



MINUTES OF MEETING

Date: 13 December 2007
Time: 13:00 hours
Location: Conference Room, Fratton

Attendees: Chief Superintendent Peacock
Superintendent Rowland
Chief Inspector Houghton
Chief Inspector Pither
Detective Chief Inspector Dawson
Inspector Michie
Inspector Charlton
Inspector Humphries
Inspector Chidwick
Inspector Snook
Inspector Munt
Inspector Tipping
Inspector Stainton-Ellis
Inspector Griffiths
Inspector Elkins
Detective Inspector Hallett
Detective Inspector Heidi Oliver
A/Inspector Boyd
A/Inspector Vardy
Heather Cracknell
Chris Evans
Ian Sainsbury
Honorine McDonald

Apologies: Chief Inspector Stone
Inspector Parry
Inspector Fryatt
Detective Inspector Geden
Detective Inspector Nigel Oliver
Detective Inspector Robyns

Visitors: Superintendent Colin Smith PSD
Rebecca Wright PSD

Chief Supt Peacock advised all present that he would be leaving before the end of the meeting and gave his apologies.

448. MINUTES OF LAST MEETING - 15 November 2007

It was agreed that the minutes were an accurate record.

449. MATTERS ARISING

450. ACTION LIST

Minute 419.1 Custody Charge Desks – Update – Portsmouth is trying to push ahead as quickly as possible with this issue. There is still some confusion regarding the cost of the refurbishment, it being either £12k or £24k, the latter finding it necessary for a tender process. There is also the issue as to who exactly will pay for this – Ch Supt Peacock is taking this up at PHQ.

Minute 425.3 Air conditioning unit for TPT room – The OCU is looking to purchase two three mobile units, which will cost £500 each. Ch Supt Peacock asked for the most cost effective way to be looked at and queried how much it would cost to rent the units during the summer months instead of purchasing them.

ACTION: Look at the cost of renting air conditioning units – Chris Evans

Minute 445.3 Update re Data Compliance Sheets – A proper evaluation will be completed in January using two TPT shifts. Insp Michie, Inspector Voller and Inspector Parry will look into this to see if the officers' workloads are reduced, what can be re-tasked and fed back to the IMU managers and if successful will be taken up as a priority. The Data Compliance sheets are not being used at present, but are on the hyper link to the IMU Polices and Procedures Home Page.

451. CHIEF SUPERINTENDENT'S UPDATE

- 1. Common Assaults and Wounding** – Portsmouth OCU has signed up to a stretch target, which was agreed with the Force generally, in relation to common assaults and wounding regarding reducing the violent crime PSA target. Effectively Portsmouth will attempt to reduce the number of common assaults and woundings combined by approximately 3,500 by the end of this financial year – 31st March 2008 and there is a financial incentive of £400K for hitting the target. This is a fairly tough target for Portsmouth to hit in the amount of time that is left, but, if we hit 60% of the target, we can still benefit from half of the incentive money, £200k, which would be very worthwhile for the OCU

Once Chief Supt Peacock has verified these details he will be sending out an e-mail to all attendees at the meeting, asking what commitment can be made in order to assist in reducing those violent crimes by just two per day – the result of which would be that the OCU or the Council would have £200k made available to it and the OCU through the LSA would probably have £100k

ACTION: Ideas on what can be done to assist in reducing numbers of violent crimes – All SMT

- 2. Guildhall Walk** - The Chief Superintendent is in negotiation with the Council at present with a view to pedestrianising Guildhall Walk, from the middle of January 2008.

Presentation on PSD by Supt Colin Smith and Becky Wright

There followed a presentation regarding PSD issues at both Force and OCU level. Supt Smith also spoke about the Drug and Alcohol Screening Process for officers.

One of the main points that was raised, which was required to be enforced by all Inspectors and Sergeants, is that if it is necessary for officers to use force at an incident, but then no arrest is made, it is essential they record the fact in their PNBs as to why that happened. This could prevent problems with complaints at a later date.

PSD Drop In Days – Ch Insp Pither and Insp Scott Clarke will be discussing the merits of these.

