

**SMT MEETING**

**MINUTES OF MEETING**

**Date:** 23<sup>rd</sup> November 2010  
**Time:** 1330 hours  
**Location:** Lyndhurst Conference Room

**Attendees:** CS Rowland (Chair)  
Supt Dexter  
CI Paul Bartolomeo  
CI Gary Cooper  
CI Kory Thorne  
A/DCI Justin Norris  
Denise Messenger  
Alan Smith  
Gemma Gair  
Karen Perham (Minutes)

**Apologies :** DCI Nigel Lecointe, Loraine Kirby

**329. Minutes from last meeting and actions arising**

The Minutes were agreed as being correct.

**330. Actions**

Minute 292a Staff Survey Results. CS Rowland and Gemma Gair to meet on Friday to finalise Staff Survey and agree action plan. Once agreed it will be circulated. Ongoing.

Minute 298 FPRG Update and OCU Priorities. Action complete. Discharge.

Minute 300 ASB Campaign. It was agreed that all CI's to ensure that any stocks of newsletters to be securely disposed of. Discharge.

Minute 304d AOB. Action complete. Discharge.

Minute 321c FPRG Update & OCU Priorities. Stop and Searches – to be covered later in the Agenda. Discharge.

Minute 321d FPRG Update & OCU Priorities. Projected underspend of £230K. Issues around budget discussed. **Action:** CI's to submit requests for essential kit. B/F to January meeting.

Minute 321f FPRG Update & OCU Priorities. It was confirmed that detection rates for hate crime have improved. Discharge.

Minute 321g FPRG Update & OCU Priorities. Banning Orders. **Action:** CI Jones to take forward as new Op Denver lead and establish form of guidance re Banning Orders.

Minute 321i FPRG Update and OCU Priorities. CI Jones reported that there is no discernible difference and for ytd there are more arrests. The Op Denver team will be looking at this issue. **Action:** CI Jones to obtain report from CI Hennighan-Finlay and confirm when this can be rolled out across the OCU re increasing security for domestic violence victims.

Minute 321j FPRG Update and OCU Priorities. It was confirmed that Change meetings have now been scheduled on a 2-weekly basis and will be ongoing until further notice. An update will be given at the 6 OCU Performance meeting.

Minute 326 Personal Electrical Equipment on 6 OCU. It was agreed that the fish tank can remain, pending RMU moving in March 2011. Action complete. Discharge.

Minute 327a AOB. Action complete. Discharge.

Minute 327b AOB. CI Cooper advised that the video conferencing system should now be up and running. Insp Jackson to circulate instruction guidance shortly. Action complete. Discharge.

### 331. **FPRG Update**

CS Rowland advised that the meeting mainly dealt with issues around SAC and recommendations from DCI Lecointe's report were discussed.

(Report included, but removed for FOI purposes)

All dwelling burglaries to be owned by PCU.

**Action:** Media to circulate bulletin that this will be with effect from 24<sup>th</sup> November. DI Paul Gelman and Alan Smith to liaise to include details of minimum expectations and to include in bulletin.

Vehicle crime – PCU to maintain, review and support in this area.

Robbery – To be managed and supervised within CID. Issues discussed.

Offender Management – To be retained by PCU.

Forensic Hits – To be dealt with by PCU.

Identity – All to be aware that DS Craddock maintains a spreadsheet which is sent weekly to Major Crime Review Team.

Phase II of the HR Review was discussed.

Vulnerable persons. DI Waite is currently piloting use of Safetynet.

**Action:** A/DCI Norris to obtain update and feedback to SMT.

### 332. **Financial Update**

Covered above.

### 333. **Staff Survey Response**

Covered above.

### 334. **IOM**

CI Cooper provided update, but advised that not much further to add. CI Bartolomeo stated that he has an extra £6K available to target PPO's.

### 335. **BME Satisfaction Gap**

It was confirmed that Colin Roberts will be refreshing the Business Objects facility which should help with BME searches.

**Action:** District CI's to ensure that the BME Victim checks are being carried out on all districts.

CI Jones confirmed that Bulletin to be sent out by the end of the week for setting direction for Section 18 Searches.

