



MINUTES OF MEETING

Date: 24th October 2007
Time: 1330 Hours
Location: Aldershot Police Station

Attendees:

Chief Superintendent Chatterton	-	Deputy OCU Commander
A/Superintendent Antczak	-	OCU CID
Chief Inspector Mellors	-	Hart Commander
Chief Inspector Kedge	-	East Hampshire Commander
A/Inspector Heath	-	Rushmoor
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Weston	-	RPU
Inspector Evans	-	Performance
PS Holford	-	Operations
Marie Sewrey	-	Personnel
Julie Jones	-	Media & Corporate Comms Manager
Cherie Watson	-	Finance and Admin Manager
Jane Parker	-	CJU Manager
Claire Crowther	-	Management Assistant

Apologies:

Chief Inspector Brooks	-	Rushmoor Commander
Keith Fincham	-	CJU

314.

- 314.1 Minutes of the last meeting were agreed and the action chart reviewed.
- 314.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 314.3 The power point presentation and handouts for Op Shutout are now ready to be delivered to the public; however, there are insufficient laptops, projectors and screens available in the OCU for it to be freely used. It was understood that some laptops and projectors were on order, to be paid for by the rural issues under spend, prior to the last year end. Cherie Watson to check on the order and ensure 3 laptops, 3 projectors and 4 screens were purchased as soon as possible. Cherie Watson said that Linda Roach had ordered these and will find out the estimated arrival date. Cherie Watson said that all this has been ordered. It was discussed how many more laptops need ordering and that the screens do not fit into the cars. Cherie Watson will look at the screens issue.
This has been done. Cherie Watson said that the laptops are ready for collection both for Op Shutout and for Chief Inspectors.
A/Superintendent Mellors said that there is a questionnaire being prepared by Clare Simkin to be sent out to evaluate the effectiveness of Op Shutout. Inspector Dave Winter is to circulate the questionnaire to the Chief Inspectors. Op Shutout was discussed and Chief Inspector Weston is to contact Inspector Winter regarding RPU being included into the presentation. (299.3)
Chief Inspector Weston is now included in the presentation.
- 314.4 Inspector Claire Taylor gave a presentation on Safer Neighbourhoods and spoke about neighbourhood engagement. This was then discussed. Superintendent Chatterton asked all Chief Inspectors for the next SMT to have an update on what they are going to be doing and consult with their CDRPs. Inspector Taylor said that there is a cross over with Going Local 3 but this is being addressed. This has been actioned by all districts. Ongoing. The Chief Inspectors and A/Chief Inspectors gave updates on this. An update is needed for Basingstoke District.

(299.4) **Chief Inspector Baldry will provide a short report on this.**

- 314.5 Superintendent Chatterton said that he had a meeting regarding SOIT, as to the situation in the SOITs department. There are fifteen SOITs that operate and there should be thirty five. There are five more that want to be trained. Superintendent Chatterton has agreed that a campaign will be launched to try and get more people interested in training to become a SOIT and this is being run by DC Davis and DS Cook. Superintendent Chatterton asked all to encourage people to become SOITs; providing people are signed up with their PDP they can do this. The list of SOITs, LAGLOs and FIOs will be given out to the Chief Inspectors. This was discussed. This is ongoing. The campaign has been launched. (299.5) **This has been done.**
- 314.6 Superintendent Chatterton asked all Chief Inspectors on behalf of Chief Superintendent Netherton to report to the next SMT what arrangements are in place through the CDRPs to remove graffiti. Ongoing. Hart and Alton have done this. Basingstoke and Rushmoor are to check. (299.7) **This has been done.**
- 314.7 Inspector Evans gave an update on the going local action plan. Chief Inspector Baldry has a spreadsheet regarding neighbourhood policing. This is to be standardised for the whole OCU and then used by Inspector Evans at meetings with Inspector Claire Taylor. (299.9) **Ongoing. Carry forward.**
Action: Chief Inspector Baldry and Inspector Evans
- 314.8 There are three levels of engagement with schools. Inspector Clancy and PS Barnes are to circulate the information. Chief Inspector Weston is to contact Inspector Clancy regarding the school visits to the INTECH Centre. (299.10) **This has been done.**
- 314.9 Cherie Watson requires everyone's plans for the BCU grant money within the next four weeks. (299.11) **This has been done.**
- 314.10 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 314.11 The negative national media coverage that has recently been published about the PCSOs was discussed and Julie Jones has been speaking to headquarters about this and whether they are going to do anything centrally. A/Chief Inspector Pressley is to give to Julie Jones what PS Reid has sent out to the PCSOs. (300.2) **This has been done.**
- 314.12 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
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- 314.14 Cherie Watson spoke about finances and the spreadsheet was discussed. A/Superintendent Mellors said that an analysis will inform the next SMT. Cherie Watson is to produce a report by September and recommendations for districts/departments on how to improve the situation. (306.1) **This will be discussed later in the meeting.**
- 314.15 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 314.16 A/Chief Inspector Robertson said that the VSA is being brought in late October. This was discussed and A/Chief Inspector Robertson is to raise this with Geoff Clift. (311.2) **This has been done.**

315. DCI Antczak's Update

315.1 DCI Antczak gave an update for CID and staff moves. Personnel for CID was discussed.

316. Chief Inspector Brooks Update

316.1 There was no update as Chief Inspector Brooks was not present at the meeting.

317.

