



MINUTES OF MEETING

Date: 16th December 2008
Time: 1040 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Chatterton	-	OCU Commander
Superintendent Talbot	-	OCU Deputy Commander
Chief Inspector Jackson	-	Hart Commander
DCI Annets	-	CID
Chief Inspector Weston	-	Rushmoor Commander
T/Chief Inspector Berry	-	Operations
Inspector Dodds	-	Basingstoke
Inspector Rickwood	-	East Hampshire
Cherie Watson	-	Finance and Business Manager
Julie Jones	-	Media & Corporate Comms Manager
Marie Sewrey	-	Personnel
Claire Crowther	-	Management Assistant

Apologies:

Jane Parker	-	CJU
Inspector White	-	Performance
Chief Inspector Kedge	-	East Hampshire Commander
Chief Inspector Baldry	-	Basingstoke Commander
Inspector Peacock	-	RPU

554. Minutes of Last Meeting

554.1 Minutes of the last meeting were agreed and the action chart reviewed.

555. Superintendent Talbot's Update

555.1 Superintendent Talbot said thank you to Julie Jones and team for all the work that has been done on the fridge magnets.

555.2 Superintendent Talbot spoke about performance.

555.3 Superintendent Talbot said that the inspector moves need to be completed and that Inspector Matt Reeves is coming in on promotion. Other personnel moves were discussed.

555.4 Op Kettering was spoken about and Superintendent Talbot plans to meet with Surrey Police in the new year to talk about how the Forces can work together effectively.

555.5 DCI Annets said that he has heard Jane Stichbury is going to do a review on critical incidents. DCI Annets and Superintendent Talbot will discuss this after the meeting.

555.6 Chief Superintendent Talbot asked the SMT for feedback about the strategic TCG meeting that has taken place. This was discussed.

556. Chief Inspector Kedge's Update

556.1 Inspector Rickwood gave the update on East Hampshire.

556.2 A couple of officers are retiring.

556.3 The Airwaves Voicemail Direct Contact project is now ready to be used in East Hampshire. Inspector Rickwood is working with Chief Inspector Faulkner about

this.

556.4 50% of TPT and SNT officers are now trained to use the Head cameras. There should be about 21 camera units to use.

556.5 Inspector Rickwood will speak to Chief Inspector Kedge about the lack of office space for the SNT at Alton as there is not enough room.

557. Chief Inspector Weston's Update

557.1 Chief Inspector Weston gave an update on Rushmoor district and the structures in the district.

557.2 Chief Inspector Weston spoke about the burglary project and what is being done. Partnership work is being done with 8 OCU.

558.

558.1 DCI Annets gave an update on CID.

558.2 The PPU have now moved to Fleet Police Station. This has gone well.

558.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

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558.5 An 'honour based violence' seminar is taking place in January at Alton Maltings.

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559. Chief Inspector Jackson's Update

559.1 Chief Inspector Jackson gave an update on Hart district.

559.2 An update was given on performance within the district.

559.3 The outstanding suspect's team is going well. This was discussed.

559.4 Head cameras are being used in Fleet. There have been positive results from using the head cams.

559.5 An update on public reassurance was given. PS Longworth is now working in the public reassurance team. The good practice that is taking place in the public reassurance team has been featured in a Home Office publication. PS Barnes has received an ACC Congratulations for all her work in the public reassurance team. PC Ridgway is going back to Alton SNT.

560.

560.1 Inspector Dodds gave an update on Basingstoke district.

560.2 The CIC Inspectors are due to meet with Superintendent Talbot in January 2009.

560.3 The town centre office is progressing and the team should be able to move in January 2009.

560.4 The new computers that have been installed in the parade room at Basingstoke are not working. Cherie Watson said that there is no more capacity for computers in the room. Cherie Watson and Inspector Dodds will speak about this after the meeting.

- 560.5 Inspector Dodds said that a big issue is the use of sergeants around the 24/7 days, lates and nights. There is a plan being used to address this issue.
- 560.6 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 560.7 Body worn cameras are being rolled out on TPT to be worn as mandatory come January. The body roll cameras are already being used by the SNT. A discussion took place regarding the cameras and what all the districts are doing.
- 561.**
- 561.1 Chief Inspector Berry said that the CARMs team is moving to Aldershot from Old Basing. This was discussed. Martin Jackson has been assisting with the IT moves. This move will hopefully take place on the 15th January.
- 561.2 Chief Inspector Berry is meeting with Marie Sewrey and Inspector Young to discuss the Alton custody changes.
- 561.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 561.4 The Grade 2 scheduling has been communicated through 'loo news' and a NEON slide will be circulated. There will be an email sent out to all sergeants regarding this. Chief Inspector Berry is having meetings with all the Chief Inspectors to discuss the model that will work in their districts. Chief Inspector Berry has met with Inspector Fower and he is pleased with what is happening.
- 562. 3 OCU Action Plan**
- 562.1 The 3 OCU Action plan was discussed and updated. Claire Crowther is to put the action plan into a shared area so that everyone can have access to it.
Action: Claire Crowther
- 562.2 The next away day is taking place in mid February 2009. Venue and date to be confirmed.
- 563. Finance and Business Services**
- 563.1 Cherie Watson gave an update on finance and business services.
- 563.2 An update was given on CID overtime and Cherie Watson has done an analysis of this. This was then explained.
- 563.3 Cherie Watson gave an update on building works and the front offices at stations. Cherie Watson will chase this as Chief Superintendent Chatterton wants the work completed at the front offices.
Action: Cherie Watson
- 564.**
- 564.1 The health and safety meeting on the 2nd December was cancelled due to not enough people being able to attend. The next meeting is on Monday 26th January at 1100 and is being held in the conference room at Aldershot.
- 564.2 James Collins is doing the work for fire safety.
- 564.3 David Leverett and PC Gidley are working on the risk assessments.
- 564.4 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 564.5 Chief Inspector Weston raised the issue when officers are washing vehicles in the