452. SUPERINTENDENT'S UPDATE

1. **Finance** – Due to a continuing influx of student officers on Portsmouth OCU, of which until 1st January 2008 the OCU has no control over, the OCU has been pushed further over budget. As a result of this some difficult financial decisions will have to be made and Ch Supt Peacock will be looking at the final report next week which will be communicated to everyone. It is necessary to save around £100k between now and the end of the Financial Year and Ch/Supt Peacock will be making a business case to the Centre regarding some of the student officers who have been posted to Portsmouth, which is costing the OCU £46k per month and wasn't originally budgeted for. Any overspend on budget this year will automatically be taken out of next year's budget.
2. **Performance** – RMS business process to be put in to ensure that all the undeployed Grade 3 calls receive a telephone call within 24 hours. There is to be a meeting on 21 January, IMU Volume Crime, RMS Supervisors and Investigation Review Officers, to finalise the whole process, with a view to starting on 28 January 2008. This will mean all undeployed grade 3s in the first instance will go to the Volume Crime Unit and not to TPT inboxes. Ch Insp Houghton, Ch Insp Pither and Insp Michie are looking into SNT deployments or priorities to see if SNT can take on anything which is currently going to TPT. IMU has the capacity and has reviewed the work load currently coming through and over the course of a week, there are 120-140 occurrences, which is manageable and VCRU working is to be increased to 6 days a week, with the only grey area on Sunday. This will not take the responsibility away from the IMU of identifying something that needs to be dealt with quite urgently and put over to TPT.
3. **TPT Taskings** – This to be left until the Performance Meeting.
4. **Going Local 3** – Another part of the GL3 assessment has to be done, which is the HMIC inspection. Portsmouth OCU is well placed the whole of the section was completed last year. Once all is finalised, the document will be floated round other members of the SMT for any additional comments as to where we are. The original deadline was 21 December, but this has been re-negotiated to the end of January.
5. **Conditional Cautioning** – This has gone live, is being monitored and seems to be working well. The concept is good and it is not labour intensive from Custody's point of view as PHQ pick up all the work after the event.

Hampshire Constabulary Senior Management Team
Portsmouth OCU

The Custody Sergeants have all had individual training on this and booklets have been given to officers.

A dip system has also been set up with the Drugs and Alcohol Team. They are putting the mechanisms in place for a straightforward drug and alcohol referral condition which will be in use from 7 January, this being the point when the current drink safe tolerance Christmas campaign ends. For incidents such as really low level drunk and disorderly or very minor drugs offences, it will be possible to impose a condition on the caution that the defendants go to alcohol or drugs referral sessions.

6. **Caution Clinics** – The clinics are always full and booked all the way through to the end of January. More dates will have to be arranged.
7. **Business Crime Reduction Partnership** – There has been a slight issue where the BCRP have not been able to manage the workload which the police have pushed in their direction. In essence we will continue to get exclusion orders for people who commit offences in public houses or licensed premises and are invigorating the exclusion notice scheme with the partnership which we will manage from Central along with the PITTS team.
8. **Standards Group** – A report from Insp Munt is due on 15 January regarding Uniform Standards.
9. **Mispers** – Supt Rowland asked that everyone makes sure that all working sheets are being entered on RMS. Including reviews.

453. **SUPPORTING OR NOT SUPPORTING APPLICATIONS AND SPP PAYMENTS**

It would appear that at present all applications and SPP payments are being supported generally by the Sergeants and Inspectors, even when it is known at times there are issues and these forms shouldn't be supported. This often results in either the Personnel Manager or a Chief Inspector, who do not support the application, to advise the officer, often resulting in frank and open discussions with individuals around why that decision has been made. If there is any doubt, then Sergeants or Inspectors should not support the claim. SPP payments are a particular example of this, as on occasions attendance issues, which will be known by the officer's line manager, have prevented the Personnel Manager supporting the claims.

ACTION: Chief Inspectors to ensure this message is passed down to Inspectors and Sergeants alike.

454. **ANY OTHER BUSINESS**

There was no other business.

455. **DATE OF NEXT MEETING**

The next meeting will take place on Friday 11 January at 1300 hours in the Baltimore Room at Gunwharf Quays.