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318.

318.1 Chief Inspector Mellor gave an update on Hart district.

318.2 Chief Inspector Mellors has been doing lots of Safer Neighbourhood briefings in Hart and has been asked questions on target settings. This was discussed.

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318.4 Chief Inspector Mellors said that DS Bramah the diversity champion has an idea regarding recruiting for ethnic minorities and a whole range of diversity issues. Chief Inspector Mellors said that he would like to make this a regional event and this maybe could be run in the New Year. Chief Superintendent Chatterton said to involve personnel with this and this needs to be researched more before it is agreed.

319. Personnel

319.1 Marie Sewrey gave an update on personnel and health and safety.

319.2 David Leverett will be visiting the OCU in the middle of November to do an inspection. Inspector Browne and PS Hammond will be assisting him.

319.3 An email will be sent out by Marie Sewrey regarding those members of staff who are working over working time regulations.

319.4 Personnel at Headquarters are looking to restructure and for all the administration to be dealt with at Winchester. The proposed structure for personnel was given out. This was discussed and Marie Sewrey will take the comments and questions back to the personnel meeting.

319.5 Chief Inspector Weston asked about officers transferring to RPU. Marie Sewrey will look at this as she has not been notified.

Action: Marie Sewrey

320.

320.1 An update on finance was given; Chief Superintendent Chatterton said that there was a review taking place at HQ on overspends that are in non-pay.

320.2 The overtime budget for TPT within the OCU was discussed.

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320.4 Possible solutions were discussed for helping the CARM team with extra staff. Chief Superintendent asked everyone to explore ideas for extra staff to go into CARM.

Action: All

320.5 PS Holford gave out to the meeting a break down by date and officer and the district the officer worked on and the reason they worked which has been run against the CARM code. This was discussed. Chief Superintendent asked for a high level summary from July/August if possible.

Action: PS Holford

321.

321.1 Julie Jones gave an update on media and corporate communications.

321.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

321.3 Basingstoke Gazette has agreed to do a monthly policing page with updates from Chief Inspector Baldry. It was discussed that the other districts might like to do this as well.

321.4 All the posters for Halloween and for the Lights On campaign have been sent out

321.5 Nominated Neighbour has been launched in Rushmoor. The Nominated Neighbour campaign was explained by Julie Jones.

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321.8 Julie Jones will find out what is happening with the trump cards.

Action: Julie Jones

321.9 The performance notice boards were discussed and this work is ongoing.

322. CJU

322.1 Jane Parker is now going to attend the SMT as Keith Fincham is now in charge of the whole of the county for CJUs.

322.2 Jane Parker is to look at why courts are giving officers one weeks warning for trials.

Action: Jane Parker

323.

323.1 Chief Inspector Weston gave an update on the RPU.

323.2 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

323.3 There will be an extra four cars with one car going into each district for Halloween.

323.4 The TFSU will be advertising in the next two weeks for its first twelve officers.

323.5 Chief Inspector Weston has a seat on each of the CDRPs. East Hampshire will be visited soon.

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326.

326.1 Inspector Evans said that the whole OCU will have IMU cover seven days a week from Monday. Inspector Evans asked if there was any feedback to please let her know.

326.2 Inspector Evans will send out an email for TPT inspectors to look into the grade 3 box and search for the previous 24 hours.

326.3 Inspector Evans spoke about the activity analysis and the VCRU are helping with this distribution of this. It was asked if an £20/£30 incentive could be given to the quickest team/department to return the spreadsheets. This was agreed.

326.4 A/Inspector Heath spoke about parking the sprinter vans in the back yard. It was discussed if a plaque could be ordered for the sprinter vans. This was agreed.

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326.6 Cherie Watson has been asked by Beau Fisk that if anyone is thinking of approaching a sponsor to contact to him first so that efforts are not being duplicated.

326.7 Cherie Watson has been asked by David Ellery to discuss with the SMT who could become an Efficiency Liaison Officer. Chief Inspector Mellors agreed to so this.

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326.10 Chief Superintendent checked that all the plans are in place for Remembrance Sunday.

327. Date of next meeting

327.1 The next SMT will be on Wednesday 21st November at 1330 at Aldershot Police Station in the conference room.