



MINUTES OF MEETING

Date: 15th June 2006
Time: 1400 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Netherton	-	OCU Commander
Superintendent Brown	-	Deputy OCU Commander
Chief Inspector Mellor	-	Hart Commander
Chief Inspector Kedge	-	East Hampshire Commander
Detective Chief Inspector Antczak	-	OCU CID
Chief Inspector Brooks	-	Rushmoor Commander
Chief Inspector Baldry	-	Basingstoke Commander
Inspector Weston	-	RPU
Inspector Evans	-	Performance
Inspector Stowe	-	Basingstoke Sector
Cherie Watson	-	Finance and Admin Manager
Angela Lee	-	Personnel Manager
Claire Crowther	-	Management Assistant

Apologies:

Inspector Robertson	-	Operations
Julie Jones	-	Media and Corporate Communications Manager

35. Start of the meeting

35.1 Chief Superintendent Netherton welcomed and introduced Angela Lee, the Personnel Manager to the meeting.

36. MINUTES OF LAST MEETING

36.1 Peter Lane gave a talk to the attendees on the Single Non Emergency Number (SNEN). This was discussed.

DCI Antczak is to ensure as a result of the TCG meeting is to produce a one page summary of crime hotspots (1 or 2 per district), any dispersal zones that are in operation, areas of concern or anti social behaviour and then that is sent to Rebecca Morris who is the single point of contact for call management and FEC liaison. Rebecca Morris will then ensure that this goes to all the relevant places. DCI Antczak has asked intelligence to do this. Outstanding. (20.1)

This has been done.

36.2 Inspector Evans gave an update on performance and this was discussed. Threats to kill were discussed and how it needs to be looked at how these crimes are recorded. Sallie Webb/the performance team is to look at threats to kill and to reclassify it. DCI Antczak also needs to look at threats to kill with Sallie Webb. (20.2) **This is currently with DI Peter Gallagher.**

Action: Inspector Evans and DCI Antczak. Ongoing.

36.3 A/Inspector Winter is to liaise with Inspector Evans regarding manager supervision packs for RMS. Inspector Evans has spoken to the ITTU regarding RMS. Monthly beat performance will be available. A discussion then took place regarding staffing of the IMU, it will be discussed further in the personnel meetings.

Inspector Evans said that the manager supervision packs for RMS are just being run by the RMS team. (20.4)
This has been done.

36.4 Briefing systems were discussed and that shifts need to read the bulletins. Liz Walsh is going to look at the bulletins. (20.9) Ongoing.
Action: Julie Jones.

36.5 The maintenance of police vehicles was discussed. Chief Inspector Kedge is to look at identifying someone in each district to check the vehicles regularly. (20.14)
Chief Inspector Kedge will speak about this in his update.

36.6 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

36.7 Inspector Evans and DCI Antczak to look at producing a simple training guide for TICs. (21.2) **This has been done. This is to be circulated to Chief Inspectors so it then can be propagated to all their staff. This is also to be evaluated.**

36.8 Inspector Evans is to identify someone in the OCU to be in charge of all threats to kill. (21.3)
This has been done.

36.9 Inspector Pressley is to identify hotspots and target them with beat officers. (21.4)
This has been done.

36.10 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

36.11 CI Kedge is to speak to Inspector Evans regarding how officers are putting tickets into RMS. The training package can be rolled out on the 11th May 2006. (21.6)
Action: CI Kedge and Inspector Evans - ongoing

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36.13 The deployment strategy and investigation policy were discussed. Inspector Pressley is to add to the deployment strategy critical incidents. **This has been done.**

All chief inspectors are to circulate the deployment strategy to sergeants and at the next TCG in two weeks this is to be discussed. Deployment was discussed. **This is to be carried forward to the next meeting.** (23.2)
Action: All Chief Inspectors

36.14 Chief Inspector Mellor gave an update on crime in the Hart district. A full time SEO needs to be recruited for Fleet Police Station. This will be done by Marie Sewrey. Personnel was discussed and actions need to be picked up at the personnel meeting. (26.1)
CI Mellors said that they are now interviewing for an SEO post.

