



MINUTES OF MEETING

Date: 10th May 2006
Time: 1400 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Netherton	-	OCU Commander
Superintendent Brown	-	Deputy OCU Commander
Chief Inspector Mellor	-	Hart Commander
Chief Inspector Kedge	-	East Hampshire Commander
Detective Chief Inspector Antczak	-	OCU CID
Inspector Weston	-	RPU
Inspector Evans	-	Performance
Inspector Pressley	-	Rushmoor Sector
Inspector Robertson	-	Operations
Inspector Thorne	-	Basingstoke Sector
Inspector Stowe	-	Basingstoke Sector
Cherie Watson	-	Finance and Admin Manager
Marie Sewrey	-	Personnel Officer
Karen Thorne	-	Rushmoor Management Assistant
Claire Crowther	-	Management Assistant

Apologies:

Chief Inspector Brooks	-	Rushmoor Commander
Liz Walsh	-	Media & Corporate Communications Officer
Chief Inspector Baldry	-	Basingstoke Commander

20.

- 20.1 Peter Lane gave a talk to the attendees on the Single Non Emergency Number (SNEN). This was discussed.
DCI Antczak is to ensure as a result of the TCG meeting is to produce a one page summary of crime hotspots (1 or 2 per district), any dispersal zones that are in operation, areas of concern or anti social behaviour and then that is sent to Rebecca Morris who is the single point of contact for call management and FEC liaison. Rebecca Morris will then ensure that this goes to all the relevant places.
(1.1)
DCI Antczak has asked intelligence to do this. Outstanding.
Action: DCI Antczak
- 20.2 Inspector Evans gave an update on performance and this was discussed. Threats to kill were discussed and how it needs to be looked at how these crimes are recorded. Sallie Webb/the performance team is to look at threats to kill and to reclassify it. DCI Antczak also needs to look at threats to kill with Sallie Webb.
(2.1)
Action: Inspector Evans and DCI Antczak. Outstanding.
- 20.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

- 20.4 A/Inspector Winter is to liaise with Inspector Evans regarding manager supervision packs for RMS. Inspector Evans has spoken to the ITTU regarding RMS. Monthly beat performance will be available. A discussion then took place regarding staffing of the IMU, it will be discussed further in the personnel meetings. (2.4)
Inspector Evans said that the manager supervision packs for RMS are just being run by the RMS team.
Action: Inspector Evans
- 20.5 Chief Superintendent Netherton has spoken to Inspector Richard Stowe and Chief Inspector Baldry regarding custody. Chief Inspector Baldry is to look at custody and abstractions and is also to draft a policy for this. (2.5)
This will be discussed in Chief Inspector Baldry's section of the meeting.
- 20.6 Chief Superintendent Netherton would like for the next meeting a power point presentation at district level for performance. (2.6)
This has been done.
- 20.7 Chief Superintendent Netherton said that the burglary policy needs to be looked at and DS Barrett is looking at this. CI Brooks is to look at the deployment policy and this was discussed. Once the policies are done then should then get circulated by Inspector Evans. (2.7)
Inspector Pressley has done the deployment policy and this will be discussed later in the meeting.
- 20.8 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 20.9 Briefing systems were discussed and that shifts need to read the bulletins. Liz Walsh is going to look at the bulletins. (4.2)
Action: Liz Walsh Outstanding – action will now go to Julie Jones.
- 20.10 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 20.11 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 20.12 Cherie Watson will get the exact figures for the district budgets and if the districts know of any commitments to let Cherie know. (11.4)
This has been done.
- 20.13 It was discussed who should be an essential user and who should have access to a hire car. Cherie Watson is to find out about transport lease hire/cars. (15.1)
This has been done.
- 20.14 The maintenance of police vehicles was discussed. Chief Inspector Kedge is to look at identifying someone in each district to check the vehicles regularly. (16.1)
Action: Chief Inspector Kedge. It was decided to keep this on for the next two weeks. Outstanding.
Note post meeting: Inspector Robertson is now the owner of this action and it is being progressed by PC Fanton in the operations department.
- 20.15 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 20.16 Inspector Weston said that there has been a small restructure at RPU and they now have a Community Reassurance Team. This was discussed. Inspector Weston gave an update on what is happening in the RPU now. Liz Walsh is to

Speak to Inspector Weston regarding the RPU. (17.2)

This has been done.

21.

