



MINUTES OF MEETING

Date: 22nd August 2007
Time: 1430 Hours
Location: Aldershot Police Station

Attendees:

A/Superintendent Mellors	-	Hart Commander
Chief Inspector Kedge	-	East Hampshire Commander
A/Chief Inspector Pressley	-	Rushmoor
A/Chief Inspector Robertson	-	Basingstoke
Chief Inspector Weston	-	RPU
Inspector McManus	-	Basingstoke
A/Inspector Logan	-	Performance
Angela Lee	-	Personnel Manager
Julie Jones	-	Media & Corporate Comms Manager
Cherie Watson	-	Finance and Admin Manager
Keith Fincham	-	CJU
Claire Crowther	-	Management Assistant

Apologies:

Chief Superintendent Netherton	-	OCU Commander
Superintendent Chatterton	-	Deputy OCU Commander
Detective Chief Inspector Antczak	-	OCU CID
Chief Inspector Brooks	-	Rushmoor Commander
Chief Inspector Baldry	-	Basingstoke Commander
Inspector Evans	-	Performance

299.

- 299.1 Minutes of the last meeting were agreed and the action chart reviewed.
- 299.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 299.3 The power point presentation and handouts for Op Shutout are now ready to be delivered to the public; however, there are insufficient laptops, projectors and screens available in the OCU for it to be freely used. It was understood that some laptops and projectors were on order, to be paid for by the rural issues under spend, prior to the last year end. Cherie Watson to check on the order and ensure 3 laptops, 3 projectors and 4 screens were purchased as soon as possible. Cherie Watson said that Linda Roach had ordered these and will find out the estimated arrival date. Cherie Watson said that all this has been ordered. It was discussed how many more laptops need ordering and that the screens do not fit into the cars. Cherie Watson will look at the screens issue. (280.3)
This has been done. Cherie Watson said that the laptops are ready for collection both for Op Shutout and for Chief Inspectors.
A/Superintendent Mellors said that there is a questionnaire being prepared by Clare Simkin to be sent out to evaluate the effectiveness of Op Shutout. Inspector Dave Winter is to circulate the questionnaire to the Chief Inspectors. Op Shutout was discussed and Chief Inspector Weston is to contact Inspector Winter regarding RPU being included into the presentation.
Action: Chief Inspector Weston
- 299.4 Inspector Claire Taylor gave a presentation on Safer Neighbourhoods and spoke about neighbourhood engagement. This was then discussed. Superintendent Chatterton asked all Chief Inspectors for the next SMT to have an update on what they are going to be doing and consult with their CDRPs. Inspector Taylor said

that there is a cross over with Going Local 3 but this is being addressed. This has been actioned by all districts. Ongoing. (280.7) **The Chief Inspectors and A/Chief Inspectors gave updates on this. An update is needed for Basingstoke District.**

Action: Chief Inspector Baldry

299.5 Superintendent Chatterton said that he had a meeting regarding SOIT, as to the situation in the SOITs department. There are fifteen SOITs that operate and there should be thirty five. There are five more that want to be trained. Superintendent Chatterton has agreed that a campaign will be launched to try and get more people interested in training to become a SOIT and this is being run by DC Davis and DS Cook. Superintendent Chatterton asked all to encourage people to become SOITs; providing people are signed up with their PDP they can do this. The list of SOITs, LAGLOs and FIOs will be given out to the Chief Inspectors. This was discussed. (280.8) **This is ongoing. The campaign has been launched.**

Action: Superintendent Chatterton

299.6 Mobile phones have been agreed for CID, DCI Antczak will provide Cherie Watson with a list. (280.9)

This has been done.

299.7 Superintendent Chatterton asked all Chief Inspectors on behalf of Chief Superintendent Netherton to report to the next SMT what arrangements are in place through the CDRPs to remove graffiti. (280.11) **Ongoing. Hart and Alton have done this. Basingstoke and Rushmoor are to check.**

Action: Chief Inspector Baldry and Chief Inspector Brooks

299.8 Inspector McManus gave a talk on the Network of Women. The launch is the 2nd of October at the Alton Maltings. Superintendent Chatterton will start the day. All women employees are to be invited but operational responsibilities will take precedence. Inspector McManus is to invite RPU women to the NOW launch. (282.1) **This is being done.**

