



MINUTES OF MEETING

Date: 9th February 2010
Time: 1000 Hours
Location: Aldershot Police Station

Attendees:

Supt Smith	-	OCU Deputy Commander
DCI Annets	-	CID
Chief Inspector Kedge	-	East Hampshire
Chief Inspector Jackson	-	Hart Commander
Chief Inspector Weston	-	Rushmoor Commander
Chief Inspector Bottomley	-	Basingstoke Commander
T/Chief Inspector Robertson	-	Operations Commander
Inspector Rickwood	-	Performance
Inspector Evans	-	Basingstoke (for presentation)
Kerrie Steele	-	Human Resources Manager
Julie Jones	-	Corporate Communications Manager
Claire Dougherty	-	Management Assistant

Absent:

Chief Superintendent Chatterton	-	OCU Commander
Inspector Petherbridge	-	RPU
Jane Parker	-	CJU
Cherie Watson	-	Finance and Business Manager

828. Minutes of Last Meeting

828.1 Minutes of the last meeting were agreed and the action chart reviewed.

828.2 DCI Annets said that the CPS team offices are now vacated; two small offices should be available this month and are waiting for computers to be installed. Superintendent Smith asked for any bids for the offices to be emailed to him.

829. Chief Constable Marshall's Visit

829.1 Chief Constable Marshall attended the SMT meeting to talk about some of the changes that are taking place in the Force. The Chief Constable is visiting all of the SMT teams.

830. Infra and All Crime Attendance – Insp Evans

830.1 Inspector Evans spoke about Infra which is an IT solution that records and tracks issues of dissatisfaction and satisfaction. Infra will not be used for CD1s. All SEOs, management assistants and most inspectors will be trained. Inspector Evans explained the process and this was discussed. It has been used on four OCUs already.

830.2 Inspector Evans explained all crime attendance and that from the 15th February e-learning will be rolled out and then on the 29th March all crime attendance will start. Inspector Evans gave out a paper regarding all crime attendance to the SMT attendees. Superintendent Smith is to consult with Inspector Evans about this.

Action: Superintendent Smith

830.3 Inspector Pressley is putting messages on the intranet for public reassurance that officers can look at.

831. Superintendent Smith's Update

831.1 Superintendent Smith said that the Force TCG process has changed with ACC TO Nicholson taking the chair and the meetings being fortnightly. There will be a new application process for the Force TCG.

832.

- 832.1 DCI Annets said that the new shift system will start in April. The new shift system was explained.
- 832.2 DCI Annets said that a number of DCs have left and an equivalent number of DS's are leaving for a variety of reasons at the same time. Return to works are being looked at to backfill some of the roles.
- 832.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

833. CI Kedge's Update

- 833.1 CI Kedge spoke about the confidence survey for East Hampshire that comes out every 2 years. The findings were discussed.
- 833.2 It was discussed that all the SMT meetings would move to a Thursday and incorporating the OCU TCG meeting. It was discussed that the meetings would begin earlier. Superintendent Smith will look into this and circulate something.
Action: Superintendent Smith
- 833.3 CI Kedge spoke about CPS advice and the PST checking process.
- 833.4 CI Kedge gave an update on East Hampshire District.
- 833.5 CI Kedge spoke about Safety Net and it was agreed that each of the districts are to update the next SMT meeting with what they have done in regards to this. SNT training is needed. This needs to be done by the 31st March.
Action: All Chief Inspectors

834. CI Bottomley's Update

- 834.1 CI Bottomley gave an update on Basingstoke District.
- 834.2 An IDEA peer review was done by the Council. The results were discussed.
- 834.3 Bank holiday planning was discussed. The demand profile is needed first from each district. The Chief Inspectors and the Superintendent will decide.
Action: All Chief Inspectors

835. CI Weston's Update

- 835.1 CI Weston said that the planning permission had gone ahead for the beat office in Heron Wood.

836. CI Jackson's Update

- 836.1 CI Jackson had no update for the meeting.

837. T/CI Robertson's Update

- 837.1 T/CI Robertson gave an update on custody and operations.
- 837.2 T/CI Robertson reminded everyone about ACC TO Nicholson's road shows on the 17th February and that every officer on duty and police staff should attend.
- 837.3 Requests have gone out for Christmas leave and all requests must be in by the 25th February. Leave planners must be up to date. Inspector Payne is looking at Inspector and Chief Inspectors Christmas leave.
- 837.4 High demand dates have been agreed in the OCU. All Chief Inspectors are to let T/CI Robertson know who can not work on these dates. T/CI Robertson will send out an email about this. Everyone must be able to work unless they are on restricted duties or in key roles. This was discussed.
Action: T/CI Robertson

- 837.5 Issues around funding for bank holidays regarding police staff and the PIIT team was discussed.
- 837.6 The day before a bank holiday Geoff Clift has said that there is a 30% increase in demand. The demand data is needed.
Action: T/CI Robertson
- 837.7 An email will be sent out by Geoff Clift about officers inputting their skills on to CARM. Chief Inspectors were asked to pass this message onto staff.
- 837.8 T/CI Robertson spoke about the custody courses and this was discussed. T/CI Robertson will send out a list of sergeants that are not trained to the Chief Inspectors.
Action: T/CI Robertson
- 837.9 CID taking on the role of PIIT was discussed. DC Chappell is being promoted on the 1st March.
- 837.10 Juvenile summons files are being discontinued. T/CI Robertson is going to look into this and report back to the meeting.
Action: T/CI Robertson
- 837.11 The CIC Inspectors manage/own the Mispers; if they are high risk then CID will do this.
- 838. Scheduling**
- 838.1 Sally Webb is now the supervisor for scheduling for Basingstoke and East Hampshire and Sheila Grant is the scheduling supervisor for Rushmoor and Hart.
- 839.**
- 839.1 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 839.2 Work is being planned for a domestic violence campaign, a weapons amnesty and burglary and vehicle crime prevention campaigns.
- 840. Counter Terrorism/Domestic Extremism**
- 840.1 There was no update.
- 841. Fairness and Equality**
- 841.1 Marie Sewrey has completed the quick scan learning and has started to use the system.
- 842. Date of next meeting**
- 842.1 The next SMT will be on Tuesday 9th March 2010 at 1000 at Aldershot Police Station in the conference room.