- 21.1 Performance was discussed and vehicle crime is to be paid attention to.
- 21.2 Inspector Evans and DCI Antczak to look at producing a simple training guide for TICs.
Action DCI Antczak and Inspector Evans.
- 21.3 Inspector Evans is to identify someone in the OCU to be in charge of all threats to kill.
Action: Inspector Evans
- 21.4 Inspector Pressley is to identify hotspots and target them with beat officers.
Action: Inspector Pressley
- 21.5 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 21.6 CI Kedge is to speak to Inspector Evans regarding how officers are putting tickets into RMS. The training package can be rolled out on the 11th May 2006.
Action: CI Kedge and Inspector Evans
- 21.7 Feedback was given on the presentation for street warnings for cannabis. This will be rolled out on the 11th May 2006 in advance of frontline training.
- 21.8 Inspector Evans said that a pro-forma is going out for policies.

22. FINANCE

- 22.1 Cherie Watson gave an update on accounts and overtime and gave out handouts. This was discussed.

23.

- 23.1 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 23.2 The deployment strategy and investigation policy were discussed. Inspector Pressley is to add to the deployment strategy critical incidents and all chief inspectors are to circulate the deployment strategy to sergeants and at the next TCG in two weeks this is to be discussed. Deployment was discussed.
Action: Inspector Paul Pressley and all Chief Inspectors
- 23.4 Superintendent Brown spoke about quality of service and commendation awards. This was discussed. Chief Superintendent Netherton asked all Chief Inspectors to look at good work to see if they could say thank you from the OCU instead as there will be only two commendation ceremonies a year and there would be too many people to cope with. Chief Superintendent Netherton said that bottles of wine, chocolates, cinema tickets could be given and paid for out of the chief inspectors budgets.
- 23.5 Superintendent Brown spoke about Inspector Waller's role and complaints in general as to who would deal with them. This was discussed.

24.

- 24.1 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 24.2 DCI Antczak said that he had a meeting to discuss the ICIDP as a lot of officers

want to go onto the programme.

24.3 DCI Antczak met the man from RIG Agency. Staff posts were discussed for community safety.

24.4 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

25. CHIEF INSPECTOR BROOKS UPDATE

25.1 Inspector Pressley said that a tasking team has been identified and that the beat managers have been identified. This was discussed.

25.2 Inspector Pressley also gave an update on vehicle crime hotspots.

26. CHIEF INSPECTORS MELLORS UPDATE

26.1 Chief Inspector Mellor gave an update on crime in the Hart district. A full time SEO needs to be recruited for Fleet Police Station. This will be done by Marie Sewrey. Personnel was discussed and actions need to be picked up at the personnel meeting.

Action: Marie Sewrey

27. CHIEF INSPECTORS BALDRYS UPDATE

27.1 Inspector Thorne gave an update on vehicle crime and offenders in the Basingstoke district and what is being done.

28. CHIEF INSPECTORS KEDGES UPDATE

28.1 Chief Inspector Kedge gave his update and raised his concerns about the restructuring and identifying officers to become beat managers by the 1st June and that he would like a two week consultation period for this. This was discussed.

29. CUSTODY

29.1 Inspector Stowe gave an update on custody and a discussion took place regarding posts. Chief Superintendent said that he would look at this afterwards and let everyone know what is happening.

Action: Chief Superintendent Netherton

30.

30.1 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

30.2 The guidance for AD97's have been sent out and the protocols and policies for leave, overtime and bank holidays are currently being drafted. This was discussed.

30.3 Staffing of the RMU and PDU was discussed.

30.4 Guidance has been sent out in relation to property and a new welcome pack is being drafted for the OCU.

30.5 The force reinforcement's procedure was discussed.

31. PERSONNEL

31.1 Marie Sewrey gave an update on personnel and Marie has asked if anyone is transferring staff to let her know so that spreadsheets can be kept up to date and can all make sure that staff are booked back from sick leave. Marie Sewrey is also looking at the PDR process.

31.2 Marie Sewrey has been working with occupational health and it has been organised that a representative from occupational health will come up to Aldershot once a month to see staff that have been referred so that they do not have to travel

to Netley. Marie Sewrey said that staff that have been referred to occupational health and need an appointment to email the personnel mailbox and an appointment will be made.

Marie Sewrey will check with Catrina MacLean if staff from the RPU can be included in this and to let Inspector Weston know.

Action: Marie Sewrey

32.

32.1 The implementation of RMS 2 was discussed.

32.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

32.3 The police review awards were discussed and if there are any nominations to let Superintendent Brown know.

33. AOB

33.1 Inspector Weston gave an update on the RPU.

34. DATE OF NEXT MEETING

34.1 The next SMT will be on Thursday 15th June at 1400 at Aldershot Police Station in the conference room.