CS Rowland stated that Lyndhurst are currently the slowest Custody Centre for turnaround.

**336. Post Christmas SMT Social Event**

CS Rowland suggested that an informal skittles evening be arranged for Inspectors and above, after Christmas and was positively received.

**Action:** CS Rowland to take forward.

**337. Safeguarding the future – tutoring of student officers**

**Action:** All district CI's to ensure that the document is read and engage with SDROs.

**338. Transport Group**

**Action:** CI Jones to review issues around whether hire vehicles are still being used on OCU and cost implications.

It was agreed to suspend this as an Agenda item until further notice. Any vehicle issues (H&S related) to be sent to CS Rowland to take up to Force level.

**339. Audit Return**

Denise Messenger provided update and advised that report was very good. One of the issues raised, however, was the need to record TOIL and overtime in PNBs. It was suggested that this is also recorded on CARM 3 and whether the Auditors were aware of this. CS Rowland thanked Denise for her help in dealing with the auditors.

**Action:** Loraine Kirby to feed back to Richard Croucher that information recorded via CARM3 and whether this matter could be rescinded .

**340. AOB**

CS Rowland asked for assurances that each school/college on the OCU has an officer assigned to it. He advised that Lyn Levett (Safer Streets) maintains a spreadsheet of all school/college Heads.

**Action:** CI's to ensure that details are sent to Lyn Levett to update spreadsheet and ensure that contacts are being seen by their SPOCs.

Discussion ensued around the 'Acting Report' from Supt Phil Winchester.

Acting report included but removed for FOI purposes.

**Action:** CS Rowland to send copy to CI Jones.  
(Sec's note: This has been done. Discharge.)

# policing

Western OCU

It was confirmed that in the absence of a Chief Inspector, there will be no extra payment for acting Inspectors. It was agreed that this would cause issues with the Federation and they will need to respond robustly. There will also be no acting cover for Chief Superintendent level, but will be required for Superintendent level.

No acting cover for SNT at any level. It is envisaged that a 'buddy' system will be instigated to cover leave etc. For any long term sickness, CS Rowland will refer to ACC Nicholson for cover.

Offender Management Team will receive cover, but no guidance currently available with regard to Reactive CID until the policy is finalised.

There will be no actings available for CARMS unless there are exceptional circumstances and then they will be supervised by CI's.

PS Alison Jones, PS Nicky Barker and PS Shaun Welsh to be part of SNT.

Supt Dexter has proposed using 1 or 2 officers from each district to create a team (led by DS Craddock) to reduce the number of outstanding suspects. It was agreed that there is a need across the OCU to speed up the turnaround times. Issues discussed.

**Action:** CS Rowland and Supt Dexter to discuss outside of meeting and possibly pilot on one district.

Denise Messenger advised that after discussion re: this years allocation across the OCU, CS Rowland advised not to change anything whilst we are looking at an overall underspend but, he will arrange to discuss next year's allocation with the F&B Manager

**Action:** CS Rowland and Loraine Kirby to liaise outside of meeting and feedback .

Denise Messenger also raised the issue of sickness reporting and the amendments in procedure. When submitting AD23 forms to HR, ensure that a copy is kept within your account. Any issues regarding this matter to be flagged to Gemma Gair.

CI Thorne queried whether CSI have a 24 hour shift pattern. There have recently been issues with regard to call outs and FCR Inspectors' decisions in authorising call outs.

**Action:** CI Thorne to contact D/CSupt Callan Cessford to discuss.

Gemma Gair advised that CI Dave Powell requested details of 6 OCU crime management establishment, and due to the timescales given, he was passed the information although unable to check with DCI Lecointe. CI Powell advised that he would check with DCI Lecointe before they were used in any formal document.

Alan Smith advised that Hazel Wills will be leaving Media on Friday and to be aware that he will be covering 5 and 6 OCUs.

It was confirmed that staff who have put in for voluntary redundancy will be advised of the decision on 22<sup>nd</sup> December.

CS Rowland stated that he attended the Postings Panel meeting recently and as a result, secure an extra Inspector and DCs for the OCU.

**341. Date of next meeting**

The next meeting will take place on 21<sup>st</sup> December 2011 in the Lyndhurst Conference Room.