cold weather the back yard at Farnborough ices up. Chief Inspector Weston has advised officers to use the hot wash at Aldershot and said to Chief Inspector Jackson whether officers should come from Yateley to do this as well. Cherie Watson said that the machines have enough supplies.

565. Media and Corporate Communications

- 565.1 Julie Jones gave an update on media and corporate communications.
- 565.2 The fridge magnets have now been approved. Forty five beats will have their magnets and it will be up to the officers to give them out. Superintendent Talbot asked if they can be put on to the websites for information. DDI numbers will not go on the fridge magnets; the 0845 number is on there.
- 565.3 The rewards and recognition scheme was discussed. The bronze, silver and gold badges were looked at. Posters about this scheme will be going out soon and volunteers will be asked for to sit on the peer panel. The management assistants will be maintaining their districts/central functions spreadsheets with the information received from the 3 OCU good work mailbox. A meeting will be arranged to discuss this with the MAs.
- 565.4 The 'Policing Pledge' posters were looked at and discussed. The external posters are to go in every front office and the internal posters are to go into all the stations. Julie Jones will send details of this to all the chief inspectors and the community inspectors.

566. Personnel

- 566.1 Chief Superintendent Chatterton said that Kerrie Steele from headquarters will act up as Personnel Manager from the second week of January.
- 566.2 Marie Sewrey gave an update on personnel.
- 566.3 Marie Sewrey reminded the SMT that the flexible working part time hours and roster review needs to be completed by the end of this week. Personnel have to report back to the ACC by the end of December. This was discussed.
- 566.4 Marie Sewrey thanked everyone for assisting in the PDR shortening, there are about four more left to do which will be completed in the next couple of days.
- 566.5 Training at headquarters has asked for internal and external training bids for 2009/2010. An email will be sent out to all the districts about what they require in the next couple of days.
- 566.6 Superintendent Talbot asked Chief Inspector Weston to ask his MA, Karen Thorne to phone the driving school and to find out what the intermediate level area car driving course situation is for next year.

Action: Chief Inspector Weston

567. Performance

- 567.1 Chief Superintendent Chatterton spoke about performance. This was discussed.

568. CJU

- 568.1 There was no update as Jane Parker was not at the meeting.
- 568.2 Superintendent Talbot spoke about that CJU provide a file building service for Rushmoor and Hart and this is not done anywhere else in the Force. Streamlining has also got to be completed by the 3rd June. This was discussed. Chief Inspector Berry is looking at this.

569. RPU

- 569.1 There was no update as Inspector Peacock was not at the meeting.

570. Counter Terrorism and Domestic Extremism

570.1 Superintendent Talbot said that there is a requirement to send information/data to the centre every couple of months and a new spreadsheet is to be used for this. There is a new ACPO report that has been sent to Superintendent Talbot. This was discussed. Superintendent Talbot said that on community TCG minutes 'Prevent' must be formally addressed.

571. Citizen Focus

571. The Chief Constable will take over the chair for the gold citizen focus meetings from January and the ACC 'TO' will chair the silver citizen focus meetings. The national call management pilot, scheduling and embedding safer neighbourhoods will flow into the silver group.

572. AOB

572.1 Chief Inspector Jackson said that she received an email from Inspector Stowe regarding the deployment of non operational staff. This was discussed. Chief Inspector Jackson will speak to Inspector McManus about this.

Action: Chief Inspector Jackson

572.2 Superintendent Talbot asked all to remind their staff that all uniformed officers should have a uniform in their lockers so that they are ready to be deployed if needed. Superintendent Talbot has spoken to occupational health and there is no reason unless there is a tactical reason all uniformed police officers whether on restricted duties or not should wear their uniform.

Action: All

572.3 DCI Annets asked Cherie Watson to look at the locker situation at Fleet to see if there are enough lockers for the officer's uniforms to be stored in.

Action: Cherie Watson

572.4 Inspector Rickwood spoke about boundary changes. Chief Superintendent Chatterton said that all the boundary changes had all gone in but there will not be any changes this year due to RMS issues.

573. Date of next meeting

573.1 The next SMT will be on Tuesday 20th January at 13:30 at Aldershot Police Station in the conference room.