36.15 Inspector Stowe gave an update on custody and a discussion took place regarding posts. Chief Superintendent said that he would look at this afterwards and let everyone know what is happening. (29.1) **This has been done.**
Inspector Stowe gave an update on custody and a discussion took place regarding posts. Cherie Watson is to respond to headquarters regarding money.
Inspector Stowe is to identify how much money is needed for custody.
Action: Cherie Watson and Inspector Stowe

- 36.16 Marie Sewrey has been working with occupational health and it has been organised that a representative from occupational health will come up to Aldershot once a month to see staff that have been referred so that they do not have to travel to Netley. Marie Sewrey said that staff that have been referred to occupational health and need an appointment to email the personnel mailbox and an appointment will be made.
Marie Sewrey will check with Catrina MacLean if staff from the RPU can be included in this and to let Inspector Weston know. (31.2)
Staff from the RPU can be included.
- 37. Performance**
- 37.1 Performance issues were discussed. Vehicle crime detection rate was highlighted as an issue as was satisfaction levels for crime. Inspector Evans is to task analyst on how many people have been arrested since April.
Action: Inspector Evans
- 38. Satisfaction Surveys**
- 38.1 Clare Simkin gave a talk on satisfaction surveys. This was then discussed. Inspector Evans is to speak to Julie Jones regarding how we get a corporate message from this OCU to all the staff about, that satisfaction surveys are getting carried out by our customers and bulletins points as to what our customers are not satisfied about.
Action: Inspector Evans
- 38.2 Chief Superintendent Netherton said that as a minimum the victim of car crime must be called by the OIC before they close the crime. The IMU must call back the victim before they file the crime and then the letter must be sent to the victim which is being reviewed by Headquarters.
- 39. Superintendent Update**
- 39.1 Superintendent Brown gave an update on neighbourhood policing and the change management meeting he attended. The OCU will get 109 PCSOs in due course and this was discussed. Superintendent Brown gave an update on quality of service in relation to supervisors. Superintendent Brown said that the VCR unit will hopefully be ready in a couple of week's time.
- 39.2 Superintendent Brown gave an update on operations and events. These were discussed. Vehicle maintenance, how sudden deaths should be dealt with and protocols for annual leave were also discussed.
- 40.**
- 40.1 DCI Antczak gave an update on the analysts' positions. These were discussed.
- 40.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 40.3 DCI Antczak gave an update on the moves that are taking place in CID, the priority crime team and the public protection unit.
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- 40.5 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 40.6 Chief Superintendent Netherton said that for volume crime a sergeant must put a working sheet on RMS within 24 hours.

- 40.7 DCI Antczak gave an update on crime in the North and East OCU.
- 41.**
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- 41.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 41.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 41.4 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 42.**
- 42.1 Chief Inspector Brooks gave the update for Rushmoor. Chief Inspector Brooks said that all his TPT tasking and beats are in place now. Staffing levels and shifts were discussed.
- 42.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 42.3 Chief Inspector Brooks spoke about an anti-social behaviour campaign that will be run in Rushmoor.
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- 42.5 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 43. Chief Inspector Mellors Update**
- 43.1 Chief Inspector Mellors gave the update for Hart. Staffing levels and shifts were discussed.
- 43.2 Anti-social behaviour in the Hart sector was discussed.
- 43.3 Chief Inspector Mellors has a system ready for PDRs.
- 44.**
- 44.1 Chief Inspector Baldry gave the update for Basingstoke and Deane.
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- 44.4 The resource allocation model was discussed; Chief Inspector Brooks is to speak to Geoff Clift about this.
Action: Chief Inspector Brooks
- 45.**
- 45.1 Chief Inspector Kedge gave the update for East Hampshire.
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- 45.4 Area car courses were discussed. Inspector Robertson is to confirm the number of area car courses that are available.
Action: Inspector Robertson
- 45.5 An update on staffing issues was given.
- 45.6 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 46.**
- 46.1 Angela Lee said that she is going to be looking at developing some local policies, procedures and systems. This was discussed.
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- 47. Finance**
- 47.1 Cherie Watson gave an update on accounts and overtime and gave out handouts. This was discussed.
- 48.**
- 48.1 Cherie Watson gave an update on estates. The concrete repairs to Aldershot police station will be ongoing to mid-July. The next stations to receive double glazing are Tadley, Fleet and Alton.
- 48.2 The housing of 40 PCSOs at Basingstoke was discussed.
- 48.3 A discussion took place on the water coolers. Cherie Watson has heard from Clive Elsie regarding this.
- 48.4 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 49. AOB**
- 49.1 Inspector Weston said that the RPET is now working again. Inspector Weston is to circulate information about this. Inspector Al Peacock will be the replacement when Inspector Weston goes.
- 50. DATE OF NEXT MEETING**
- 50.1 The next SMT will be on Wednesday 26th July at 1400 at Aldershot Police Station in the conference room.