering all the Grade 3 calls are ongoing, particularly at the weekend. Supt Rowland is interviewing all the shifts with regard to this and will be looking at a number of allied policies. He will also be looking to see if some supervisors, probably from SMT, could attend the Control Room on some evenings over the summer months, lates plus, to look at the relevant deployment of calls and how Control Room are managing Grade 3s.
 2. **Front Offices** – Both Highbury College and the University are very keen to assist in improving/decorating the front offices as part of their course work. Supt Rowland will be working with them in this.

Hampshire Constabulary Senior Management Meeting Portsmouth OCU

3. **GOSE** – There is to be a meeting with GOSE on 14 June to look at funding for Portsmouth OCU for policing operations, predominantly looking at Violent Crime.
4. **Performance** – It is possible to drill down to a week, six months or whatever length of time on the whole OCU and individual neighbourhoods to search for top locations, individuals for violent crime and other specific categories. This is being looked at presently to see how useful this tool will be.

The control strategy was lifted yesterday and there will be some actions coming out of it.

5. **Locker Room** – This will be finished within the next two weeks. Some officers on TPT still haven't got airwaves or CS gas lockers.
ACTION: Chris Evans to check up on the lack of airwaves and CS Gas lockers.
6. **Section 136 for Area Cars** - Traffic have now agreed that they can give training to area car drivers only on the OCU and can do the 136 procedures, which will hopefully start next week. This will cut waiting time down drastically.
7. **Grade 3s** - Instead of waiting 24 hours after receiving a Grade 3 call, Insp Michie is looking at dropping the time down to 8 hours, in order to improve on customer service. There is a problem with cover on Saturdays at present, but this has been discussed with Heather and hopefully a solution has been found.
8. **New Windows** – All the new windows have been fitted and the scaffolding will be removed soon. The signage around the station will be changed once the building works are completed.

398. ANALYSTS

DI Heidi Oliver wants to raise the profile of the four Analysts and one Researcher in Portsmouth as recently they have not been tasked as often as they could be. DI Oliver has been made aware that certain officers are doing their own charts and collating their own information and Ch Supt Campbell stated that he did not want officers spending their time doing this work when there are analysts to do this. In the near future regular analysis will be done on the Neighbourhood Beats.

Tomorrow is the closing date for the CDRP analyst post. If there is a successful recruit he/she will be in post by July and will be working on the strategic assessment with our partners.

ACTION: Senior Analyst to give a presentation at the next meeting on what work and projects the analysts can do for police officers.

399. ANY OTHER BUSINESS

1. **Review of PNDs** – at present they are being issued by all four sections and there isn't a proper audit system in place so this will be rationalised and brought to Fratton.

Hampshire Constabulary Senior Management Meeting
Portsmouth OCU

2. **Box for TCG Tasking for TPT** – These tasks can now be put into one box so they don't get mixed with everything else.
 3. **This minute is classified as 'Restricted' and therefore will not form part of the minutes for general circulation.**
400. **DATE OF NEXT MEETING**
- Thursday 19 July 2007 at 1000 hours in Conference Room at Fratton Police Station.