

## SMT MEETING

### MINUTES OF MEETING

**Date:** 22<sup>nd</sup> June 2010  
**Time:** 1300 hours  
**Location:** Conference Room, Lyndhurst Police Station

**Attendees:** CS Rowland (Chair)  
Supt Dexter  
Insp Sloggett  
Insp Langridge  
CI Jones  
CI Thorne  
DCI Lecointe  
Karen Cousins  
Alan Smith  
Becky Neville  
CI Bartolomeo  
Clare Bailey (Minutes)

**Apologies:** CI Boyles, CI Cooper

#### **267. Minutes from last meeting and actions arising**

These were agreed as correct.

#### **268. Actions**

Minute 202a OCU Priorities. DCI Lecointe and DI Waite are attending the next ASB meeting at EE. DI Waite & DI Elcock will assemble a briefing package for the neighbourhood, which will include dangerous & vulnerable people. Ongoing.

Minute 205 Customer Call Back. It was confirmed that Nigel Hart will be in place until October 2010, but it was queried how long this would be sustainable. Await outcome of review in September. CS Rowland has requested an objective review from DI Plummer. CS Rowland to discuss with DI Plummer in July. Ongoing.

# policing

Western OCU

Minute 214 AOB. It was confirmed that Insp Jennings has ensured new signage for security processes on OCU, security codes are changed every 2 months at each station (and circulated) and contractors are to be overseen at all times whilst working in the stations. CI Thorne and Denise Messenger to liaise regarding security audit. Discharge.

Minute 234a SDAAP. Emily Richards to review which of the volunteers could pick up the SDAAP work from PS Raymond. This is covered in the Service Delivery Board Meeting. Discharge.

Minute 236 Gifts/Integrity Issues. Alan Smith to put out details in News@TEN re: protocol for accepting gifts. This has been completed. Discharge.

Minute 237 OCU PSD Performance. **Action:** CI Jones to ensure that a process exists to enable functional Inspectors to manage PACE issues when TPT Inspectors are not available. Infra data will be available in July. CI Jones to look at the expectations from TPT Inspectors and feedback at next meeting. Ongoing.

Minute 238a AOB. CS Rowland and Supt Dexter to liaise re SEO cover at NY. To review in September. Ongoing.

Mobile technology discussed – currently awaiting response from IT. Trial needs to start by 1<sup>st</sup> September.

**Action:** CI Thorne and CI Jones to drive forward.

Minute 244c OCU Weaknesses. **Action:** CI Jones will be meeting Sue Holmes to discuss IOM. CI Jones and CI Bartolomeo to discuss beforehand as CI Bartolomeo was part of review. Ongoing.

Minute 245a Opportunities. Supt Dexter to review speeding. CI Cooper advised that New Forest and Winchester currently piloting a scheme – to await outcome. This is to be dealt with on a local partnership level. 1 OCU is currently piloting speed enforcement equipment. Insp Goodall from RPU will be liaising with ACC Nicholson on SNT staff requiring training and the equipment. It was agreed that this should not sit on TCG. Discharge.

Minute 247a AOB. All C/Insp to 'dip-sample' All Crime Attendance. This is carried out as a matter of course. DI Gelman ensures that vehicle crime is dip sampled. Discharge.

Minute 251 Actions. **Action:** Denise Messenger, Becky Neville and CS Rowland to liaise to see how staff can contribute to ASB campaign. It was agreed that staff will be encouraged to attend, but it was not essential. CS Rowland thanked PS Morant for all his hard work in putting together the campaign. Discharge.

Minute 252a FPRG Update. Ray Burt will dip sample violent crimes for the OCU. A review is currently in progress. Discharge.

Minute 252b FPRG Update. CS Rowland has circulated the Stop & Search information request to the C/Insp with a deadline of Friday 25<sup>th</sup> June. PS Sandison & PS Thornley have already carried out this work for EE and NL respectively. CI Jones confirmed he will liaise with Custody staff to ensure individuals who are detained on the back of stop & search the correct form is completed. It was agreed that the population figures would be needed to get a better assessment of the stop & search percentage. Discharge.

Minute 252c FPRG Update. The correct uniform is to be raised at the performance meeting. Discharge.

Minute 257a Christmas 2010. CS Rowland confirmed he will be working New Year's Eve. Discharge.

Minute 257b Christmas 2010. Visibility matrix circulated. 6 lates and 1 weekend a year to be worked. Discharge.

Minute 260 Neighbourhood Watch. Alan Smith to provide link to NHW co-ordinators on internet. Can only provide link to NHW site, can not be cascaded down to co-ordinator level. Discharge.

