



Hampshire Constabulary

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OCU Policy Meeting

Meeting Minutes

OCU/Department Name: 4 OCU Portsmouth

Date: 17 February 2009

Time: 10 00 hours

Location: Chief Superintendent's Office, Fratton

Attendees: Chief Superintendent David Peacock [OCU Commander]
Chief Inspector Andy Houghton
Chief Inspector Carrie Pither
Chief Inspector James Fulton
Detective Chief Inspector Richard John
Helen Mears [Personnel Manager]
Claire Huckstepp [Finance]
Meline Turkington [Media]

Apologies: Superintendent Neil Sherrington

35. Matters Arising from the Minutes 13/01/09

- 21.1 **Police and Staff Sickness Levels.** Helen Mears to raise item in the main meeting.
- 22.1 **Inappropriate Filing of Crime Cases.** Chief Superintendent Peacock to obtain an update from Superintendent Sherrington outside of this meeting.
- 23.1 **Establishment and Budget.** Completed.
- 24.1 **SPP Payments.** Chief Superintendent Peacock spoke to Head of Personnel in regard to SPP Payments for TPT Inspectors. It is understood that TPT Inspectors will be paid SPP payments in the next round.
- 25.1 **Staffing Levels for Community Safety Unit.** HQ have indicated no changes whilst the corporate review is being undertaken and the issues of staffing of CPOs is in hand.



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- 26. **Finance & Business Manager Recruitment.** Completed.
- 27. **OCU Establishment.** Main agenda item.
- 28.1 **MAPPA Officer.** Overhold at this time but for review.
- 29.1 **Inspector Establishment.** New TPT Inspector, Alistair Nichols is arriving on 2 March.
- 30.1 **Camera Cells.** £11,000 approved. Can proceed from this meeting.

36. BCU Fund

- 36.1 To be raised at Performance Meeting.

Action: Ch/Insp Pither tasked to review the BCU Fund to come up with proposals in light of Nemesis, Violent Crime and Vehicle Crime. John Adcock to find out what the 2009/10 allocations are to be.

37. PCC Secondment

- 37.1 To be raised at the SMT Away Days.

38. Inspector – Community Safety/Public Reassurance/Licensing

This item was incorporated into review of Inspectors and Sergeants.

39. Bobby Fund / Homecheck

Action: Ian Freeston to do a review of how he could use the Bobby Scheme more effectively. Also to support Homecheck from any surplus in this year's budget with a view to making a commitment next year.

40. Parking Procedure

- 40.1 Discussion regarding proposals including wheelchair access. Supported and needs to go up to BAPS. Chief Superintendent Peacock supports this. This has now been agreed at Force level.

41. Allocation of Bank Holidays

- 41.1 Ch/Insp Houghton proposed a draft bank holiday allocation procedure. The procedure was agreed. The wording needs amending to reflect an OCU procedure and this is being actioned.

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42. Inspectors on rest days attending SMT/Performance

42.1 Discussion regarding main concerns from TPT.

Action: Ch Insp Houghton is to put a formal process in place.

43 SMT expectations for local training days

43.1 It was decided that 4 Chief Inspectors, Superintendent Sherrington and Chief Superintendent Peacock should go on local training days but still undecided whether these will be local or central and half/full day and once a year.

Action: Meline Turkington to map a plan of what training is on that day. Chief Superintendent Peacock to draw up document with Supt Sherrington which Meline Turkington can deliver.

44. OCU position on study leave for OSPRE Pt 1

Action: It was decided that the force can no longer afford to support this.

45. *This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.*

46. Chief Constable's Policing with a Purpose

Action: Chief Superintendent Peacock asked all SMT members to acquaint themselves with the content of this document which is available on the intranet for further discussion at the SMT Management Away Day on 18 / 19 March 2009.

47. SMT Management Away Day – 18 / 19 March 2009

Action: Chief Superintendent Peacock will circulate a discussion document.

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50. Update on Attendance Management

50.1 Helen gave an update regarding attendance management. All Chief Inspectors are supportive of proposals. These are to revolve around improved information to line managers, better monitoring of information when it is returned and greater scrutiny of the process.

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Action: Helen Mears to liaise with other OCUs, in particular North & East OCU, who have had success in turning this problem around to look at best practice.

51. Update on awards ceremony for Commanders Congratulations

51.1 To be raised at Performance meeting.

52. Submission of Outstanding Detections

Action: DCI Richard John requests all SMT members raise awareness that all outstanding detections should be submitted no later than 12 March 2009 to ensure that they are included in the year end performance figures.

53. Computer Examination Unit

53.1 To be raised at Performance meeting.

54. Any Other Business

Nil.

55. Date of Next Meeting - Tuesday 17 March 2009 at 10.00 in Conference Room