



## MINUTES OF MEETING

Date: 20<sup>th</sup> June 2007  
Time: 1330 Hours  
Location: Aldershot Police Station

### Attendees:

Superintendent Chatterton	-	Deputy OCU Commander
Chief Inspector Mellors	-	Hart Commander
Chief Inspector Baldry	-	Basingstoke Commander
Chief Inspector Brooks	-	Rushmoor Commander
A/Ch Insp Rickwood	-	East Hants
Angela Lee	-	Personnel Manager
Detective Chief Inspector Antczak	-	OCU CID
Inspector Evans	-	Performance
Inspector Claire Taylor	-	Safer Neighbourhoods
Cherie Watson	-	Finance and Admin Manager
Julia Mauchline	-	CJU

### Apologies:

Chief Superintendent Netherton	-	OCU Commander
Chief Inspector Kedge	-	East Hampshire Commander
Julie Jones	-	Media & Corporate Comms Manager
Keith Fincham	-	CJU
Claire Crowther	-	Management Assistant

### 264.

- 264.1 Minutes of the last meeting were agreed and the action chart reviewed.
- 264.2 PDRs: Chief Superintendent Netherton stressed the importance of getting PDRs up to date as 3OCU is currently the worst in the Force and will be answerable to the Police Authority in the very near future. Angela Lee advised that the spreadsheet is now up to date and the MAs will be starting the new system for progressing PDRs. Everyone is to check to see what PDRs are over on the live PDR list on the intranet. (249.2) **This has been covered in other meetings. Superintendent Chatterton asked all that this needs to be continually looked at.**
- 264.3 This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.
- 264.4 The power point presentation and handouts for Op Shutout are now ready to be delivered to the public; however, there are insufficient laptops, projectors and screens available in the OCU for it to be freely used. It was understood that some laptops and projectors were on order, to be paid for by the rural issues under spend, prior to the last year end. Cherie Watson to check on the order and ensure 3 laptops, 3 projectors and 4 screens were purchased as soon as possible. (236.2) Cherie Watson said that Linda Roach had ordered these and will find out the estimated arrival date. (249.6) **Cherie Watson said that all this has been ordered. It was discussed how many more laptops need ordering and that the screens do not fit into the cars. Cherie Watson will look at the screens issue.**  
**Action: Cherie Watson**
- 264.5 Cherie Watson distributed the latest budget figures for the Rural and BCU Funds and a short discussion followed. Approximate allocations from the new year's BCU fund of £40,000 per District, £20,000 to CID and PPU, £20,000 to Neighbourhood Policing and £20,000 to Media and Communications have been made. Chief

Inspector Mellors suggested that a review of spending is scheduled for September or October. This was agreed to. Cherie Watson said that the rural budget had been done but the BCU fund was not through yet. Budgets were discussed and this is to be reviewed in September. Chief Superintendent Netherton said that it was up to the Chief Inspector's to negotiate with their councils on what to do with their BCU fund. Chief Superintendent Netherton spoke about the control strategy. **(249.8) This is to stay on until September and a meeting will be held then.**

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264.9 The length of CID attachments was discussed. It was decided to have the officer in CID for four weeks on attachment; an assessment will be made of that officer and if anyone is highlighted then take on after probation for six months. A/DCI Bissell is to put a plan together for Chief Superintendent Netherton. It was decided this would start from September. (262.3)  
**DCI Antczak has sent out an email about this. This was discussed.**

264.10 Chief Inspector Mellors said that the CARM team is not significantly staffed to supervise variable shift allowance and this needs to be looked at. The staffing needs to be looked at. (262.5) **Ongoing.**  
**Action: Chief Superintendent Netherton**

**265. Going Local Action 3 Update**

265.1 Inspector Evans gave an update on this. Inspector Evans has had a meeting with Melanie Williams and Inspector Steve Jackson. There will be a new system called Business Objectives XI which will be rolled out to all PCs and every sergeant by September. This was discussed. Inspector Evans will be the point of contact for this in the OCU.

**266. Neighbourhood engagement**

266.1 Inspector Claire Taylor gave a presentation on Safer Neighbourhoods and spoke about neighbourhood engagement. This was then discussed. Superintendent Chatterton asked all Chief Inspectors for the next SMT to have an update on what they are going to be doing and consult with their CDRPs. Inspector Taylor said that there is a cross over with Going Local 3 but this is being addressed.  
**Action: All Chief Inspectors.**

266.2 The bikes and equipment has been resolved and there will be a meeting next week for Chief Superintendent Netherton, Cherie Watson and Inspector Taylor to discuss allocation to districts.

**267. Superintendent Chatterton's Update**

267.1 Superintendent Chatterton said that he had a meeting regarding SOIT, as to the situation in the SOITs department. There are fifteen SOITs that operate and there should be thirty five. There are five more that want to be trained. Superintendent Chatterton has agreed that a campaign will be launched to try and get more people interested in training to become a SOIT and this is being run by DC Davis and DS Cook. Superintendent Chatterton asked all to encourage people to become SOITs; providing people are signed up with their PDP they can do this. The list of SOITs, LAGLOs and FIOs will be given out to the Chief Inspectors. This was discussed.  
**Action: Superintendent Chatterton**

267.2 Superintendent Chatterton said that there has been a meeting held regarding



**274.      Finance and Business**

274.1      Cherie Watson gave an update on this and has given individual spreadsheets to the Chief Inspectors. Cherie Watson will be having individual meetings with the Chief Inspectors regarding budgets etc.

274.2      The management of alarms has moved to a private contract. Superintendent Chatterton gave an update on this as after 60 days the alarms are charged at a £1 a day. Superintendent Chatterton asked all the Chief Inspectors to look at this.

274.3      Cherie Watson gave an update on works ongoing across the OCU.

274.4      Mobile phones have been agreed for CID, DCI Antczak will provide Cherie Watson with a list.

**Action: DCI Antczak**

**275.      Health and Safety**

275.1      The smoking ban was discussed and there will be a ban on all police premises across the OCU because the 10 meter rule cannot easily be applied at any site without causing a health and safety issue for staff. The signage is being ordered. This is being discussed at the health and safety meeting on Monday.

**276.      CJU**

276.1      Julia Mauchline asked about more space at Alton because they desperately need more space for staff at Alton. Cherie Watson said that there is no more building space although the space that had been taken from CJU is being given back.

**277.**

277.1      Chief Inspector Duncan Weston said that he is now at Farnborough RPU. An update on RPU was given.

277.2      This minute is classified as 'RESTRICTED' and therefore will not form part of the minutes for general circulation.

277.3      Chief Inspectors are to let Chief Inspector Weston know when their districts TCGs are so that they are attended by PC Keith Gibson.

**Action: Chief Inspectors**

**278.      AOB**

278.1      Superintendent Chatterton asked all Chief Inspectors on behalf of Chief Superintendent Netherton to report to the next SMT what arrangements are in place through the CDRPs to remove graffiti.

**All: Chief Inspectors**

**279.      Date of next meeting**

279.1      The next SMT will be on Wednesday 25<sup>th</sup> July at 1330 at Aldershot Police Station in the conference room.