



MINUTES OF MEETING

Date: Wednesday, 02 December, 2009
Time: 1400 hours
Location: The Solent Room, St. Cross Business Park, Newport

Attendees Superintendent N Mellors OCU Commander, (Chair)
:
T/Chief Inspector M Bell CST
Detective Chief Inspector R Maker CID
Detective Inspector C Merrett CID
Inspector S Evans Custody
Inspector K Fowles TPT
Inspector J Hoare TPT
Inspector C Hall TPT
Inspector R Abel TPT
Inspector A Treagus TPT
Inspector O Kenny PPU
Inspector B Pinnell SNT
Mr S Richards Finance and Business Manager
Mr D Gledhill Performance Manager
Mrs E Collier-Bain Minute Taker

Apologies: Chief Superintendent D Thomas OCU Commander
Inspector P Savill SNT
Inspector T Clawson Operations
Mrs J Beddall HR Manager
Mr D Smith Media Manager

358. Apologies

Apologies received from Chief Supt Thomas, Mrs Beddall, Inspector Savill, Mr Smith and Inspector Clawson. Alison Craig was unable to join the meeting today.

359. Declaration of Any Other Business

None.

360. Minutes of the Last Meeting and Matters Arising

The minutes of the last meeting held on 11 November 2009 were approved.

361. Action List

The list of actions in progress were reviewed and discussed and the Action List updated to reflect the changes and additions.

362. Performance Overview – Mr Gledhill

Mr Gledhill presented the Isle of Wight OCU Performance Data figures which

were distributed to the group. Mr Gledhill would like Away Days to look at the issue of getting more timely replies/returns to data he requests so that he in turn can send the data to Headquarters.

We are all pleased to see that Serious Violence and Crime rates are almost coming in on target which reflects effort from officers out on the ground. Domestic Abuse arrest rate has improved in the last month after attention by the Senior Management Team. A report has been received from DCI Maker and Inspector Kenny regarding Hate Crime Detection rate which is under target this month but with more detections pending and there has been a significant improvement in theft from motor vehicle detection rates which again is due to the efforts of officers on the ground which is appreciated.

Issues were raised regarding supervision of working sheets, it was emphasised that this is part of the Inspectors responsibilities and shows good support for victims and prompt and effective investigation.

363. Delivery Plan Progress Reports – Mr Gledhill

ACPO will look at the Delivery Plan at their December meeting rather than January which means that we need to send our data to ACC TO by tomorrow. Mr Gledhill asked for updates tomorrow so that he can send it off to headquarters by close of play.

364. Finance/Estates – Mr Richards

We are pleased to see that our financial position is sound locally. Supt Mellors has had meetings with the ACC and they have discussed the position across the force regarding underspends. We are being encouraged to use the funding that we have been given by the Police Authority in this financial year to fight crime in this financial year. Supt Mellors has been told at TCG that there are additional resources available should we wish to target criminals or run additional operations. This supports Mr Richards' reports on our general position.

- a) Resources Office at Cowes – Mr Richards has explored and exhausted all options for relocating/accommodating the Resources Team without moving the CAIU out of their office and he now brings this issue back to the meeting for an executive decision.

Resolved: Mr Richards to produce a report on the situation giving background and options noting preferred option and Supt Mellors to meet with Kevin Walton and discuss.

Reduction of Energy Consumption – The Personal Electrical Equipment Policy was raised and discussed and we will await clear direction from Headquarters.

365. Personnel – Mrs Beddall (apologies given)

- a) Volunteer Update - The meeting noted Mrs Beddall's report on volunteers and was pleased to see we have 19 volunteers in various stages of the process. Four already working on OCU, five more have just been cleared to start and await start dates. Another five are awaiting references or vetting to start and another five awaiting interview. There has been a delay with getting references back via recruitment and so Mrs Beddall has requested that we get these locally. Feedback has been positive so far and the volunteers are adding value to the service being delivered. More roles and profiles continue

to be added to the competency framework including VCRU, Property and Admin Assistants. Mrs Beddall is liaising with the HQ Diversity Team on expanding Enham Agency to provide an office/contact on the island. At present volunteers are 'hot desking' at free work stations and so no additional resources are required.

366. Delivering An Excellent Service – Inspector Savill (apologies given)

In the absence of Inspector Savill, nothing to report.

367. Safer Neighbourhoods – Inspector Pinnell

Nothing new to report.

368. Partnership – T/CI Bell

Nothing new to report.

369. This minute and report are classified 'restricted' and therefore will not form part of the minutes for general circulation.

370. Custody and Complaints – Inspector Evans

ID Parades – For information and awareness, Inspector Evans noted, following an email from Chris Robinson, that the TPT Inspector is normally the ID Officer for the initial service of the notice and then Inspector Evans is the ID Officer from that point onwards. An ID Officer should also be available at the time of the parade shown to the witness, this again would normally be Inspector Evans but if he is not available then the ID Staff will email the TPT Inspector and nominate that Inspector for the parade.

Complaints – Inspector Evans noted that many have now been processed and Supt Mellors asked that Inspectors as a team should proof each other's work to keep the administration of these running smoothly.

371. Operations – Inspector Clawson (apologies given)

Area Car Drivers – Inspector Abel noted an issue on courses for Area Car Drivers and we await results.

372. TPT Issues

- Plans underway for Inspectors Away Day.
- Issues raised around 30/60/90 day returns to be raised at Away Day on 18 December.
- Inspector Treagus is on a working group for the ID2 revamp which should save work all round.

373. PPU – Inspector Kenny

Nothing new to report.

Supt Mellors noted that this is Inspector Kenny's last Senior Management Team meeting and on behalf of the whole Management Team he extended to Inspector Kenny his thanks for his support and professionalism over the last 30 years plus and his time on the island. He noted some excellent work in terms of his current responsibilities over the last couple of years and he

wished him every success and happiness in the future.

374. Media and Communications

In the absence of Mr Smith, nothing to report.

Supt Mellors noted that a volunteer is now assisting Mr Smith which should ease the work load. Communications will be crucially important next year as our priorities will be around public confidence. DI Merrett noted Mr Smith's excellent work done around the Rape Prevention Strategy, Southern Vectis, Pubwatch etc.

375. Any Other Business

- a) OCU Configuration – Supt Mellors gave the Management Team a briefing regarding some of our working practices over the next six months. These were discussed in detail.

376. Date of the Next Meeting

The next meeting will take place at 1400 hours on Wednesday 13 January 2010 in the Solent Room, Hospitality Training Partnership, The Courtyard, St Cross Business Park, Newport.