Minute 266 BME Satisfaction GAP. **Action:** CI Thorne to chase TA with regard to calling back BME victims. CI Cooper to reinforce this across the Forest. Insp Sloggett confirmed that EE have been progressing this and have made contact with victims within 2 months. CS Rowland to be updated with results. Ongoing.

Minute 267 AOB. No extra staff will be required for bank holidays. **Action:** CI Jones to meet with CI Steve Fower regarding custody collaboration and to confirm that the custody paper has been submitted. DCI Lecointe requested that he is kept updated because of the PIIT. Update to be given at the next meeting. Ongoing.

## 269. Budget

CS Rowland confirmed that money has been clawed back. Becky Neville confirmed that vacancies will be held for 1 month to enable vacancy savings to be made. The four over established posts are to be reviewed.

**Action:** CS Rowland asked CI Jones to review the Crime Prevention Officers and to feedback by the end of July.

It was agreed that the misper co-ordinator role is a priority. **Action:** Becky Neville to send a list of restricted officers to DCI Lecointe.

Karen Cousins confirmed that a review of the Finance & Business portfolio was in progress.

## 270. FPRG Update

CS Rowland confirmed the focus is on vehicle crime. 6 OCU have been given 2 months to resolve the TFMV situation – this is the priority for the OCU.

CI Thorne confirmed that the plan for Stockbridge and the Fire Service to co-habit was progressing. It is also a potential that Eastleigh could co-habit with HFRS HQ. **Action:** Insp Langridge to speak to CI Cooper regarding Fordingbridge co-habiting with the Fire Service.

CS Rowland circulated the attached Stop & Search and BME data.

## 271. Staff Moves

CS Rowland confirmed that 1 PS Ops post and 1 IMU/Performance Insp post has been surrendered.

Becky Neville stated that there were five PS on the OCU who are due to retire and 1 PS who has requested a transfer out of OCU. **Action:** Becky Neville to speak to potential retirees to establish their intentions.

Guidance from HQ is still awaited with regards to the Performance Unit, Carms Team and Custody. PDU will be disbanded by November 2010. **Action:** CI Jones to look at Performance PS.

There is a possibility that once a decision is made around Custody, the OCU will be in a position to surrender 3 PS Custody roles.

## **272. OCU Priorities**

### Building Confidence

CS Rowland confirmed that additional analysis would soon be available from Claire Simkin and would be broken down into district level.

## **273. Financial Update**

Covered above.

## **274. TIC Letter (TFMV)**

The TIC letter was circulated. An abridged version will follow from the centre and this should be circulated to solicitors. **Action:** DCI Lecointe to forward to DI Gelman.

## **275. Board Structure**

It was agreed that our structure should reflect what the force sees as a priority.

**Action:** CS Rowland to forward the detailed plan from Simon Dodds to CI Jones, who is tasked with looking at the number of meetings.

## **276. Anti-Social Behaviour**

Covered above.

## **277. CDRP**

The Guidance for CDRP Members document was circulated. (Unable to attach document due to the size, however if you require a copy of this document please contact Clare Bailey).

CS Rowland requested that any political issues are fed back to him.

## **278. Service Delivery Role**

CI Jones will be reviewing the complaint role in the Service Delivery Unit. **Action:** Ideas on how to manage complaints to be fed back to CI Jones.

## **279. Staff Survey**

CS Rowland circulated the results of the staff survey before the meeting. 6 OCU are bottom on reward & recognition, but communication is good.

Morale was very low especially from IMU staff.

The results of the staff survey are to be discussed at the next Focus Group meeting.

**Action:** Becky Neville to complete comparison of this year's results to last year and bring to the next meeting.

## **280. IAG**

The first IAG meeting was held last week and was successful. Supt Dexter will be attending the next meeting in CS Rowland's absence. Stop & Search will be raised as a topic for debate. CI Jones confirmed he would like to take subjects to them such as Prevent to debate. CS Rowland thought it was still early days for this.

Karen Cousins confirmed that we pay the IAG members their mileage and this should be raised in the budget line for next year.

## **281. BME Satisfaction Gap**

Covered above.

## **282. Any Other Business**

The situation with the EE schedulers should be raised at the HR Panel.

Karen Cousins confirmed that we currently have 1½ coroner officers on OCU and the OCU will be managing their budget.

Insp Langridge raised that incidents are not being classified appropriately – especially Rowdy & Inconsiderate. **Action:** To be looked at across the OCU.

Security Audits and spot checks are to be carried out in stations and patrol cars. **Action:** Karen Cousins to feedback progress at the next meeting.

## **283. Date of Next Meeting**

The next full SMT meeting is scheduled for 28<sup>th</sup> July 2010, in the Lyndhurst Conference Room.