



## MINUTES OF MEETING

Date: 18<sup>th</sup> June 2008  
Time: 1330 Hours  
Location: Aldershot Police Station

### Attendees:

Chief Superintendent Chatterton	-	OCU Commander
Superintendent Talbot	-	OCU Deputy Commander
Chief Inspector Mellors	-	Hart Commander
T/Chief Inspector Berry	-	Rushmoor Commander
DCI Annets	-	CID
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Kedge	-	East Hampshire Commander
Inspector White	-	Performance
Jane Parker	-	CJU
Cherie Watson	-	Finance and Business Manager
Clare Simkin	-	Consultation Manager
Claire Crowther	-	Management Assistant

### Apologies:

Angela Lee	-	Personnel
Julie Jones	-	Media & Corporate Comms Manager
Chief Inspector Weston	-	RPU

### 443. Minutes of Last Meeting

443.1 Minutes of the last meeting were agreed and the action chart reviewed.

### 444. Clare Simkin – Results of Employee Opinion Survey

444.1 Clare Simkin went through the results of the employee's opinion survey and these results were discussed. ACC 'TO' Cole is looking at the OCU issues as his next performance review and this process is likely to happen annually.

444.2 The key issues to be addressed at Force level are communication, timeliness and effectiveness, work life balance, the usefulness of PDRs, identification of training needs and provision of IT equipment.

444.3 Clare Simkin is to do more of a breakdown for CID responses for DCI Annets.  
**Action: Clare Simkin**

444.4 Inspector White is to have a look at the employee opinion survey and to keep a track of this. This needs to go on to the service plan.  
**Action: Inspector White**

### 445.

445.1 DCI Annets gave an update on CID.

445.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

### 446. T/Chief Inspector Berry's Update

446.1 T/Chief Inspector Berry gave an update on Rushmoor district staffing.

446.2 Recruiting and retention issues were discussed. The Metropolitan police are actively recruiting.

**447. Chief Inspector Baldry's Update**

- 447.1 Chief Inspector Baldry gave an update on Basingstoke district.
- 447.2 The amalgamation of TPT is taking place on the 7<sup>th</sup> July. This was discussed.
- 447.3 The Force scheduling pilot was discussed.
- 447.4 The TPT inspectors are now working out of Basingstoke. It was agreed in principle to shadow cover for the TPT inspectors. Another mobile is needed for the TPT. This was discussed. It was decided to hold this decision until it is looked at who has the mobile phones that have now left the TPT.

**Action: Cherie Watson**

**448. Chief Inspector Kedge's Update**

- 448.1 Chief Inspector Kedge gave an update on East Hampshire.
- 448.2 The new schedule has been in place for East Hampshire for a week and Chief Inspector gave feedback on this. This was discussed.
- 448.3 Chief Inspector Kedge said that there is an establishment of 50 for East Hampshire and this was discussed as this is causing difficulties within the district.

**449. Chief Inspector Mellors's Update**

- 449.1 Chief Inspector Mellors gave an update on Hart and Safer Streets. Inspector Stowe is now in Public Reassurance. The work that Inspector Stowe will be doing was discussed.
- 449.2 An update was given on public reassurance and the newsletter is out today and will be circulated.
- 449.3 The Crime Prevention Officers line manager is now PS Debbie Barnes.
- 449.4 Chief Inspector Jackson will be coming to Hart on the 8<sup>th</sup> July. Chief Inspector Mellors will be going to Rushmoor on the 14<sup>th</sup> July.

**450. Finance and Business Services**

- 450.1 Cherie Watson gave an overview of the financial situation. This was discussed.
- 450.2 The overtime figures will be circulated and discussed at the finance meeting on Friday 20<sup>th</sup> June.

**451. Health and Safety**

- 451.1 Superintendent Talbot said that there will be a couple of meetings to take place for health and safety in the first quarter.
- 451.2 The new accident and reporting programme was discussed. Superintendent Talbot said that two personnel clerks will be trained in this programme. Superintendent Talbot will meet with the TPT inspectors and ask them to put on the TPT daily report assaults and injuries to staff.

**Action: Superintendent Talbot**

- 451.3 The federation representatives will be invited to the health and safety meetings.
- 451.4 Chief Inspector Mellors said that a Yateley officer had raised health and safety issues regarding Yateley Police Station at the Force health and safety meeting. Chief Inspector Mellors asked for reassurance that these issues would be addressed so that he could feed this back to the officers at Yateley. Cherie Watson said that the issues have been addressed but it was not fed back to the

officers that it had been done. This was discussed.

**452. Media and Corporate Communications**

452.1 There was no update as Julie Jones was not at the meeting.

**453. Personnel**

453.1 There was no update as Angela Lee was not at the meeting.

**454. CJU**

454.1 There was nothing to discuss regarding the CJU.

**455. RPU**

455.1 There was no update as Chief Inspector Weston was not at the meeting.

**456. Counter Terrorism and Domestic Extremism**

456.1 Chief Superintendent Chatterton asked Chief Inspector Baldry to ensure that there was good links and confidence with the Muslim community in Basingstoke. Chief Inspector Baldry said that this is the beat managers role.

**457. Citizen Focus**

457.1 Chief Inspector Kedge gave an update regarding citizen focus and the work that is being done. The final consultation paper will be circulated to all the SMT and discussed at another meeting.

457.2 The television has now been put into the front office at Aldershot and this will be trialled for a month and then discussed.

**458. AOB**

458.1 The use of PNDs by officers was discussed. Chief Superintendent will be putting out a message regarding this.

**459. Date of next meeting**

459.1 The next SMT will be on Wednesday 30<sup>th</sup> July at 1330 at Aldershot Police Station in the conference room.