299.9 Inspector Evans gave an update on the going local action plan. Chief Inspector Baldry has a spreadsheet regarding neighbourhood policing. This is to be standardised for the whole OCU and then used by Inspector Evans at meetings with Inspector Claire Taylor. (283.1)

Action: Chief Inspector Baldry and Inspector Evans

299.10 There are three levels of engagement with schools. Inspector Clancy and PS Barnes are to circulate the information. Chief Inspector Weston is to contact Inspector Clancy regarding the school visits to the INTECH Centre. (286.2)

Action: Chief Inspector Weston

299.11 Cherie Watson requires everyone's plans for the BCU grant money within the next four weeks. (291.2) **Outstanding. Cherie Watson needs this information there is now a two week deadline.**

Action: All

299.12 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

299.13 Anyone requiring the ability to access the force network outside a force building is to speak to IT as this facility is now available. (297.4) **This was noted by all.**

300. A/Chief Inspector Pressley update – Rushmoor

300.1 A/Chief Inspector Pressley gave an update on Rushmoor. The dispersal orders are in now place for both town centres. The safer school post has been advertised again in routine orders. The CDRP analyst post was discussed.

300.2 The negative national media coverage that has recently been published about the PCSOs was discussed and Julie Jones has been speaking to headquarters about this and whether they are going to do anything centrally. A/Chief Inspector Pressley is to give to Julie Jones what PS Reid has sent out to the PCSOs.

Action: A/Chief Inspector Pressley

301. Chief Inspector Mellor's Update - Hart

301.1 Chief Inspector Mellors spoke about the public reassurance leaflet that has been circulated to all.

302. DCI Antczak's Update

302.1 There was no CID update as DCI Antczak was not at the meeting.

303.

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303.3 The Smart water strategy is being written by PS Jo Nelson and is being continued to be rolled out.

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304.

304.1 Chief Inspector Kedge gave an update on East Hampshire.

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305.

305.1 Angela Lee gave an update on personnel.

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305.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

305.4 Chris Bishop is arranging focus groups across the county to look at training needs analysis for sergeants and inspectors and police staff equivalents over the next few weeks.

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305.6 Angela Lee asked all to remind their staff that their PDR needs to be kept up to date as SPPs can not be processed unless the PDR is kept up to date.

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306. Finance and Business Services

306.1 Cherie Watson spoke about finances and the spreadsheet was discussed. A/Superintendent Mellors said that an analysis will inform the next SMT. Cherie Watson is to produce a report by September and recommendations for districts/departments on how to improve the situation.

Action: Cherie Watson

306.2 Cherie Watson gave an update on the works that are being carried out across the OCU. On the 10th September work will start at Basingstoke management suite and Alton is going to be double glazed towards the end of the year. A quote is being obtained for the office door between performance and the other office.

307. Health and Safety

307.1 James Collins is carrying out Whitehill, Petersfield and Alton's fire risk assessments and fire evacuation procedures.

308.

308.1 Julie Jones gave an update on media and communications.

308.2 There are new notice boards for all stations and corporate banners are to go on these.

308.3 The welcome pack is nearly finished the personnel insert is just needed.

308.4 Safer Neighbourhoods will be launched first in East Hampshire at the end of the month and then it will be launched in Hart and Rushmoor.

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308.6 A volunteer will be starting on Thursday and Friday afternoons to assist in the department.

308.7 Op Shutout was discussed and a press release will be circulated. The press release will be sent to the districts and they can adapt it to how they want it to be. This will be sent to the districts in the next couple of days.

308.8 The intranet site for Op Shutout is now up and running.

309.

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310.

310.1 Chief Inspector Weston gave an update on the RPU. All the specials for community reassurance team are now on line.

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311. Future Issues

311.1 Resourcing is to be discussed at the next SMT.

311.2 A/Chief Inspector Robertson said that the VSA is being brought in late October. This was discussed and A/Chief Inspector Robertson is to raise this with Geoff Clift.

Action: A/Chief Inspector Robertson

312. AOB

312.1 Cherie Watson said that as two caretakers have now left and they are to be replaced by two part time caretakers. Cherie Watson said what they would be responsible for across the OCU.

313. Date of next meeting

313.1 The next SMT will be on Wednesday 19th September at 1330 at Aldershot Police Station in the conference room.