



MINUTES OF MEETING

Date: Thursday 20 April 2006
Time: 10:00 hours
Location: Conference Room, Fratton

Attendees: Superintendent Rowland
Chief Inspector Stone
Chief Inspector Houghton
Inspector Chidwick
Detective Inspector Oliver
Inspector Munt
Inspector Snook
Inspector Taylor
Inspector Elkins
Inspector Humphries
Inspector Voller
Inspector Bartolomeo
Chief Inspector Dawson
Mel Turkington
Chris Evans
Media Services
Finance Manager

Apologies: Inspector Shipp

267. MINUTES OF LAST MEETING – 14 March 2006

It was agreed that the minutes were an accurate record.

268. MATTERS ARISING

269. ACTION LIST

Minute 124.1 Overtime Overspend – Dave King is leading on this and the details will be available next month. Supt Rowland stated that it is everyone's responsibility – particularly Sergeants, to keep a check on the overtime being used.

Minute 139.3 Trailer and A Frame – This is now housed at Southsea. The cost of changing the signage and posters can be done by Graphics and is not be expensive. There are also some existing boards which can be used again. It will be used in Guildhall next year and other hot spots.
(To be taken off)

Minute 264.1 Response Drivers – Chief Inspector Stone and Superintendent Rowland are continuing to look into this.

Minute 264.2 Southsea Front Counter – Chris Evans advised the meeting that in order to change the proposed layout of Southsea's front counter, it would entail bringing in consultants again, which would be

expensive and put the work back six months. He stated that it would be possible to delay the project and add £10k to the budget.

270. BCU COMMANDERS UPDATE

At this point Ch Supt Campbell was at another meeting, so although there was no report, Supt Rowland stated that Portsmouth is now almost three weeks into Neighbourhood Policing and it is necessary to make sure that the model is running as it was designed in order to see where problems lie and accordingly solve them. It is essential to run the model for long enough in order to fully evaluate its effectiveness.

271. SUPERINTENDENT'S UPDATE

1. **PCSOs** – The arrival of the 37 new PCSOs is eagerly awaited. They are currently in training at Netley and there are opportunities to visit them there to see how they are progressing, although it would be best to contact the course organisers first. Their accreditation is on Tuesday 2nd May, which Ch Insp Houghton and Ch Supt Campbell will be attending this.

Tutoring and Mentoring – There have been some comments with regard to what at first was to be the mentoring of the PCSOs, but appears now will be tutoring. Some of the mentors are still only probationers themselves and now find that they will actually be tutoring. Supt Rowland stated that any future PCSOs will be mentored or tutored by trained PCSOs, so this is hopefully a one off.

The shift system for the PCSOs is almost completed. The pattern is neighbourhood based and also adds some scope for up to 60 people which adds to the future growth in PCSO numbers and so will not necessitate a change in the shifts. They also need their formal risk assessments to be signed off by their line managers, before they go out on the street.

2. **Critical Incidents** – Supt Rowland thanked everyone for their work in this area.

272. SOITSS and COMMUNITY IMPACT ASSESSMENTS

1. **This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.**
2. **Community Impact Assessments** – If a community impact assessment is completed then it is essential to keep it live afterwards. This agenda item was asked for by Ch Supt Campbell who was going to give a steer on when and where these should be produced. These assessments are going to be discussed at the Seminar for Inspectors Monday at Netley and it was agreed that this information would be fed back to the SMT at the next meeting. Immigration Service are requested to complete one when they deport a family.

ACTION To be discussed at the next meeting – Supt Rowland

273. ANY OTHER BUSINESS

1. **RMS 2** – This is coming in on 1 June 2006 and there a couple of issues. It seems that many people think this is just going to impact on Custody, but every officer will be preparing all their files within RMS2, so if they don't

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know how to use the application then they won't be able to produce a court file. Only Custody Officers are attending a course. The training for frontline officers is split between e-learning and the front line training. It has been identified that a number of officers in specialist departments are not going to the frontline training sessions so it is most important that everyone does this training asap. RMS2 goes live at midnight on June 1 and there will be a 10 day critical period whilst everyone works one shift cycle to get used to the new system. Clearly from the Custody Sergeants view, this is a completely new system and they will need time to get used to working it. They will be slow to start with and officers will need to be patient when checking in prisoners. RMS2 is a complex system and if it is not used constantly, the knowledge will be lost. Once an officer is skilled in using the system, booking in will be three minutes quicker. After this date, Custody will be self sufficient and other Sergeants will not be able to fill in for Custody, as they will not have the skills on the computer system.

2. **Frontline Training** – There is a lot of training to be done and line managers must ensure their officers attend front line training for RMS2, which is mandatory. Everyone should go on a regular basis from Chief Superintendent to Constables.
3. **This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.**
4. **Changes in Custody Suite** – Insp Humphries is making some sweeping changes in the custody suite at Central, which can only improve things.
5. **Knife Amnesty** – this will take place between 23 May to 6 June. There will be knife bins in all four stations, which will be designed as amnesty stations.
6. **Detective Inspector** – Jo Smith will be the new fourth DI and will be based at Southsea, commencing on 23 May 2006.

274. DATE OF NEXT MEETING

The next meeting will take place on Wednesday 17 May 2006 at 1000 hours in the Conference Room.