



## MINUTES

**Date:** 9 August 2007  
**Time:** 1000 hours  
**Location:** Conference Room, Fratton

**Attendees:** Ch Supt John Campbell  
Chief Inspector Houghton  
Chief Inspector Pither  
Inspector Bartolomeo  
Inspector Munt  
Inspector Voller  
Inspector Hutchings  
Inspector Michie  
Claire Vbranch  
Heather Cracknell  
Chris Evans

**The meeting commenced with a presentation by Meriel Harwood regarding 'The Work of the Analysts'.**

### 409. APOLOGIES

Supt Richard Rowland  
Chief Inspector Stone  
Inspector Dave Elkins  
Det Insp Geden  
Inspector Jon Snook  
Inspector Tester  
Inspector Hutchings

### 410. MINUTES OF LAST MEETING – 19 July 2007

It was agreed the minutes were an accurate record.

### 411. MATTERS ARISING

### 412. ACTIONS

**Minute 388 Hate Crime Process** – The Flow Chart has been changed to a 'Clicky Through' version. As soon as it has been checked it will go out on the Intranet as a link through KOPS.

**Minute 398 Talk on work of Analysts** – There was a short discussion regarding the role the new Partnership Analyst will play in relation to Community Priorities. It was agreed that regardless of where this person is based, either City Council or Police Station, RMS availability is essential, but remote access is looking unlikely. As yet, the Community TCG is not included in the main TCG, although the Community TCG minutes are being sent to the Intel Unit. Items are being taken to the main TCG at the Inspector's discretion and it was agreed that perhaps this needs to be looked at again.

**ACTION: Supt Rowland to review the links between Community TCG and Analysts. How is this being embedded into one process?**

**ACTION: Ch Supt Campbell to speak to Supt Rowland outside this meeting regarding this issue.**

**413. CHIEF SUPERINTENDENT'S UPDATE**

- 1. This minute is classed as 'Restricted' and therefore will not form part of the minutes for general circulation.**
- 2. ANPR –** The way that ANPR is set up in Portsmouth offers great opportunities, which, due to working practices, are not being made the most of at present and this is mirrored Force wide. There is a meeting planned for September to look into this and start to maximise on ANPR. This will mean looking into resources and responsibilities.
- 3. Meeting Structure –** It was decided that as from September 2007, for the remainder of the year, SMT and Performance meetings will both be held in an afternoon commencing at 1300 hours - each meeting taking two hours with a 15 minute break in the middle. There was a small discussion regarding the possibility of changing the position of the screen in the conference room.  
**ACTION: Insp Chidwick to talk to PC Mick Brown regarding the possibility of being able to swivel the screen round to the side of the room in order for people being able to see it more easily when sitting around the table.**
- 4. Tattoos –** The Force policy regarding tattoos is if they are at all offensive or particularly prominent, they should be covered up. Consistency across the OCU is required on this and Ch Supt Campbell asked the Chief Inspectors to look at this issue. It was agreed to also look into consistency regarding general uniform standards.  
**ACTION: Chief Inspectors to look into consistency regarding tattoos and general uniform standards.**

**414. SUPERINTENDENT'S UPDATE**

As Supt Rowland was not at the meeting, there was no update.

- 415. This minute is classed as 'Restricted' and therefore will not form part of the minutes for general circulation.**

**416. POSITIVE MESSAGES FOR THE OCU**

This will be a regular agenda item from now on with positive messages being sent to the staff on the OCU. Although these can be sent out via KOPS and e-mail, it will be down to Sergeants and Inspectors to reinforce these messages, in order for the officers to understand them and be able to speak confidently to members of the public, for instance Neighbourhood Forums.

**ACTION: Claire and her team to provide meaningful messages around the Violent Crime agenda and building on Operation Drinksafe.**

**417. WARRANTS**

There are 250/300 outstanding warrants for Portsmouth with the current process being that the OIC is notified, but ownership of the warrant sits with the relevant Neighbourhood Team. The current process commenced about three months ago and it was felt that it should remain as the OIC may have left the area. It was agreed the execution of warrants should be brought into the Performance framework, thereby encouraging officers to actively execute outstanding warrants. The sergeants with a geographical interest should be organising the FSU and Tasking Unit to hit locations, but the Courts and CPS must be informed before any operation on this scale. Chief Inspector Houghton stated he would own this one.

**ACTION: The execution of warrants to remain the same at present and is to be looked at in two months time as part of the Performance framework.  
Ch Insps Pither and Houghton to decide on a areas to be targeted re this.**

**418. This minute is classed as 'Restricted' and therefore will not form part of the minutes for general circulation.**

**419. ANY OTHER BUSINESS**

- 1. Charge Desks** – Ch Insp Houghton raised awareness that the Charge Desks in Custody themselves are not fit for purpose and should be replaced, as the screen is in the wrong position. Occ Health and Health and Safety have condemned them Forcewide and the Posturite training has flagged up that every Custody Officer in the Force cannot sit at the desks correctly. There is now an influx of AD85s and people with neck and back strains. There will be civil claims unless something is done about this very soon. H & S have stated that the OCUs will have to pay for new desks.

**ACTION: Ch Supt Campbell to raise this at the OCU Commanders Meeting.**

Insp Voller stated that the lighting and computer equipment in the Inspectors Office needed looking at and Chris Evans said he would look into it.

- 2. Careers Fayre** – This will be held on 26 September and has a logo - NOW, but is open to everyone – officers, staff, Specials and Volunteers. There will be lots of publicity.
- 3. This minute is classified as 'Restricted' and therefore will not form part of the minutes for general circulation.**

**420. DATE OF NEXT MEETING**

**The next meeting will be held on Thursday 13 September 2007 at 1300 hours in the Conference Room at Fratton.**