



MINUTES OF MEETING

Date: 27th August 2008
Time: 1330 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Chatterton	-	OCU Commander
Superintendent Talbot	-	OCU Deputy Commander
A/Chief Inspector Dodds	-	Basingstoke
A/Chief Inspector Rickwood	-	East Hampshire
A/DCI Gallagher	-	CID
Inspector White	-	Performance
Inspector Berry	-	Rushmoor
Julie Jones	-	Media & Corporate Comms Manager
Marie Sewrey	-	Personnel
Cherie Watson	-	Finance and Business Manager
Claire Crowther	-	Management Assistant

Apologies:

DCI Annets	-	CID
Angela Lee	-	Personnel
Chief Inspector Weston	-	RPU
Chief Inspector Kedge	-	East Hampshire Commander
Chief Inspector Mellors	-	Rushmoor Commander
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Jackson	-	Hart Commander
Jane Parker	-	CJU

480. Minutes of Last Meeting

480.1 Minutes of the last meeting were agreed and the action chart reviewed.

481. Force PDRs

481.1 Chief Inspector France-Sargeant and Jane Dunleavy gave a presentation on the new process for PDRs. Marie Sewrey is to give the names to Jane Dunleavy of those line managers that are shortening the PDRs.

Action: Marie Sewrey

482. CI Mellors Update

482.1 Inspector Berry gave an update on the Rushmoor district on behalf of Chief Inspector Mellors.

483. Chief Inspector Baldry Update

483.1 A/Chief Inspector Dodds gave an update on Basingstoke district.

483.2 Three computers are needed for the report writing room at Basingstoke Police Station. This was discussed, three data points are needed.

483.3 The 'rural\town' review is taking place next month. This was discussed.

484. DCI Annets Update

484.1 A/DCI Gallagher gave an update on CID and the public protection unit. It was discussed where the PPU might move to. Cherie Watson is to speak to DCI Annets and CI Jackson regarding this and then meet on the 2nd November.

Action: Cherie Watson.

485. Chief Inspector Jackson's Update

485.1 There was no update on Hart district as Chief Inspector Jackson was not at the meeting.

486. Chief Inspector Kedge's Update

486.1 A/Chief Inspector Rickwood gave an update on East Hampshire.

487. Superintendent Talbot's Update

487.1 Superintendent Talbot gave an update on the good work that is being done in the OCU.

487.2 A/DCI Gallagher is to send an email to Chief Superintendent Chatterton and Superintendent Talbot regarding that there is only one member of staff at the FRMU at the moment due to the recruitment freeze. This was discussed. This is to be raised at the Performance Review with ACC 'TO' Cole on the 28th August.

Action: A/DCI Gallagher, Ch Supt Chatterton and Supt Talbot

488. Finance

488.1 Cherie Watson gave an update on the finance situation.

488.2 Overtime was discussed. Cherie Watson said that officers are not submitting overtime sheets on time. Superintendent Talbot will put an email out to all officers reminding them that overtime sheets, travel and expenses must be submitted on time.

Action: Superintendent Talbot

488.3 Cherie Watson will look into the tasking team budget for Rushmoor for Chief Inspector Mellors and the overtime for intelligence for DI Gallagher.

Action: Cherie Watson

489. Health and Safety

489.1 Superintendent Talbot said that the new posturite notification system has not been working. This was discussed. James Stewart in personnel is looking at this.

489.2 James Collins is working on the DSE posturite work.

490. Media and Corporate Communications

490.1 Julie Jones gave an update on media and corporate communications.

490.2 The department review is taking place for media and corporate communications. This was discussed.

490.3 Citizen focus implementation is taking place.

491. Personnel

491.1 Marie Sewrey gave an update on personnel.

491.2 Angela Lee is now doing project work. A personnel manager is to be recruited to cover maternity leave. A recruitment officer from Netley is coming to the personnel department to assist.

491.3 Line managers have been emailed with regards to half completed PDRs. A/DCI Gallagher is to chase CID PDRs that are overdue.

Action: A/DCI Gallagher

492. CJU

492.1 There was no update as Jane Parker was not at the meeting.

493. RPU

493.1 There was no update as CI Weston was not at the meeting.

494.

494.1 Superintendent Talbot said that Ramadan starts on the 1st September.

494.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

495. Citizen Focus

495.1 There was nothing to update the attendees on citizen focus.

496. Performance

496.1 Inspector White gave an update on performance. The performance review that is taking place tomorrow with ACC 'TO' Cole was discussed.

497. AOB

497.1 Superintendent Talbot spoke about Dashboard. This was discussed.

497.2 Julie Jones updated the attendees on a current media issue.

498. Date of next meeting

498.1 The next SMT will be on Tuesday 23rd September at 1330 at Aldershot Police Station in the conference room.