



MINUTES OF MEETING

Date: Monday 20 December 2010
Time: 10.45
Location: Fareham Police Station

Attendees: Chief Supt Karen Manners (Chair)
Chris Allen
C/Insp Steve Baxter
C/Insp Glynis Shaw
C/Insp Jason Kenny
DI Wendy Priston
Mike Markham
Sandra Ruddock (MA – Minutes)

240 Apologies:

Supt Winchester, DCI Mathews, C/Insp Schofield, Sally Adams

241 MINUTES OF MEETING 30/11/2010

241.1 The minutes were accepted as an accurate record of the meeting.

241.2 **Item 232.4 – Resource Police Acting Roles.** C/Insp Kenny was not aware of any impact operationally but there was Inspector dissatisfaction due to a perceived loss of opportunity and the fact that the functions and duties still need to be discharged but without the recognition. C/Supt Manners asked to be advised regarding impact on workloads.

241.3 Item 232.5 – PDR Chasing Process. It was noted that although a similar system to that proposed is used at Winchester, it has been converted to spreadsheet, a format also preferred by Fareham MAs.

Action: C/Supt Manners to discuss with C/Insp Schofield progress on single system across OCU.

UPDATE ON ACTIONS:

241.4 The updated Action Sheet accompanies these minutes.

242 CHANGE UPDATE

242.1 C/Insp Schofield attended the Blueprint day on 17th December on behalf of C/Supt Manners. This was to give Senior Command an opportunity to comment on the proposed changes which will then be further developed for signing off in February 2011. No update has

been received from C/Insp Schofield.

- 242.1 The Chief Constable gave an update at FPRG on the budget when he said that the force need to find £20 million saving out of next year's budget of which the majority had already been found. The plans already put in place have put the force in a good position to deliver. A further £15 million will need to be found in 2012. Costs are still being driven down. 2013/2014 is a greyer area as there will have been other changes, e.g. election of Police Crime Commissioners. Hampshire Constabulary's budget is £17 million less than it would have been due to the floors and ceilings applied in the grant process.
- 242.2 Crime commission rates are at a 30 year low.
- 242.3 PCSO funding has been preserved for the next two years.
- 242.4 A brief update was given on target setting where some debate is still in progress particularly regarding public confidence.
- 242.5 A report is anticipated regarding violent crime commissioning rates and recording processes following a visit to Hampshire by Det Supt Mark Saunders of Somerset.

Action: C/Supt Manners to share report when available.

- 242.6 Chief Superintendent roles are expected to be decided in the near future and the Chief Constable would like the 3 Area structure changes which have to be in place by April 2012 to be implemented by September 2011.

243 FINANCE

- 243.1 The underspend continues to grow but this may be affected by the spend on overtime through Christmas and the New Year.
- 243.2 There is concern in partnerships regarding future of ISVA/IDVA funding who will shortly be meeting to discuss this.

Action: Chris Allen to provide to C/Supt Manners a summation on what the OCU has spent on this funding in the last year.

- 243.3 A recent Finance Managers meeting had guest speakers Chris Bishop and Adrian Kingswell. Chris is hoping to put senior members of his team into his course.
- 243.4 It is hoped the current review which has been in progress for some 15 months will be completed by the end of January when a number of alternative proposals will be put together for submission to ACPO.
- 243.5 It was agreed that Body Worn Video Cameras should be updated during this financial year using the devolved budget if appropriate. Some equipment is over 5 years old.

Action: Chris Allen to arrange with C/Insp Baxter.

244 **HUMAN RESOURCES**

244.1 **Police Officer Postings.** The timescale for police officer postings has been changed from 28 to 56 days.

Action: Mike Markham to take this up at the centre and to ask what are the perceived business benefits and whether this affects notice periods for a change of shift pattern.

244.2 For police officers who have indicated their intention to retire at the end of their 30 year service, they will remain where they are posted for the last two years of their service. If they have not made their intention clear, they can still be posted elsewhere.

Action: Mike Markham to report back on the method for obtaining clarity of intention and what happens if the officer changes his/her mind. Also whether there will be a compulsory retirement age of 60 for police officers.

Action: Mike Markham to ensure with Lisa Savage that CARM are advised of the changes.

244.3 **Police Staff Meal Breaks.** It is essential that DOs in Custody and Front Office SEOs take a minimum meal break of half an hour and this cannot be at the end of their shift. If necessary the front office will have to be closed to accommodate this.

Action: Mike Markham to discuss with Inspector Dave Hunter and ensure this is implemented within Custody.

244.4 **PDRs.** The number of outstanding PDRs is reducing although there are some on the list which are very old. However, on chasing some that were long outstanding, it was discovered that they had already been submitted and C/Supt Manners is concerned that there may be a backlog at HR.

Action: C/Supt Manners to forward updates received from C/Insp Schofield, C/Insp Shaw and C/Insp Baxter to Mike Markham.

Action: DI Priston to forward update from DCI Mathews to Mike Markham.

Action: Mike Markham to check with centre whether these completed PDRs are still recorded on the list as outstanding.

245 **CRIME/CID ISSUES**

Serious Acquisitive Crime Review. High levels at J and shortage of supervisors in PCT are resulting in a review of the method of working there. Discussion took place regarding equitable workloads and effective focusing of the Tasking Team where most required to maximise what they do.

Action: Update required from DCI Mathews for next meeting on issues discussed.

246 COMMUNICATIONS

No issues for discussion.

247 HAMPSHIRE ALCOHOL STRATEGY 2011-2014 DEVELOPMENT EVENT

Inspector Rob Mitchell had attended the meeting and produced a report which he has submitted to C/Insp Schofield. C/Supt Manners has also received an enquiry from the NHS on this subject requesting data sets. It was decided that she would discuss this further with C/Insp Schofield outside of the meeting.

Action: Sandra Ruddock to thank Insp Mitchell on behalf of C/Supt Manners for attending the meeting and producing the report.

Action: C/Supt Manners to discuss Insp Mitchell's report with C/Insp Schofield outside of the meeting with a view to deciding future action by the OCU.

248 IDENTIFICATION OF SUITABLE CANDIDATES FOR PIU (PROTECTION INVESTIGATION UNIT)

DI Floyd Higginson has asked that it be flagged up to officers that the advertisement for this was published on 17th December. He is very concerned that the right kind of candidates comes forward for the role and asks if there are any who could be particularly recommended by SMT members.

Action: SMT members to ensure that their staff are aware of this and encouraged to apply if appropriate.

249 ANY OTHER BUSINESS

No issues for discussion.

232 DATE OF NEXT MEETING

Friday 21 January 2011 at 10.45 in Fareham Main Conference Room