



## MINUTES OF MEETING

**Date:** Wednesday, 8 December, 2010  
**Time:** 1400 hours  
**Location:** The Solent Room, Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport

**Attendees** Superintendent N Mellors OCU Commander, (Chair)  
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Detective Chief Inspector R CID  
Maker  
Detective Inspector C Carpenter CID  
Inspector T Clawson SNT  
Inspector M Bell CST  
Mr S Richards Finance and Business Manager  
Mr D Gledhill Performance Manager  
Mr D Smith Media Manager  
Mrs J Beddall HR Manager  
Mrs E Collier-Bain Minute Taker

**Apologies:** Chief Inspector G McMillan District Commander  
Inspector B Pinnell SNT  
Inspector S Evans Custody  
Inspector J Hoare TPT  
Inspector P Savill Operations  
Inspector K Fowles TPT  
Inspector C Hall TPT

Detective Inspector L Williams PPU  
Inspector R Abel TPT  
Inspector A Treagus TPT

### 535. Apologies

Apologies received from Chief Inspector McMillan, Inspector Savill, Inspector Fowles, Inspector Hoare, Inspector Pinnell and Inspector Evans.

### 536. Declaration of Any Other Business

Mobile phone review – Simon Richards.

### 537. Presentation on the Staff Opinion Survey – DS Will Burns

DS Will Burns gave a presentation on the results of the recent Staff Opinion Survey.

### 538. Minutes of the Last Meeting and Matters Arising

The minutes of the last meeting held on 10 November 2010 were approved.

### 539. Action List

The list of actions in progress were reviewed and discussed and the Action List updated to reflect the changes and additions.

**540. Performance Overview – Mr Gledhill**

The SMT Executive Summary was circulated with the agenda.

The Management Team expressed continuing concern regarding some of the crime trends particularly criminal damage, violence against the person and dwelling burglary.

**541.** This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.

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**543. Finance/Estates – Mr Richards**

Devolved Budget – up-to-date figures show us projecting a small underspend.

a) Police Overtime – As discussed at the last SMT Meeting. Mr Richards received two responses to his last proposal. He presented revised allocation figures, which are very similar to last time, and are attached to the agenda. Revised allocations agreed.

b) This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.

**544. Human Resources – Mrs Beddall**

Notice for Postings – Following a meeting between ACC Dann and the Federation an agreement that all police officer postings both local and force wide now require 56 days notice required rather than 28, it could be less if there is a welfare need etc.

Unison and Lunch Breaks – Following a meeting between DCC Marsh and Unison, managers to make sure that police staff take appropriate breaks.

Area Car Courses – We have five area car courses for 2011. Agreed that Mrs Beddall will put this out to TPT Inspectors for their views before advertising.

**545. Media and Communications – Duncan Smith**

Debriefs following bad weather – feed back to Mr Smith for his meeting at adverse weather office on Monday.

Media Training – following feedback from Inspectors Away Day this will take place on 14 January and 25 February.

**546. Any Other Business**

Mobile Phone Review – Core management are doing a review of mobile phones and blackberries in the Force. The list is not accurate and so if any one has a Force issued mobile phone or blackberry and has not received an

email about this, let the mailbox know.

**547. Date of the Next Meeting**

The next meeting will take place at **1300 hours** on **Monday** 17 January 2011 in The Solent Room, The Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport.